

# MINUTES

**Meeting:** AMESBURY AREA BOARD  
**Place:** Antrobus House, 39 Salisbury Road, Amesbury, SP4 7HH  
**Date:** Tuesday 30 June 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9:10pm

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Please direct any enquiries on these minutes to:

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## In Attendance:

### Wiltshire Councillors

Mike Hewitt (Chairman), John Noeken, John Smale (Vice Chairman), Ian West, Fred Westmoreland, Graham Wright.

John Brady, Cabinet Member

### Parish Councillors

A Durcan, M Strange and R Fisher – Amesbury, G Burt – Bulford,  
S Langdown – Durnford, D Mealing – Durrington, C Musslewhite – Great Wishford ,  
P Fisher – Idminton, S Stubbs – Newton Tony, L Hopton and A Stewart –  
Orcheston, P Sweet – Shrewton, M Geoghegan – Stapleford,  
P Stoner – Winterbourne Stoke, D Ridgley – Wishford, R Lamont Jiggins – Wylke.

### Partners

Wiltshire Fire & Rescue – Peter Newman  
Wiltshire Police – Inspector Kevin Hagger  
Wiltshire Council – Mark Smith, Service Director  
Wiltshire Primary Care Trust – Bryony Brown  
MOD – Bill Dowling

**Members of Public in Attendance:** 66

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<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>	<b><u>Action By</u></b>
1.	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman introduced the Board Members, and welcomed everyone to the first meeting of the Amesbury Area Board.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Norman Bayne – Representative for Tilshead PC Kevin McCaffrey – County Youth Service</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Mr John Noeken declared a personal and non prejudicial interest, regarding planning matters at the Solstice Park Site, although this was not discussed at this meeting, he wanted to put on record his interest for future meetings when it may be discussed.</p>	
4.	<p><u>Minutes</u></p> <p>That the minutes of the meeting held on 16 June 2009 be approved as a correct record and signed by the Chair.</p>	
5.	<p><u>Introducing Your Area Board</u></p> <p>The Area Board received a DVD presentation, and was introduced to Richard Munro the Amesbury Community Area Manager (CAM). Richard explained that the Community Area Manager had a prime role in the coordination and support of the work carried out by the Board Members, Parishes, Partners, Officers and local residents.</p> <p>Richard gave an update on the following :</p> <ul style="list-style-type: none"> <li>• Area Grant Scheme</li> <li>• Area Assessments</li> <li>• Future Funding</li> </ul> <p>There is a total of £37,897 of funds available for projects in the Amesbury area for 2009/10, and £50,529 available for 2010/11. Grant applications need to be completed and handed in six weeks prior to the next meeting date.</p> <p>Applications to be considered at the 6 October meeting need to be submitted by Tuesday 26 August 2009.</p>	

	<p>Copies of the DVD and the Grant application packs are available by contacting the Amesbury CAM Richard Munro on 07824 599665  <a href="mailto:richard.munro@wiltshire.gov.uk">richard.munro@wiltshire.gov.uk</a></p> <p>or by looking on the web page  <a href="http://www.wiltshire.gov.uk/communityandliving/areaboards">www.wiltshire.gov.uk/communityandliving/areaboards</a></p>	
6.	<p><u>Making it Work for You</u></p> <p>The CAM asked each table in the room to work in groups to come up with some local issues for discussion. Some of the issues highlighted were:</p> <ul style="list-style-type: none"> <li>• Over grown hedges along footpaths</li> <li>• Youth matters</li> <li>• Economy</li> <li>• Planning issues connected to A303</li> <li>• Deterioration of Highways</li> <li>• Speeding through villages</li> <li>• Integration between military and civilian residents on the Archers Gate Estate.</li> <li>• Access to allotments for youth and disabled</li> <li>• Affordable Leisure facilities including transport</li> <li>• Poor condition of Salisbury Street</li> <li>• Bus routes and decline in services</li> <li>• Zebra crossing needed in Porton Down Road for the elderly</li> <li>• Lack of Affordable Housing, forcing local people out of the area</li> <li>• Variable speeding restrictions along A345, Amesbury to Marlborough</li> <li>• Lack of 6<sup>th</sup> form facilities in the area</li> </ul> <p>The Chairman highlighted the issue of changes to the postal service, where postmen had been set new start and finish times for their routes, which was resulting in some houses in the local area, at the end of routes, not receiving mail.</p> <p>The second issue was that after the closure of the office on London Road, undelivered mail or parcels was now being taken to the northern collection office at the Bulford Camp, which was very difficult for people to get to, and on some occasions the office would be closed without warning.</p> <p>The Chairman thanked the public for their input and informed them that the issues raised at the meeting would be recorded and worked on in the future.</p>	

