

**WEST WILTSHIRE DISTRICT COUNCIL**  
**CABINET FORWARD WORK PLAN - 3 NOVEMBER 2004 – MAY 2005**

If you wish to make representations about any matter contained in this Work Plan, please contact the Portfolio Holder or Contact Officer identified.

**NOVEMBER 2004**

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
<b>Wiltshire and Swindon Customer Services Programme</b>	No	Cllr Roy While	03/11/04	Cabinet	Corporate Team	Tim Darsley <a href="mailto:tdarsley@westwiltshire.gov.uk">tdarsley@westwiltshire.gov.uk</a>	Partnership File Room F24
<b>Corporate Plan &amp; Priorities Update – Customer First (Verbal Report - Portfolio Holder's Update)</b>	No	Cllr Roy While	03/11/04	Cabinet	Corporate Team	Tim Darsley <a href="mailto:tdarsley@westwiltshire.gov.uk">tdarsley@westwiltshire.gov.uk</a>	Monthly update reports to Corporate Team on corporate project monitoring
<b>Review of Car Parking Fees and Charges</b>	Yes	Cllr Richard Wiltshire	3/11/04	Cabinet	Consultation in Peoples Voice, Portfolio Holder, and PPG	Geoff Pell <a href="mailto:gpell@westwiltshire.gov.uk">gpell@westwiltshire.gov.uk</a>	Background papers include PPG reports, Peoples Voice Consultation
<b>Draft Corporate Plan</b>	Yes	Cllr Julian Bower	03/11/04	Tbc	Awaiting information	Ian Gallin <a href="mailto:igallin@westwiltshire.gov.uk">igallin@westwiltshire.gov.uk</a>	Awaiting information
<b>Procedure For Informing Local Members of Ward Issues</b>	No	Cllr Roy While	03/11/04	Cabinet	Awaiting Information	Bryan Walker <a href="mailto:bwalker@westwiltshire.gov.uk">bwalker@westwiltshire.gov.uk</a>	Awaiting Information

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
<b>Adoption of District and County Community Strategies</b>	No	Cllr Julian Bower	03/11/04	Cabinet	The strategies are based on a wide range of consultation exercises, stakeholder conferences organised by the LSP, consultation with members and officer, focus groups.	Richard Rogers <a href="mailto:rogers@westwiltshire.gov.uk">rogers@westwiltshire.gov.uk</a>  Peter Woodcock <a href="mailto:pwoodcock@westwiltshire.gov.uk">pwoodcock@westwiltshire.gov.uk</a>	Awaiting information
<b>Choice based Letting</b>	No	Cllr Virginia Fortescue	3/11/04	Cabinet	Awaiting Information	Kate Beckinsale-Smith <a href="mailto:kbeckinsalesmith@westwiltshire.gov.uk">kbeckinsalesmith@westwiltshire.gov.uk</a>	File Location: Room G8 Bradley Road
<b>Human Resources Strategy</b>	No	Cllr Tony Phillips	24/11/04	Cabinet	Awaiting information	Sharon Larkin <a href="mailto:slarkin@westwiltshire.gov.uk">slarkin@westwiltshire.gov.uk</a>	Awaiting information
<b>Final Supplementary Planning Guidance on Affordable Housing</b>	Yes	Cllr Michael Mounde	24/11/04	Cabinet	6 week Public Consultation	Mark Russell <a href="mailto:mrussell@westwiltshire.gov.uk">mrussell@westwiltshire.gov.uk</a>	Planning Policy & Conservation File Location: F26 Bradley Road
<b>Procurement Strategy</b>	Yes	Cllr Roy While	24/11/04	Cabinet	Corporate Team, Portfolio Holder	Tracey Gay <a href="mailto:tgay@westwiltshire.gov.uk">tgay@westwiltshire.gov.uk</a>	Finance - Room F33 Bradley Road
<b>Housing Strategy</b>	No	Cllr Virginia Fortescue	24/11/04	Cabinet	PPG, Portfolio Holder	Graham Hogg <a href="mailto:ghogg@westwiltshire.gov.uk">ghogg@westwiltshire.gov.uk</a>	Housing Strategy File Location: Room G37, Bradley Road

<b>Corporate Plan &amp; Priorities Update</b>	No	Cllr Julian Bower	24/11/04	Cabinet	Corporate Team	Peter Woodcock <a href="mailto:pwoodcock@westwiltshire.gov.uk">pwoodcock@westwiltshire.gov.uk</a>	Monthly update reports to Corporate Team on corporate project monitoring
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**DECEMBER 2004**

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
<b>Play Areas</b>	Tbc	Cllr Ernie Clark	15/12/04	Cabinet	Parks & Open Spaces PPG	Chris Waters <a href="mailto:cwaters@westwiltshire.gov.uk">cwaters@westwiltshire.gov.uk</a>	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
<b>Review of Open Space</b>	Tbc	Cllr Ernie Clark	15/12/04	Cabinet	Parks & Open Spaces PPG	Chris Waters <a href="mailto:cwaters@westwiltshire.gov.uk">cwaters@westwiltshire.gov.uk</a>	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
<b>Leisure &amp; Recreational Needs Assessment</b>	Tbc	Cllr Ernie Clark	15/12/04	Cabinet	Undertaken as part of the L&RNA	Trevor Savage/ Mark Russell <a href="mailto:tsavage@westwiltshire.gov.uk">tsavage@westwiltshire.gov.uk</a> , <a href="mailto:mrussell@westwiltshire.gov.uk">mrussell@westwiltshire.gov.uk</a>	To be developed in conjunction with consultants File Location: Room F30
<b>Corporate Plan &amp; Priorities Update</b>	No	Cllr Julian Bower	15/12/04	Cabinet	Corporate Team	Ian Gallin <a href="mailto:igallin@westwiltshire.gov.uk">igallin@westwiltshire.gov.uk</a>	Monthly update reports to Corporate Team on corporate project monitoring

**JANUARY - MAY 2005**

<i>Matter Or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
<b>Parks and Open Spaces – Improved Enforcement</b>	Tbc	Cllr Ernie Clark	09/02/04	Cabinet	Parks & Open Spaces PPG	Representatives from Commercial Services, Env. Health & Legal Services	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
<b>Parks and Open Spaces PPG</b>	Tbc	Cllr Ernie Clark	09/02/04	Cabinet	"Parks & Open Spaces PPG" Town & Parish Councils Taking Responsibility for Open Spaces	Trevor Savage / Chris Waters <a href="mailto:tsavage@westwiltshire.gov.uk">tsavage@westwiltshire.gov.uk</a> , <a href="mailto:cwaters@westwiltshire.gov.uk">cwaters@westwiltshire.gov.uk</a>	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
<b>Options for the future of Southwick Country Park</b>	Yes	Cllr Ernie Clark	06/04/05	Awaiting information	Awaiting information	Trevor Savage <a href="mailto:tsavage@westwiltshire.gov.uk">tsavage@westwiltshire.gov.uk</a> Peter Woodcock <a href="mailto:pwoodcock@westwiltshire.gov.uk">pwoodcock@westwiltshire.gov.uk</a>	Awaiting information