

**WEST WILTSHIRE DISTRICT COUNCIL
CABINET FORWARD WORK PLAN
OCTOBER 2004 – MAY 2005**

If you wish to make representations about any matter contained in this Work Plan, please contact
the Portfolio Holder or Contact Officer identified.

OCTOBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Inclusion of media guidelines in Constitution	No	Deputy Leader	27/10/04	Cabinet	Standards Committee	Simon Best sbest@westwiltshire.gov.uk	File:Location Chief Exec/10 Room: F10 Bradley Road
2nd Quarter Performance Monitoring	No	Cllr Roy While	27/10/04	Cabinet	Awaiting information	Ian Gallin igallin@westwiltshire.gov.uk	Awaiting information
East Melksham Development Brief	Yes	Cllr Michael Mounde	27/10/04	Cabinet	8 weeks public consultation	Mark Russell mrussell@westwiltshire.gov.uk	Planning Policy & Conservation, File location: F26 Bradley Road
Report to agree licensing policy	No	Cllr Richard Wiltshire	27/10/04	Council	PPG, Licensing Forum meetings & public consultation	John Carter jcarter@westwiltshire.gov.uk	Draft Licensing Policy statement
Regional Spatial Strategy	No	Cllr Michael Mounde	27/10/04	Cabinet	Awaiting information	Mark Russell mrussell@westwiltshire.gov.uk	Planning Policy & Conservation File Location: Room F26 Bradley Road
Leisure and Recreational Needs Assessment: Land Transactions	Yes	Cllr Ernie Clarke	27/10/04	Cabinet	Awaiting information	Peter Woodcock pwoodcock@westwiltshire.gov.uk	Corporate Director's File

NOVEMBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Wiltshire and Swindon Customer Services Partnership	No	Cllr Roy While	03/11/04	Cabinet	Corporate Team	Tim Darsley tdarsley@westwiltshire.gov.uk	Partnership File Room F24
Corporate Plan & Priorities Update (Verbal Report - Portfolio Holder's Update)	No	Cllr Julian Bower	03/11/04	Cabinet	Corporate Team	Tim Darsley tdarsley@westwiltshire.gov.uk	Monthly update reports to Corporate Team on corporate project monitoring
Review of Car Parking	Yes	Cllr Richard Wiltshire	3/11/04	Cabinet	Consultation in Peoples Voice, Portfolio Holder, and PPG	Geoff Pell gpell@westwiltshire.gov.uk	Background papers include PPG reports, Peoples Voice Consultation
Draft Corporate Plan	Tbc	Cllr Julian Bower	03/11/04	Cabinet	Awaiting information	Ian Gallin igallin@westwiltshire.gov.uk	Awaiting information
Community Strategies	No	Cllr Julian Bower	03/11/04	Cabinet	"Community Strategies" - the strategies are based on a wide range of consultation exercises, stakeholder conferences organised by the Local Strategic Partnerships, consultation with members and officer, focus groups.	Richard Rogers rogers@westwiltshire.gov.uk Peter Woodcock pwoodcock@westwiltshire.gov.uk	Awaiting information

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Best Value Review of the tourist information service	Yes	Cllr Michael Mounde	24/11/04	Cabinet	Town Councils, Chambers of Commerce, local Tourism Associations, tourism businesses, Portfolio holder, Members, Corporate Management Team	Bryan Walker bwalker@westwiltshire.gov.uk	TIC BV Review. File Location: Room F7, Bradley Road
Human Resources Strategy	No	Cllr Tony Phillips	24/11/04	Cabinet	Awaiting information	Sharon Larkin slarkin@westwiltshire.gov.uk	Awaiting information
Final Supplementary Planning Guidance on Affordable Housing	Yes	Cllr Michael Mounde	24/11/04	Cabinet	6 week Public Consultation	Mark Russell mrussell@westwiltshire.gov.uk	Planning Policy & Conservation File Location: F26 Bradley Road
Procurement Strategy	Yes	Cllr Roy While	24/11/04	Cabinet	Corporate Team, Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance - Room F33 Bradley Road
Housing Strategy	No	Cllr Virginia Fortescue	24/11/04	Cabinet	PPG, Portfolio Holder	Graham Hogg ghogg@westwiltshire.gov.uk	Housing Strategy File Location: Room G37, Bradley Road
Corporate Plan & Priorities Update	No	Cllr Julian Bower	24/11/04	Cabinet	Corporate Team	Peter Woodcock pwoodcock@westwiltshire.gov.uk	Monthly update reports to Corporate Team on corporate project monitoring

DECEMBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Play Areas	Tbc	Cllr Ernie Clark	15/12/04	Cabinet	Parks & Open Spaces PPG	Chris Waters cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
Review of Open Space	Tbc	Cllr Ernie Clark	15/12/04	Cabinet	Parks & Open Spaces PPG	Chris Waters cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
Leisure & Recreational Needs Assessment	Tbc	Cllr Ernie Clark	15/12/04	Cabinet	Undertaken as part of the L&RNA	Trevor Savage/ Mark Russell tsavage@westwiltshire.gov.uk , mrussell@westwiltshire.gov.uk	To be developed in conjunction with consultants File Location: Room F30
Corporate Plan & Priorities Update	No	Cllr Julian Bower	15/12/04	Cabinet	Corporate Team	Ian Gallin igallin@westwiltshire.gov.uk	Monthly update reports to Corporate Team on corporate project monitoring

JANUARY - MAY 2005

<i>Matter Or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Parks and Open Spaces – Improved Enforcement	Tbc	Cllr Ernie Clark	09/02/04	Cabinet	Parks & Open Spaces PPG	Representatives from Commercial Services, Env. Health & Legal Services	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
Parks and Open Spaces PPG	Tbc	Cllr Ernie Clark	09/02/04	Cabinet	"Parks & Open Spaces PPG" Town & Parish Councils Taking Responsibility for Open Spaces	Trevor Savage / Chris Waters tsavage@westwiltshire.gov.uk , cwaters@westwiltshire.gov.uk	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
Options for the future of Southwick Country Park	Yes	Cllr Ernie Clark	06/04/05	Awaiting information	Awaiting information	Trevor Savage tsavage@westwiltshire.gov.uk Peter Woodcock pwoodcock@westwiltshire.gov.uk	Awaiting information