7.	<p><u>Role of Community Area Partnership, the Community Plan and Future Challenges</u></p> <p>The Area Board received an update from Rebecca Lamont Jiggins of the Stonehenge Community Area Partnership (SCAP). Some of the points covered were:</p> <ul style="list-style-type: none"> <li>• Last year the Terms of Reference had been completed</li> <li>• Website now up and running</li> <li>• Online forums on themed meetings</li> <li>• Working on updating the already existing Stonehenge Plan</li> <li>• More public involvement sought</li> <li>• Development of an interactive map on the website</li> <li>• Next meeting Thursday 9 July 2009 at Antrobus House.</li> </ul> <p><b>Action:</b> It was agreed that a link to the SCAP web site (<a href="http://www.scaptest.btik.com">www.scaptest.btik.com</a>) would be made available directly from the Wiltshire council web site.</p>	Richard Munro
8.	<p><u>Updates from Town and Parish Councils and other Partners</u></p> <p>The Area Board received updates from the Partners and Parish representatives.</p> <p>Inspector Kevin Hagger from Wiltshire Police gave an update some of the points covered were</p> <ul style="list-style-type: none"> <li>• Refined policing in the new unitary community areas</li> <li>• Boundary changes</li> <li>• Provision of regular updates and reports</li> </ul> <p>Pete Newman from Wiltshire Fire and Rescue informed the Board that there would be a Fire representative at each Area Board meeting.</p> <p>Bryony Brown from NHS Wiltshire gave an update, some of the points covered were</p> <ul style="list-style-type: none"> <li>• NHS Wiltshire was responsible for all of the Health Service access in Wiltshire; and</li> <li>• Available to listen and feed back on what local people want</li> </ul> <p>Bill Dowling from the MOD informed the Board about the Military and Civilian integration project being undertaken.</p> <p>The Chairman announced that the Area Board was keen to work with the Town and Parish Councils, and welcomed them to the meeting, he asked the representatives to introduce themselves.</p> <p>The Chairman informed the public that Partnership representatives would be at most of the Area Board meetings in the future, any</p>	

	<p>questions or queries from the public should be forwarded to Democratic Services to be relayed to the appropriate Partner.</p>	
9.	<p><u>Your Local Issues</u></p> <p>Steve Milton, Head of Community Governance explained the issue logging process, some of the points he covered were:</p> <ul style="list-style-type: none"> <li>• Issue forms available online or by contacting the CAM</li> <li>• Progress of submitted issue forms can be tracked online</li> <li>• Common issues are dealt with across the Board</li> <li>• Action starts as soon as the issue is submitted</li> <li>• Discussion and research may find a solution without referral to the Area Board</li> <li>• Issue may be taken to the Board for action</li> </ul> <p>Queries on the process can be emailed to <a href="mailto:stevemilton@wiltshire.gov.uk">stevemilton@wiltshire.gov.uk</a></p> <p>Steve Milton outlined the grants process, some of the points covered were</p> <ul style="list-style-type: none"> <li>• Simple criteria and process, explained in application packs</li> <li>• Up to £1,000 available without match funding</li> <li>• Up to £5,000 available with match funding</li> <li>• Applications to be submitted six weeks prior to the next meeting</li> </ul> <p>The board then received an update on three issues brought forward from the pilot Area Board, some of the points covered were:</p> <p><u>Transport and Highways</u> – A338 Bourne Valley Task Group had now been set up, the Chairman and members were working together to produce a report.</p> <p><u>Transport for Young People</u> – The Community Area Partnerships had been looking into the problems that young people faced when they wanted to get around. The use of a Community Area Bus complete with a driver had been secured, and work with young people's groups was under way to establish a rota of venues and activities they wished to visit.</p> <p><u>Credit Crunch</u> - The Portfolio Holder for Planning Mr John Brady spoke on the Economy, some of the points he covered were:</p> <ul style="list-style-type: none"> <li>• At the Cabinet meeting the previous week £½ million had been allocated towards helping people, with a large amount of that going to the Citizen Advice Bureau</li> <li>• A Helpline went live on 29 June 2009</li> <li>• Cabinet and Council are looking at the issue and realise it has priority</li> </ul>	

	<p>Planning - Mr Westmoreland explained that he was also the Chairman of the Southern Area Planning Committee, and that there had been some changes to the way in which it was run, which had made it easier for members of the public and Parishes to be heard.</p>	
10.	<p><u>Election of Representatives</u>  The Chairman announced the nominations for representation on the Community Area Partnership, and other local outside bodies. A table of the appointments made is attached.</p>	
11.	<p><u>Future Meeting Dates: Hot Issues for Consideration</u></p> <p>The Chairman explained that forthcoming road closures on the A30 into Porton Down, would cause major disruption, due to the traffic being fed through the surrounding smaller roads, during the period of closure.</p> <p>It was decided that discussions with officers at Wiltshire Council and at Porton Down were needed to resolve the foreseen problems, in advance of the closure taking place.</p> <p><b>Action:</b> Highways Department to be contacted to arrange discussion and an Emergency Public Meeting if necessary.</p> <p>The Chair was asked if there would be an additional meeting prior to the next scheduled on 6 October 2009. No date had been set but if it was considered necessary any additional meeting would be advertised by poster and email.</p>	<p>Richard Munro</p>