

## Minutes

Alamein Suite  
City Hall, Salisbury  
4.00 pm: 23 April 2003

### Part 1: *Procedural Matters*

**ACTIONED BY**  
**Portfolio Holder**  
**(Contact Officer)**

**489. Present:**

Councillors: K C Wren (Leader) Councillor J Collier (Deputy Leader) E R Draper & J C Noeken (Planning and Economic Development), D W Brown & D A Culver (Environment and Transport), J A Cole-Morgan & A G Peach (Community & Housing) and Mrs S A Warrander & S G Sanders (Resources).

Councillors Bissington and Hewitt were also in attendance.

**490. Code of Conduct - Members & Officers' Interests:**

There were none.

**Cllr Wren**  
**(S Agland)**

**491. Minutes:**

The minutes of the last meeting were approved and signed by the Chairman.

**Cllr Wren**  
**(S Agland)**

**492. Public Questions and Statements:**

Mr Gross of Elm Close, Laverstock, expressed concern at the way some people dispose of their rubbish, often without apparent regard to the salvage methods available.

The Leader advised that Environmental Health Services were aware of the problems that incorrectly disposed of rubbish can create.

The Cabinet Member for Environment and Transport advised that the Cabinet had recently considered the results of an in depth scrutiny review of waste Management when it accepted a strategy upon which future waste minimisation re-use and re-cycling initiatives should be based.

The Cabinet Member also advised that he would refer the point made by Mr Gross to the Head of Environmental Health Services, for him to assess whether further public advertising to increase awareness of this issue was likely to be productive.

**Cllr Wren**  
**(S Agland)**

**493. Call-in Decisions:**

No decisions from the Cabinet's last meeting had been called-in.

**Cllr Wren**  
**(S Agland)**

## Minutes

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### Part 2: Cabinet Decisions

*In view of the circumstances all decisions set out in this section of the minutes will be implemented with immediate effect*

**ACTIONED BY**  
**Portfolio Holder**  
**(Contact Officer)**

**494. Comprehensive Performance Assessment (CPA) – Progress Report:**

The Leader of the Cabinet introduced the previously circulated report of the Policy Director, Debbie Dixon.

**Cllr Wren**  
**(D Dixon)**

**Agreed:** that the contents of the report be noted.

**495. Garage Sites – Options for Action:**

The Cabinet Member for Community & Housing introduced the previously circulated report of the Housing Manager Area 1.

**Cllr Cole-Morgan**  
**(A Reynolds)**

**Agreed:** that in respect of:

**(1) Rawlence Road Salisbury –**

- (a) option 2b be approved, namely demolition of rear 20 garages and repair to remaining garages as detailed in the report, for the reasons set out in the paragraph 5.1 of the report; and
- (b) that a discrete barrier be established/erected to ensure there is a formal separation between the back of the garages and perimeter to the Folly; and

- (2) Jubilee Terrace, South Newton** - Option 3 be approved – namely demolition and rebuild similar number of garages to better design and modern construction.

**496. Designation of Bemerton Heath Woodland & Barnards Folly Woodland as a Local Nature Reserve:**

The Cabinet Member for Environment & Transport introduced the previously circulated report from the Environment Community Development Officer and referred to the recommendation from the City Area Committee from its meeting on 6 March 2003.

**Cllr Brown**  
**(L Waller)**

**Agreed:** that

- (1) the designation of the Bemerton Heath Woodland & Barnards Folly Woodland as a local nature reserve as shown on *Appendix 3* and described in paragraph 1 of the previously circulated report be approved;
- (2) the Cabinet Member for Environment and Transport, the Head of

Community Initiatives and the Parks Manager be delegated authority to agree the Management Plan with English Nature and commence work with local schools with a view to the formal opening of a nature trail in the Spring of 2004;

- (3) that an up-date report on progress with this project and all the Salisbury District Council designated Local Nature Reserves be brought to Cabinet prior to the formal opening; and
- (4) that a press release on this designation be produced.

