

**WEST WILTSHIRE DISTRICT COUNCIL
CABINET FORWARD WORK PLAN
JULY 2004 – OCTOBER 2004**

**If you wish to make representations about any matter contained in this Work Plan, please contact
the Portfolio Holder or Contact Officer identified.**

JULY 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
Financial Monitoring as at 30 June	No	Cllr Roy While	28/07/04	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Reference: N: \cabinet reports\finmonjun File Location: Room F31 Bradley Road
East Trowbridge Development Brief	Yes	Cllr Newbury	28/07/04	Cabinet	6 weeks public consultation, PPG, Portfolio Holder	Mark Russell mrussell@westwiltshire.gov.uk	Planning Policy and Conservation File Location: Room F26 Bradley Road
Community Development Grants Review	Yes	Cllr Clark	28/07/04	Cabinet	Portfolio HolderGrants Review Group Voluntary Action West Wilts	Sue Bellamy Sbellamy@westwiltshire.gov.uk	Grants Review File Room F11 Bradley Road
Risk Management Strategy	No	Cllr Roy While	28/07/04	Council	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File ref: N:/cabinet reports/riskstrat. File Location: Room F31 Bradley Road

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
West Wiltshire Information Systems (in Liquidation)	Yes	Leader	28/07/04	Cabinet	None	Gareth Owens Gowens@westwiltshire.gov.uk	File Location:Dis-udit/2 Room: F10 Note: some papers are restricted
Members' IT and IT Update	No	Cllr While	28/07/04	Cabinet	Members' IT Working Group	Stuart Elger selger@westwiltshire.gov.uk	File reference: File location:
PPG on developing new Licensing Act Policy	No	Cllr Wiltshire	28/07/04	Cabinet		John Carter jcarter@westwiltshire.gov.uk	
Open Space Supplementary Planning Guidance	Yes	Cllr Newbury	28/07/04	Cabinet	6 weeks public consultation, PPG, Portfolio Holder	Mark Russell Mrussell@westwiltshire.co.uk	File ref: Recreation File location: Planning Policy & Conservation Section
Recommendation from External Overview Committee – Recycling - Funding	No	Cllr Wiltshire	28/07/04	Cabinet	P Woodcock	Yamina Rhouati yrhouati@westwiltshire.gov.uk	File reference: External Overview Committee agenda and minutes dated 07/07/04 File location: Room F11 Bradley Road
Performance Monitoring as at 30 June 2004	No	Cllr While	28/07/04	Cabinet	Service Managers	S McCulloch smcculloch@westwiltshire.gov.uk	File reference: 2004-05 Performance Monitoring Master PI list.xls File location: F7, Bradley Road

SEPTEMBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
Review of Car Parking	Yes	Cllr Richard Wiltshire	01/09/04	Cabinet	Consultation is Peoples Voice, Portfolio Holder, and PPG	Geoff Pell gpell@westwiltshire.gov.uk	Background papers include PPG reports, Peoples Voice Consultation
Medium Term Financial Plan 2004-2007	Yes	Cllr Roy While	01/09/04	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File ref: N:/cabinet reports/mtfp. File Location: Room F31, Bradley Road
Temporary Accommodation Provision	No	Cllr Michael Mounde	01/09/04	Cabinet	None	Ian Gallin igallin@westwiltshire.gov.uk	None
Parks and Open Spaces – Improved Enforcement	Tbc	Cllr Ernie Clark	01/09/04	Cabinet	Parks & Open Spaces PPG	Representatives from Commercial Services, Env. Health & Legal Services	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
Review of Open Space	Tbc	Cllr Ernie Clark	01/09/04	Cabinet	Parks & Open Spaces PPG	Chris Waters cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
Final Supplementary Planning Guidance on Affordable Housing	Yes	Cllr Christopher Newbury	01/09/04	Cabinet	6 week Public Consultation	Mark Russell mrussell@westwiltshire.gov.uk	File Location: F26 Planning Policy and Conservation Bradley Road

Brook Hall			01/09/04			Caroline Power cpower@westwiltshire.gov.uk	
Best Value Review of the tourist information service	No	Cllr Michael Mounde	29/09/04	Cabinet	Town Councils, Chambers of Commerce, local Tourism Associations, tourism businesses, Portfolio holder, Members, Corporate Management Team	Bryan Walker bwalker@westwiltshire.gov.uk	TIC BV Review. File Location: Room F&
Arts Development PPG – to receive recommendations from Policy Project Group	Tbc	Cllr Ernie Clark	29/09/04	Cabinet	"Arts Development PPG, " Acknowledging recent public consultation and undertaking further consultation with local arts, educational and voluntary representatives	Meril Morgan mmorgan@westwiltshire.gov.uk	Arts Development PPG File Location: Room F30 Bradley Road

OCTOBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
Inclusion of media guidelines in Constitution	No	Deputy Leader	27/10/04	Cabinet	Standards Committee	Gareth Owens Gowens@westwiltshire.gov.uk	File:Location Chief Exec/10 Room: F10 Bradley Road
Report to agree licensing policy	No		27/10/04			John Carter jcarter@westwiltshire.gov.uk	
Housing Strategy	No	Cllrs Michael Mounde & Eli Manasseh	27/10/04	Cabinet	PPG, Portfolio Holder	Graham Hogg ghogg@westwiltshire.gov.uk	Housing Strategy File Location: Room G37, Bradley Road
Parks and Open Spaces PPG	Tbc	Cllr Ernie Clark	27/10/04	Cabinet	" Parks & Open Spaces PPG" Town & Parish Councils Taking Responsibility for Open Spaces	Trevor Savage / Chris Waters tsavage@westwiltshire.gov.uk , cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. FileLocation: Room F11, Bradley Road
Community Strategies	Key	Cllr Julian Bower	27/10/04	Cabinet	"Community Strategies" The strategies are based on a wide range of consultation exercises, stakeholder conferences organised by the Local Strategic Partnerships, consultation with members and officer, focus groups.	Richard Rodgers Rrodgers@westwiltshire.gov.uk Peter Woodcock Pwoodcock@westwiltshire.gov.uk	

NOVEMBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
Grounds Maintenance and Cleansing Contract – Evaluation Tenders	Yes	Cllr Richard Wiltshire	24/11/04	Cabinet	Parks and Open Spaces PPG	P Woodcock Pwoodcock@westwiltshire.gov.uk	Report from Parks and Open spaces PPG. And the contract document
Human Resources Strategy			24/11/04	Cabinet			
Play Areas	Tbc	Cllr Ernie Clark	24/11/04	Cabinet	Parks & Open Spaces PPG	Chris Waters cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road