


## Agenda

4.00pm Wednesday 2 February 2005

Alamein Suite

City Hall, Salisbury

Contact Officer: Stewart Agland 01722 434253

<i>The Chairman may exercise his discretion to alter the running order of these items as he deems necessary</i>	<i>Cabinet Member</i>	<i>Key Decisions</i>
<p>1. <b>Apologies:</b></p> <p>2. <b>Declarations of Interest:</b></p> <p>3. <b>To Receive Minutes of Last Meeting:</b> To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.</p> <p>4. <b>Public Question/Statement Time:</b> To receive public questions/statements at this meeting</p> <p>Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.</p>		
<p>5. <b>Forward Plan (Agenda):</b> To consider the Leader's proposed 4 month Forward Plan for the period 1 March 2005 – 30 June 2005 (copy attached) which needs to be approved for publication on 14 February to become operational from 1 March 2005.</p>	<i>Leader</i>	
<p>6. <b>Call-in Decisions:</b> To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.</p>	<i>Relevant Cabinet Member</i>	
<p>7. <b>Proposed Car Parking Charge Adjustments 2005/06:</b> To consider the attached report of the Head of Forward Planning and Transportation concerning proposed car park charges, having regard to the views of the Environment and Transport Overview &amp; Scrutiny Panel arising from its meeting on 10 January 2005 (to follow) The views of the Salisbury Joint Transportation Committee which meets on the 14 February will be reported to Full Council. <b>(Full Council Decision - 21 February 2005)</b></p>	<i>Cabinet Member for Environment &amp; Transport</i>	

**The Recommendation is:**

- (1) The car parking charge adjustments described in Schedules 1 and 3 to this report be approved for introduction in May 2005;
- (2) The on-street surplus for 2004/2005 be spent on meeting the costs of ITS and park and ride before any off-street surpluses are used;
- (3) The Salisbury Joint Transportation Committee be requested to endorse these recommendations at its meeting of 14<sup>th</sup> February 2005.

**8. Portfolio Holder Plans:**

Further to the Cabinet's decision at its December meeting, to consider the views on the Plans of the various Overview and Scrutiny Panels prior to recommending the Plans to Full Council for adoption. The views of the Environment and Transport Overview and Scrutiny Panel from its meeting on 11 January 2005 are attached - the views of the other Panels will follow.

The attached Plans have been revised to reflect the changes made at the December Cabinet meeting.

**(Full Council Decision 21 February 2005)**

**The Recommendation is:**

approval of the Portfolio Plans subject to any further amendments agreed following comments made by the Scrutiny Panels

**9. Revenue Budget 2005/06 (including Fees and Charges Strategy):**

To consider the attached report of the Head of Financial Services and the Chief Accountant, together with any feedback from the relevant Overview and Scrutiny Panels (to be circulated at the meeting).

**(Full Council Decision 21 February 2005)**

**The Recommendation is:**

- (1) approve the Portfolio Revenue Budgets for 2004/05 (revised) and 2005/06 (original):
- (2) recommend the Portfolio Revenue Budgets for approval by full Council.

**10. Housing Revenue Account Budget & Rent Setting 2005/06:**

To consider the attached report of the Head of Financial Services and Head of Housing Management.

**(Full Council Decision 21 February 2005)**

**The Recommendation is:**

- (1) The HRA Budget for 2004/2005 (revised) and 2005/06 (original) be approved.

**Responsible Cabinet Members**



**Cabinet Member for Resources**



**Cabinet Member for Community & Housing**



- (2) Members approve the increase for dwelling rents in accordance rent restructuring.
- (3) Members approve the level of increase for service charges at 2.5% and garage rents at 3.5%.

**11. Council Tax 2005/06:**

To consider the attached report of the Head of Financial Services and the Chief Accountant.

**(Full Council Decision 21 February 2005)**

**The Recommendation is:**

- (1) The Cabinet is required to recommend to the Council on 21<sup>st</sup> February 2005, the Council Tax Band D charges for the District Council and Salisbury City.
- (2) This recommendation, together with information from Wiltshire County Council, Wiltshire Police Authority, Wiltshire and Swindon Fire Authority and relevant Parish Councils, will enable the formal Council Tax resolution (draft to be circulated) to be finalised to show the Council Tax rates for Bands A –H for each part of the District Council Areas.

