

West Wiltshire District Council

Cabinet

30 June 2004

**Recommendations from Internal Overview Committee
Keeping Local Members Informed**

To consider a recommendation from the Internal Overview Committee on devising a protocol on keeping Members informed of local ward matters

Purpose of report

To consider recommendations of the Internal Overview Committee from its meeting held on 16 June 2004.

Background

The Internal Overview Committee considered a report regarding the proposed use of 67 Bradford Road, Trowbridge as a drug users' rehabilitation facility (report previously circulated to all Members). The report had been requested following Members' concerns that local Members had not been made aware of the specific proposal.

The Committee also considered that procedures should be in place for notifying local Members of matters affecting their ward.

Proposal

The recommendations of the Internal Overview Committee are as follows:

- (a) Cabinet be asked to ensure that relevant Councillors (County, District and Town ward Members) are kept informed from an early stage of all future affordable housing developments within their respective wards. This should include housing schemes where the Council is either a funding partner or has offered its general support in line with the Council's Housing Strategy.
- (b) Cabinet be asked to review how Members are kept informed of local ward matters and to produce a protocol on this issue. Cabinet is also asked to consult the Internal Overview Committee on any such protocol before it is implemented.

Recommendation

- (a) Cabinet is therefore asked to consider the recommendations of the Internal Overview Committee.

(b) To inform Internal Overview Committee of it's decision.

Yamina Rhouati
Member Support Officer

List of Background Papers

Minute of Internal Overview Committee – 16 June
Report to Internal Overview Committee