#### **497. Joint Consultative Forum:**

The Cabinet Member for Resources introduced the previously circulated minutes of the Forum meeting held on 7 April. There were no recommendations arising.

Councillor Mrs Warrander referred in particular, to the comments made at the meeting by the Unison Regional Officer, John Marshall. Mr Marshall was very complimentary of the Council - he stated that it should congratulate itself on its openness, willingness to listen, approachability and fairness

The Cabinet agreed that Mr Marshall's comments were borne out by the Council's recent recommendation for IIP recognition for the next three years.

As regards Sickness Absence Procedure, David Crook, Policy Director advised that the proposed new arrangements, on which the unions were being consulted, would enable earlier referral to the Occupational Health Adviser. Councillor Mrs Warrander advised that once implemented the new procedure would be reviewed after 12 months to assess its effect.

**Agreed:** To note the minutes of the Joint Consultative Forum meeting held on 7<sup>th</sup> April and the Officers, especially those in the Personnel and Training Unit, be congratulated for the excellent progress being made in taking the Council's staffing policies forward.

*Cllr Mrs Warrander*

#### **498. Urgent Business - Grant Request From Salisbury Chamber of Commerce and Industry:**

The Chairman agreed to this matter being considered as urgent business in view of the need for a decision to be taken before the Cabinet next meets in June.

The Deputy Cabinet Member for Planning & Economic Development introduced the report of the Head of Marketing, Economic Development & Tourism, circulated at the meeting.

The Cabinet noted the request from the Salisbury Chamber of Commerce and Industry, but was concerned at the precedent that an offer of a grant guarantee would set.

**Agreed:**

- (1) If the exhibition is held, the Cabinet to note the postponement of the Cultural Industries project from the 2003/04 Economic Development work programme into 2004/05. The budget of £3,000 allocated for this project to be used to cover the hire costs of the City Hall and Guildhall in respect of their use for the Business Exhibition.
- (2) That the District Council's support for the Business Exhibition is conditional upon:-

*Cllr Noeken  
(G Gould)*

- a) Salisbury District Council being acknowledged as a supporter of the Business Exhibition in all advertising and promotional material; and
- b) Salisbury District Council being offered exhibition space free-of-charge for use by the Council and/or by the South Wiltshire Economic Partnership
- c) The Chamber taking out cancellation insurance on the venue hire booking fee
- d) The Chamber endeavouring to secure the requisite funding, (originally sought from the Council), through its own membership.

#### 499. **Leader's Announcement**

The Leader thanked the Officers he had worked with since the Cabinet's inception for all their support in helping ensure the new arrangements had operated successfully. He also thanked his own Cabinet Members for their support, advice and hardwork in helping him run the Cabinet. The Cabinet, and the Chief Executive, on behalf of the Officers, reciprocated these comments.

#### 500. **Exempt Information:**

In view of the confidential or sensitive nature of the matters to be considered, it was:

**Agreed:** that the Press and Public be excluded from the meeting during consideration of those matters defined as 'Exempt' under the Access to Information Act 1985 as specified below:

Paragraph 12 namely: 'Any instruction to Counsel and any opinion of Counsel and any advice received, information obtained or action taken in connection with any legal proceedings by or against the authority or the determination of any matter affecting the authority'

Paragraph 3 namely: 'Information relating to any particular occupier or former occupier of, or applicant for, accommodation provided by or at the expense of the authority'

Paragraph 7 namely: 'Information relating to the financial or business affairs of any particular person (other than the authority)'

Paragraph 8 namely: 'The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services'

#### ***Summary of Exempt Matters***

*Agenda Item 12 – Contract for Gas Servicing*

*Agenda Item 13 - Staffing issues*

*Urgent Item – Allocation of Housing Outside Policy*

*There was 1 member of the public present.  
The meeting finished at 515 pm*