

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>	Home-Start South Wiltshire		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<input checked="" type="checkbox"/> <b>Non profit organisation</b> <input type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b>		
<b>2 – Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Amesbury and South Wiltshire		
<b>In which Parish does your project take place?</b>	Any parish within the area		
<b>What is your project?</b>	Home-Start South Wiltshire recruits and trains volunteers to work with families with children under 5. We offer support during any difficult time with a view to supporting families and moving them on to more general community involvement. Under our service level agreement with Wiltshire Council our funding is specifically to support 23 families in South Wiltshire. During this current year at end of October 2009 we have supported 34. Of these 11 are in the Amesbury area. We are currently making a bid to Plain Action in order to expand our service in the area by recruiting a further 6-8 volunteers to support a further 8 families. The board may be aware that the demands for administration of this bid are extensive. It would greatly assist us to upgrade our very basic office equipment in order that we are able to provide an improved and more efficient service.		
<b>Where will your project take place?</b>	Salisbury Plain area		
<b>When will your project take place?</b>	Equipment will be purchased as soon as funds are available		
<b>Does your project demonstrate a direct link to the Community Plan for the area?</b> <b>If YES, please provide a reference/page no.</b>	Not specifically. However Homestart provides vital support to families in the Amesbury area which we are committed to extend through our bid to Plain Action. The provision of this support to families in this area is helping towards Wiltshire Council's overall ambition to build "resilient communities"		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	Yes – the buying of equipment will be completed by 31 March 2010		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <b>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</b> The purpose of Home-Start South Wiltshire is to recruit and train volunteers to support families with at least one child under 5. It is a preventative service to help prevent family breakdown, reduce family isolation, increase social support networks and strengthen parent-child relationships. It is not limited by gender or ethnicity. We have received 28 referrals and supported 11 families in the Amesbury area so far this financial year and 7 of our volunteers live in the Salisbury Plain area. Volunteers are regularly supervised by our coordinator. The trustees are also volunteers. Monitoring and evaluation of the scheme is ongoing and there is a high level of satisfaction. We maintain a shop front office in Salisbury Street in Amesbury thus adding to the diversity of this street as well as accessibility by the community. We are requesting a grant for items of office equipment to improve efficiency and efficacy. We are making a funding bid to Plain Action to expand the service within the Amesbury Area. We shall be recruiting more volunteers in from within the area in order that we can support more families locally.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

We currently receive funding from Wiltshire Council and this has been confirmed for next year. We have a grant from Home-Start UK to assist with families who are suffering in the recession. We have applied and received grants from specific charities, including Children in Need, Wiltshire & Swindon Community Foundation etc. We are also completing a bid for Plain Action funding which is available for the next three years. Funding is a major priority for Home-Start South Wiltshire and is an ongoing part of our strategy.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Our organisation is already involved and supporting the local community throughout Amesbury area. Of its nature it is of benefit to individuals at present but links have been made with the Amesbury Children's Centre and other referrers. We have received support from local shops including Boots the Chemist. We are planning to recruit a further 6 - 8 volunteers as part of our Plain Action bid and train these to a recognised standard. We intend to recruit volunteers from the Plain Action area and extend our support to families within this geographical area. Consultation with Plain action has indicated support for our bid. Part of our ethos is to encourage families to use the services available to them within their local area, and indicators to monitor this will be part of our scheme. Our Town centre location adds to our accessibility both for our volunteers and also to local families either locally or by using the buses available. We are also hoping to plan a play day next summer for all the local community. Our opening ceremony was very much community based with Ticklish Allsorts providing a variety of activities safely on Salisbury Street.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£ 60,220	
<b>Minus Total Expenditure:</b>	£ 69,963	
<b>Surplus/Deficit for year:</b>	£ 9,743 Deficit	
<b>Reserves held:</b>	£ 22,000	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 x desktop pcs	£ 700	Donation - confirmed		£200
2 x monitors	£ 200	From scheme resources		£200
1 laser colour photocopier	£ 450	Installation – donation of time		£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£ 1350</b>	<b>TOTAL PROJECT INCOME</b>		<b>£400</b>
<b>Total Project Income B</b>		£ 400		
<b>Total Project Expenditure A</b>		£ 1350		
<b>Project Shortfall A - B</b>		£ 950		
<b>Award sought from Wiltshire Council Area Board</b>		£ 950		
<b>Is your organisation able to claim VAT?</b>		Yes      No ✓		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male	<b>5</b> Female
<b>People Under 25 years</b>	<b>1</b> Male	Female
<b>Disabled People</b>	Male	Female
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report ✓
- Income & expenditure budget for current financial year ✓
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules ✓

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes No ☒ If 'Yes' please tick... Under 25's Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes No ☒

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes No ☒ If 'Yes' please tick.... Male Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes No ☒ If 'Yes' please tick.... Gay Lesbian Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes No ☒ If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** British Irish Other **Mixed** Mixed ethnic background  
**Asian or Asian British** Indian Pakistani Bangladeshi Other Asian  
**Black or Black British** Caribbean African Other Black  
**Chinese or other ethnic group** Chinese Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No ☒ If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**