

**WEST WILTSHIRE DISTRICT COUNCIL
CABINET FORWARD WORK PLAN
JUNE 2004 – SEPTEMBER 2004**

If you wish to make representations about any matter contained in this Work Plan, please contact
the Portfolio Holder or Contact Officer identified.

June 04

<i>Matter Or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Grounds Maintenance and Cleansing – New Contract Arrangements	Yes	Cllr Richard Wiltshire	02/06/04	Cabinet	Parks & Open Spaces PPG, Unions	Peter Woodcock pwoodcock@westwiltshire.gov.uk	Reports & minutes from PPG, Draft Specification. File in room F11, Bradley Road
Choice Based Lettings Update	No	Cllrs Manasseh & Mounde	02/06/04	Cabinet	None	Graham Hogg ghogg@wiltshire.gov.uk	None
Sex Establishments Policy	No	Cllr Richard Wiltshire	02/06/04	Cabinet	Town and Parish Councils Members, Chambers of Commerce, Religious organisations, Police, owner of existing sex shop in Trowbridge	John Carter jcarter@westwiltshire.gov.uk	Draft Policy file, room F23, Bradley Road
Tourist Information Centre – Best Value Review – Scoping report	No	Cllr Michael Mounde	02/06/04	Council	Town Councils, Members, Portfolio Holder, appropriate staff, business community and relevant partner organisations	Bryan Walker bwalker@westwiltshire.gov.uk	File ref: N:/corporate communications/TICs/bvreview04 File Location: room F7, Bradley Road

New Management Structure – Financial Implications	No	Cllrs Roy While & Tony Phillips OBE	02/06/04	Cabinet	Staff Consultation, Union, Portfolio Holders, Members Seminar, Corporate Team	Andrew Pate apate@westwiltshire.gov.uk Sharon Larkin slarkin@westwiltshire.gov.uk	Corridors Briefing Paper
New Management Structure – Request for Early Retirement	No	Cllr Roy While	02/06/04	Cabinet	Union, Human Resources section, Postholder	Andrew Pate apate@westwiltshire.gov.uk Sharon Larkin slarkin@westwiltshire.gov.uk	None
Decriminalised Parking Enforcement	Yes	Cllr Richard Wiltshire	30/06/04	Cabinet	Awaiting information	Geoff Pell gpell@westwiltshire.gov.uk	Awaiting information
Financial Results 2003/2004	Yes	Cllr Roy While	30/06/04	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Reference: N: \cabinet reports\finres File Location: Room F31, Bradley Road
WWDC Swimming Pool Water Temperatures	No	Cllr Ernie Clark	30/06/04	Cabinet	DC Leisure Management Ltd	Trevor Savage Tsavage@wiltshire.gov.uk	Awaiting information
Food Safety Annual Report	No	Cllr Wiltshire	30/06/04	Cabinet	Portfolio Holder Corporate Team	David Bardwell dbardwell@westwiltshire.gov.uk	Food safety annual report file in room GC3, Bradley Road
Medium Term Financial Plan 2004-2007	Yes	Cllr Roy While	30/06/04	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File ref: N:/cabinet reports/mtfp. File in room F31, Bradley Road
Conservation Strategy	No	Cllr Christopher Newbury	30/06/04	Cabinet	Town & Parish Councils, English Heritage, All Members	Caroline Power cpower@westwiltshire.gov.uk	Awaiting information

East Melksham Development Brief	No	Cllr Christopher Newbury	30/06/04	Cabinet	PPG, Portfolio Holder	Mark Russell mrussell@westwiltshire.gov.uk	Awaiting information
Design Supplementary Planning Guidance	Yes	Cllr Christopher Newbury	30/06/04	Cabinet	6 Week public consultation, Portfolio Holder	Linda Jennings ljennings@westwiltshire.gov.uk	Design guidance document, file in room F26
Risk Management Strategy	Yes	Cllr Roy While	30/06/04	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File ref: N:/cabinet reports/riskstrat. File in room F31

July 04

Housing Strategy	No	Cllrs Michael Mounde & Eli Manasseh	28/07/04	Cabinet	PPG, Portfolio Holder	Graham Hogg ghogg@westwiltshire.gov.uk	Housing strategy file, room G37, Bradley Road
Financial Monitoring as at 30 June	No	Cllr Roy While	28/07/04	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Reference: N: \cabinet reports\finmonjun File Location: Room F31
Open Space Supplementary Planning Guidance	Yes	Cllr Christopher Newbury	28/07/04	Cabinet	6 week public consultation	Mark Russell mrussell@westwiltshire.gov.uk	Awaiting information
Final Supplementary Planning Guidance on Affordable Housing	Yes	Cllr Christopher Newbury	28/07/04	Cabinet	6 week Public Consultation	Mark Russell mrussell@westwiltshire.gov.uk	Awaiting information
Temporary Accommodation Provision	No	Cllr Michael Mounde	28/07/04	Cabinet	None	Ian Gallin igallin@westwiltshire.gov.uk	None

Sep 04

Parks and Open Spaces – Improved Enforcement	Tbc	Cllr Ernie Clark	01/09/04	Cabinet	Parks & Open Spaces PPG	Representatives from Commercial Services, Env. Health & Legal Services	Recommendations from Parks & Open Spaces. File in room F11, Bradley Road
Underused Open Space	Tbc	Cllr Ernie Clark	01/09/04	Cabinet	Parks & Open Spaces PPG	Chris Waters cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File in room F11, Bradley Road
Arts Development PPG – to receive recommendations from Policy Project Group	Tbc	Cllr Ernie Clark	29/09/04	Cabinet	Tbc	Meril Morgan mmorgan@westwiltshire.gov.uk	Arts Development PPG file in room F30

Oct 04

Town & Parish Councils Taking Responsibility for Open Spaces	Tbc	Cllr Ernie Clark	27/10/04	Cabinet	Parks & Open Spaces PPG	Trevor Savage / Chris Waters tsavage@westwiltshire.gov.uk , cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File in room F11, Bradley Road
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Nov 04

Play Areas	Tbc	Cllr Ernie Clark	24/11/04	Cabinet	Parks & Open Spaces PPG	Chris Waters cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File in room F11, Bradley Road
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