

# OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Tuesday 6<sup>th</sup> December 2005  
Time: 2:15pm  
Venue: Council Chamber, Browfort, Bath Road,  
Devizes  
Enquiries To: Jonathan Gale, 01380 734619 (Direct Line)

**MEMBERS ARE REQUESTED TO BRING THEIR BOUND COPIES OF  
THE SERVICE DELIVERY PLANS TO THE MEETING**

## AGENDA

### **Part 1**

**Items to be considered whilst the meeting is open to the public**

#### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Board held on 11<sup>th</sup> October 2005, copies previously circulated.

#### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

#### **3. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or by an Officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or under the Council's Code of Conduct. Members are also required to make any whipping declarations under Part IV (4) paragraph 18 (b) of the Constitution.

If in doubt, Members or Officers are asked to seek advice from the Chief Executive, Solicitor to the Council or Democratic Services Team Leader prior to the meeting.

#### **4. TASK GROUP UPDATES**

To receive updates from the following Task Groups:

Car Parking Strategy (copy attached pages 4-5)  
Use of Resources (copy attached page 6)

#### **5. TOURISM**

To consider a report by the Director of Resources making recommendations for a Tourism Review Task Group. Copy attached pages 7-9.

Background papers – none.

#### **6. WORK PLAN PROGRESS**

To consider a report by the Policy Manager making recommendations for the membership of additional Task Groups. Copy attached pages 10-11.

Background papers – none.

#### **7. ACTION PLAN MONITORING**

To consider a report from the Policy Manager, copy attached pages 12-13.

Background papers – None.

#### **8. PERFORMANCE MONITORING**

To consider a report from the Policy Manager providing key performance information for the 2<sup>nd</sup> quarter of the municipal year. Report attached pages 14-17.

Background papers – None.

#### **9. URGENT ACTION BETWEEN MEETINGS**

Details of urgent action taken between meetings will be available for perusal at the meeting by any interested Member.

**Part 2**  
**Items to be considered whilst the meeting is closed to the public**

**None**

**Signed .....**  
**Solicitor to the Council**

**29<sup>th</sup> November 2005**

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

---

**Membership**

Cllr B G Ashley  
Cllr N D Carter  
Cllr W B Cavill  
Cllr Mrs J K Combe  
Cllr C P G Hoddinott

Cllr D T B Hunter  
Cllr S J Miles  
Cllr J D Pearcy-Caldwell  
Cllr Dr J P M Reid  
Cllr Mrs P M Winchcombe

**Briefing arrangements:**

Briefing for the Chairman, Vice Chairman and group representatives **at 1.15pm**  
on 6<sup>th</sup> December 2005 in Committee Room 1A.