

SALISBURY DISTRICT COUNCIL
SPECIAL DELEGATION PROCEDURE

Cllr

For your approval &
return to DSU

For Information

COMMITTEE CONCERNED: **Cabinet**

FROM: Stewart Agland

SERVICE UNIT:

Democratic Services

DATE: 3 June 2004

LGA South West Branch - Voting

Councillor Wren is currently the Conservative representative on the above Body and is empowered to cast 4 of the Council's 6 votes at Branch meetings. Councillor Wren has indicated that he would like Councillor Collier as his Group's representative (including the casting of 4 votes) and seeks approval for this transfer to take place.

(Please tick relevant box)

IMPLICATIONS	OFFICER	COMMENTS (incl)	NONE	NOT APPLICABLE
Legal				
Financial				
Personnel				
Environmental				

Co-ordinated with

Officer (s)

Unit (s)

APPROVED :

Leader : Portfolio Holder :

Copy to: Chair & Vice Chairman of relevant Scrutiny Panel

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COMMITTEE CONCERNED: **Cabinet**

FROM: **Stewart Agland**

SERVICE UNIT:

Democratic Services

DATE: 23 August 2004

Appointment to the Development Services Management Board

Further to the Cabinet meeting of 21 July 2004 (minute 372) that the above Board be set up to oversee the improvement process, approval is sought to appoint the Chairman of the Western Area Committee, Councillor Mrs Spencer, to sit on the above Board as the area committees' representative.

The Chairman of the Western Area is being proposed as that Committee represents the single largest area in the District.

Councillor Mrs Spencer has indicated her agreement to be nominated to sit on the Board.

Should this appointment be made, the other area committee chairmen will need to be notified and informed of the reasons.

(Please tick relevant box)

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Legal				
Financial				
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COMMITTEE CONCERNED: Cabinet

FROM: Derek Streek

SERVICE UNIT: Housing Management

DATE: 28 June 2004

The Contract is for Electrical Testing and Inspection which is revenue funded from the cyclical maintenance budget.

Last year the contract was awarded to Wessex following a competitive tender and Wessex have offered to undertake the contract this year under a partnership arrangement at 3% above last years rate which offers value for money compared to the electrical industry's cost increase of 12% as indicated in the BMI Quarterly Cost Briefing Index. In addition there were administrative efficiencies achieved by the use of electronic communication with Wessex and officers were very satisfied with the performance of Wessex on this contract. The value of the contract last year was £70,000.

Recommendation – that Standing Orders relating to Contract Regulations be waived in order for the Council to award the contract to Wessex.

(Please tick relevant box)

IMPLICATIONS	OFFICER	COMMENTS (incl)	NONE	NOT APPLICABLE
Legal	Roger Hodgkinson	Standing Orders be waived		
Financial	Alan Osbourne	This is not unreasonable		
Personnel	Anne McConkey	Given this contract is already outsourced, there are no further personnel implications involved.		
Environmental	Kevin Humphrey	Electrical Contractors will need to provide supporting evidence that all electrical waste is recycled/disposed of in accordance with current/forthcoming environmental legislation eg Waste Electrical and Electronic Equipment Regulations.		

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COMMITTEE CONCERNED: **CABINET**

FROM: **Kevin Butcher**

SERVICE UNIT:

Public Buildings Unit

DATE: 22 July 2004

PARTNERING PROPOSAL – MAINTENANCE OF CAR PARK AND STREET LIGHTING
– SOUTHERN ELECTRIC CONTRACTING

In accordance with the Egan Report, “Rethinking Construction”, The Housing Department (incorporating the Maintenance function for all non-housing property) has taken the opportunities when they arise, to enter into partnership arrangements with well performing contractors to provide value for money, high standards of workmanship, and satisfaction for building managers and the public as a whole. The “Contract Regulations” do not provide delegated authority for officers to enter into these types of contract, therefore approval is sought to enter into partnering arrangements with the contractor as indicated below.

Southern Electric Contracting – Maintenance and Servicing of Car Park and Street Lighting

The Council is committed to maintain a safe and welcoming environment for both residents and visitors. To this end over many years Southern Electric Contracting have won the contract for the maintenance of lighting and electrical supplies to the car park lighting, ticket machines and street lighting which is the responsibility of Salisbury District Council. This service includes emergency call outs, routine bulk lamp changes and cleaning of lamps and fittings.

Southern Electric Contracting are the largest street lighting maintenance contractor in the country, hold the current contract for Wiltshire County Council and have recently established a fully manned and equipped lighting division at Wilton. This depot is shared with Scottish and Southern Energy (SEC's parent company) who are responsible for the mains electrical supplies in the area. This co location provides for close liaison with the electricity supplier and enables Southern Electric Contracting to gain priority service for the Council in the event of mains faults affecting our equipment

Southern Electric Contracting have always provided an excellent service to the Council and have a thorough knowledge of the electrical installations and mains supplies to our equipment. It is therefore recommended that the Council enters into a partnership agreement with Southern Electric to continue these works on the same terms and conditions as present subject to a 5% increase as from 1st April 2004 with an agreed price increases on 1st April annually. The estimated total cost of this contract for 2003/4 is £14,263.00, therefore the estimated value for 2004/05 would be £14,976.00.

Section 10.2 of the Contract Regulations states that “Where a partner is to be selected not through a tendering process, but through negotiation, then it will be necessary to gain authorisation from Committee / Executive” and “It will be necessary to demonstrate that the process of negotiation will achieve better value than the selection of a partner through a tender process”.

Advice has been sought from Internal Audit / Legal and Property Services regarding this proposal.

(Please tick relevant box)

IMPLICATIONS	OFFICER	COMMENTS (incl)	NONE	NOT APPLICABLE
Legal	Susan Tovey		√	
Financial	Estelle Sherry		√	
Personnel			√	
Environmental			√	

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Unit (s)

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