**12. Capital Programme (Including Housing and the Office Project) 2004/05 – 2009/10:**

To consider the attached report of the Head of Financial Services and Management Team.

**(Full Council Decision 21 February 2005)**

**The Recommendation is:**

- (1) note the current financing of the Capital Programme **(Appendix 1)**
- (2) Approve the Revised Capital Programme 2004/2005-2009/2010 **(Appendix 2)**
- (3) Approve in Principle a financing strategy using the prudential system for the construction of Centralised Offices that has no impact (or a saving) on the Councils revenue budget. **(Appendix 3)**
- (4) Instruct officers to commission an independent value for money assessment of the preferred option for centralised offices between gateways 'C' and 'D' of the project.

**13. Private Sector Housing Renewal Strategy 2005/06:**

To consider the attached report and Strategy from the Private Sector Housing Policy Officer. (The Strategy foreword will follow)

**The Recommendation is:**

that the members approve the Private Sector Housing Renewal Strategy 2005-2006.

**Cabinet Member for  
Resources**



**Cabinet Member for  
Resources**



**Cabinet Member for  
Community and  
Housing**



<p><b>14. Audit Commission Consultation on Comprehensive Performance Assessment:</b> To consider the attached report from Policy Director, Debbie Dixon</p> <p><b>The Recommendation is:</b> Cabinet is asked to consider the proposed response to the Audit Commission's consultation and agree the Council's submission for return by 15<sup>th</sup> February 2005.</p>	<p><b>Deputy Leader</b></p>
<p><b>15. Joint Consultative Forum:</b> To consider the recommendations of the Forum meeting held on 24 January 2005 (to follow), relating to</p> <ul style="list-style-type: none"> <li>a. Smoking Policy</li> <li>b. Draft Discretionary Additional Payments Policy</li> </ul> <p><i>Both Policies are attached.</i></p>	<p><b>Cabinet Member for Resources</b></p>
<p><b>16. The Civil Contingencies Act 2004:</b> To consider the attached report from the Head of Development Services and Emergency Planning Co-ordinator</p> <p><b>The Recommendation is:</b></p> <ul style="list-style-type: none"> <li>(1) Agree that Option B is adopted as the position of Salisbury District Council and delegated authority is given to the Head of Development Services, in his role as Emergency Planning Coordinator to enter into detailed negotiations with the County Council regarding the drafting of a Service Level Agreement.</li> <li>(2) That the existing arrangement of Voluntary call-out for LAIO's (with callout fee) be continued.</li> <li>(3) That a cabinet member be identified to undertake the portfolio for Emergency Planning at Salisbury District Council.</li> </ul>	<p><b>Leader</b></p>
<p><b>17. Temporary Stop Notice Provisions - Town and Country Planning Act 1990:</b> To consider the attached report of the Head of Development Services.</p> <p><b>(Full Council Approval 21 February 2005)</b></p> <p><b>The Recommendation is:</b></p> <ul style="list-style-type: none"> <li>(1) That the Council generally welcomes the proposed introduction of Temporary Stop Notices;</li> <li>(2) That the above, together with the comments detailed at 1- 5 in the report's recommendations, be communicated to the ODPM as this Council's response to the Consultation Paper:</li> </ul>	<p><b>Cabinet Member for Planning &amp;Economic Development</b></p>

**18. Guide to Shopfronts and Advertisement Design:**

To consider the attached report and associated Guide from the Conservation Officer. The Planning and Economic Development Overview and Scrutiny Panel at its meeting on 13 January 2005 supported the guide and recommended it be adopted as supplementary Planning Guidance.

**The Recommendation is:**

That the leaflet be adopted as Supplementary Planning Guidance.

**19. Any Urgent Business requiring a Decision:**

***Cabinet Member for  
Planning & Economic  
Development***



**Richard Sheard**

Chief Executive

25 January 2005