


## Agenda

4.00pm Wednesday 2 March 2005

Alamein Suite

City Hall, Salisbury

Contact Officer: Stewart Agland 01722 434253

<i>The Chairman may exercise his discretion to alter the running order of these items as he deems necessary</i>	<i>Cabinet Member</i>	<i>Key Decisions</i>
1. <b>Apologies:</b>		
2. <b>Declarations of Interest:</b>		
3. <b>To Receive <u>Minutes of Last Meeting</u>:</b> To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.		
4. <b>Public Question/Statement Time:</b> To receive public questions/statements at this meeting  Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.		
5. <b><u>Forward Plan (Agenda)</u>:</b> To consider the Leader's proposed 4 month Forward Plan for the period 1 April 2005 – 31 July 2005 (copy attached) which needs to be approved for publication on 14 March to become operational from 1 April 2005.	<i>Leader</i>	
6. <b>Call-in Decisions:</b> To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.	<i>Relevant Cabinet Member</i>	
7. <b><u>Stock Option Appraisal and Implementation</u>:</b> To consider the report of the Head of Housing Management and the views of the Community and Housing Scrutiny Panel from its meeting on 23 February (both to follow)	<i>Cabinet Member for Community and Housing</i>	
<b>(Full Council Decision on 21 March)</b>		

8. **City Centre - Creating a Vision for the Future of Salisbury:**

To consider the attached report of David Neudegg (Policy Director)

**The Recommendation is:**

- (1) Note the progress made to date in developing the vision for the city centre.
- (2) Authorise the member/officer working group to develop a detailed project plan in consultation with partners and stakeholders.
- (3) Authorise the member/officer working group to establish project management and governance arrangements for the project.
- (4) Enter into discussions with the Regional Development Agency to seek agreement as to their involvement and contribution.
- (5) Authorise the member/officer working group to develop in consultation with interested bodies and people a draft consultation paper on themes and issues.
- (6) Report back to a future Cabinet the detailed project plan, budgets and governance arrangements.

9. **Do It Yourself Shared Ownership Scheme For 2005/6.**

To consider the attached report of the Head of Strategic Housing.

**The Recommendation is:**

- (1) Approve a DIYSO scheme for 2005/06.
- (2) Ring-fence £700,000 from the Affordable Housing Programme.
- (3) Agree the rate of return of 50% of the Bank of England interest base rate.
- (4) Agree that the rent yield is returned to the Affordable Housing Programme budget.
- (5) Approve the property values as set in Para 4.4 but to delegate to Head of Strategic Housing Services the capacity to increase these by 5% to enable a small degree of flexibility.
- (6) Approve the eligibility criteria as set out in para. 3.3 of the report.

10. **Shopping Trolleys:**

To consider the attached joint report from the Head of Legal and Property Services and the Waste Management Officer.

**The Recommendation is:**

That the report be noted.

**Leader**

**Cabinet Member for  
Community and  
Housing**

**Cabinet Member for  
Environment &  
Transport**

**11. Relocation of Amesbury Customer Contact Centre into the Library:**

To consider the attached report of the Property Manager.

**The Recommendation is:**

To approve the co-location of Customer Services to the Library and confirm in principle the Council's acquisition of a non-freehold interest in the Library on terms to be agreed by the Head of Legal and Property Services.

**12. Office Centralisation - Vision and Objectives:**

To consider the attached report of Debbie Dixon, Policy Director.

**The Recommendation is:**

- (1) Note the summary of key decisions/stages in the project.
- (2) Adopt the vision for the project.
- (3) Reconfirm the objectives for the project.

**13. Wiltshire and Swindon Customer First Constitution:**

To consider the attached report of Policy Director, Debbie Dixon.

**(Full Council Decision 21 March)**

**The Recommendation is:**

To recommend the constitution to Full Council on 21<sup>st</sup> March 2005.

**14. Siting of Telecommunication Equipment on Council Premises:**

To consider the attached report of the Head of Legal and Property Services

**The Recommendation is:**

To adopt the policy suggested in 4.3 of the report.

**15. Planned Maintenance Programme 2005/06:**

To consider the attached report of the Head of Housing Management

**The Recommendation is:**

To approve the proposals outlined in 3.1 -3.3 of the report and produce a further report for Cabinet following the outcome of the stock option appraisal, with a longer term planned maintenance programme.

