

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Steeple Langford Allotment Trustees		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		

2 – Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Amesbury Area
In which Parish does your project take place?	Steeple Langford
What is your project?	Development of allotments at Steeple (SL) & Hanging (HL) Langfords, for disabled access, community use and productivity.
Where will your project take place?	Steeple and Hanging Langford
When will your project take place?	3 and 12 months from funding release
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Wilton Community Plan P5 (markets) NO <input type="checkbox"/>
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Improved allotment facilities: water and rabbit-proof fencing; benefit 22 allotment holders directly; development of 6 plots with disabled access; improved facilities so that the local community can receive training in organic gardening skills; facilitate increased production of goods so that the excess can be sold at local village halls; develop an additional 'community' allotment for use and enjoyment by all local residents.

Allotment markets would increase accessibility of local fresh produce to over 1,000 residents within a 5 mile radius. Skills shops would provide benefit for up to 50 participants per session.

We aim to increase the number of local allotment holders by 120%, including achieving a minimum of 20% of all allotment holders considering themselves to have a disability. We will monitor this through allotment application forms. The current lack of fencing and water supply limits the accessibility of the existing allotments.

As an accessible community cohesion project, all groups in the local community would be represented among beneficiaries, including ethnic monitoring groups, disabled and elderly people, young people and women.

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The majority of the project funding is for capital investment to make the allotment sites productive and accessible, and only water rates / charges would be payable on an ongoing basis. These costs would be funded from allotment holders.

Allotment skills swaps and excess produce sales would generate income, and donations and community fundraising would contribute to on-going costs of continuing these events.

The project is designed to be fully self-sufficient after initial start up and capital cost investment.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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The project will be led by the Steeple Langford Allotment Trustees. Local and neighbouring parish councils, village hall committees and groups will be involved with the delivery and monitoring of the project.

Feedback questionnaires will be collected at all events/work days to monitor the success of the project. We aim for a minimum of 200 individuals to attend at least 2 Skill Shops and 75 attendees at each event.

We hope to increase consumption of local produce in residents in the local community by an average of 15% in the 12 months of the funded project. We will monitor this by posting an online survey form, and a paper version published in the local parish magazine in January and October 2010 and compare the results.

There is already a significant commitment of voluntary time for the installation of fencing, preparation of allotments and administration / promotion of the project.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: 2008/9	Month: March	Year: 2009
Total Income:	£97.50	
Minus Total Expenditure:	£30.00	
Surplus/Deficit for year:	£67.50	
Reserves held:	£1,170.50	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
HL site rabbit proof fencing mat	£594	Volunteer Labour 40 days	C	£4,127
HL site inst. of water supply	£592	CLA Charitable Trust	P	£963
SL site inst. of water supply	£2,279			£
30 skills swap shops	£750			£
2 x communal equipped tool sheds	£998			£
2 x 2 sets of communal seating	£300			£
Administration and marketing	£360			£
Volunteer Labour	£4,127			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£10,090	TOTAL PROJECT INCOME		£5,090
Total Project Income B		£5,090		
Total Project Expenditure A		£10,090		
Project Shortfall A - B		£5,000		
Award sought from Wiltshire Council Area Board		£5,000		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years Male 4 Female 2
People Under 25 years Male Female
Disabled People Male Female
Black & Minority Ethnic people Male Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- ☐ Latest inspected/audited accounts or Annual Report
- ☒ Income & expenditure budget for current financial year
- ☐ Project budget (if applicable)
- ☒ Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

☒ Yes ☐ No If 'Yes' please tick... ☒ Under 25's ☐ Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

☒ Yes ☐ No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

☒ Yes ☐ No If 'Yes' please tick.... ☐ Male ☒ Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

Asian or Asian British ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

Black or Black British ☐ Caribbean ☐ African ☐ Other Black

Chinese or other ethnic group ☐ Chinese ☐ Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

☒ Accounts and quotes where appropriate are enclosed.

☐ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☒ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☐ Public Liability Insurance

☐ Equal Opportunities ☒ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 09/10/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)