**Cabinet Member for  
Resources**

**Deputy Leader/  
Cabinet Member for  
Resources**

**Deputy Leader**

**Cabinet Member for  
Resources**

**Cabinet Member for  
Community and  
Housing**



**16. Repairs and Maintenance Of Council's Public Buildings:**

To consider the attached report of the Head of Housing Management.

**The Recommendation is:**

To approve the programme for capital works on the Council's public buildings as set out in Appendix I of the report.

**17. The Crime and Drug Misuse Reduction Strategy 2005-2008 For the Four Community Safety Partnerships in Wiltshire:**

To consider the attached report of the Head of Community Initiatives

**(Full Council Decision 21 March)**

**The Recommendation is:**

That the Strategy be recommended to Council for Endorsement for the Salisbury District Council Area  
To consider the detailed priorities and targets for the Salisbury District Council Area as part of the Community Strategy.

**18. Draft Circular: Planning for Gypsy and Traveller Sites:**

To consider the attached report of the Principal Planning Officer, which includes the views of the Planning and Economic Development Scrutiny Panel from its meeting on 14 February. If views from any other Members are received via the Officers they will be made known at the meeting.

**The Recommendation is:**

- (1) That the report be noted as nothing in the consultation paper is considered by officers to require representations to be made to the ODPM unless members consider otherwise.
- (2) That the Cabinet support the resolution of the Planning and Economic Development Overview and Scrutiny Panel.

**19. Prudential Limits 2005/06:**

To consider the attached report from the Head of Financial Services

**(Full Council decision 21 March)**

**The Recommendation is:**

- (1) The authorised limit for external debt for 2005/06 be Zero.

**Cabinet Member for  
Resources**

**Cabinet Member for  
Community and  
Housing**

**Cabinet Member for  
Planning and  
Economic  
Development**

**Cabinet Member for  
Resources**



<p>(2) The operational boundary for external debt be set at Zero.</p> <p>(3) By accepting the above recommendations, the exposure to variable and fixed rate interest on borrowing is not applicable.</p>	
<p><b>20. <u>Establishment of an Audit Committee:</u></b> To consider the attached report of the Chief Internal Auditor. <b>(Full Council decision 21 March)</b></p> <p><b>The Recommendation is:</b> to recommend establishment of an Audit Committee and give a view on the issue of Chairmanship</p>	<p><b>Cabinet Member for Resources</b></p>
<p><b>21. <u>Joint Consultative Forum:</u></b> To consider the recommendations from the Forum's meeting held on 24 January 2005, regarding</p> <ul style="list-style-type: none"> <li>a. <u>Injuries Allowance Payment Scheme</u></li> <li>b. <u>Dignity at Work Policy</u></li> </ul> <p>Both Policies are attached, together with the minutes of the meeting. The recommendations at minutes 104 and 105 were dealt with at the last Cabinet meeting.</p>	<p><b>Cabinet Member for Resources</b></p>
<p><b>22. <u>Performance Monitoring:</u></b> To consider the attached report of Policy Director, Debbie Dixon.</p> <p><b>The Recommendation is:</b></p> <ul style="list-style-type: none"> <li>(1) To receive updates on areas of concern identified in the first quarter;</li> <li>(2) Note new areas of concern and improvement; and</li> <li>(3) Approve the actions as recommended</li> </ul>	<p><b>Leader</b></p>
<p><b>23. Any Urgent Business requiring a Decision:</b></p>	

**24. Exempt Information:**

In view of the confidential or sensitive nature of the matters to be considered, the Cabinet will consider excluding the press and public from the meeting during consideration of agenda items 25 and 26 on the grounds that they may involve the likely disclosure of 'exempt information' as defined in Part I of Schedule 12A inserted into the Local Government Act 1972 by the Local Government (Access to Information) Act 1985 as explained below:

**Paragraph 1** namely : Information relating to a former employee

**Paragraph 8** namely: 'The Amount of Expenditure proposed to be incurred by the Authority under a contract

**Paragraph 9** namely: Any terms proposed by the Authority in the course of negotiations for a contract

***Summary of Exempt Matters***  
***Staffing Matter***  
***Contractual Matters***



**Richard Sheard**  
Chief Executive  
22 February 2005