

**WEST WILTSHIRE DISTRICT COUNCIL
CABINET FORWARD WORK PLAN – JANUARY – APRIL 2005**

If you wish to make representations about any matter contained in this Work Plan, please contact the Portfolio Holder or Contact Officer identified.

January

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Council Tax Base 2005/06	Yes	Roy While	12/01/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Reference: N: \cabinet reports\2005/06 File Location: Room F31
The Budget 2005/06	No	Roy While	12/01/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Reference: N: \cabinet reports\2005/06/ File Location: Room F31
Financial Monitoring Report	No	Cllr Roy While	12/01/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Location: Room F31
Formalising External Consultations – Protocol	No	Cllr Roy While	12/01/05	Cabinet	Report to Corporate Management Team Cabinet Minute 15/12/04 No. 402	Marie Laws mlaws@westwiltshire.gov.uk	File Location: Room F12
Review of Homelessness Temporary Accommodation	No	Cllr Virginia Fortescue	12/01/05	Cabinet		Graham Hogg ghogg@westwiltshire.gov.uk	

February

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Housing Strategy	No	Cllr Virginia Fortescue	*09/02/05	Cabinet		Graham Hogg ghogg@westwiltshire.gov.uk	

* **Housing Strategy** – 09/02/05 subject to confirmation by the Government Office for the South West confirming that the Strategy is ‘fit for purpose’

Procurement Strategy	No	Cllr Roy While	09/02/05	Cabinet	Corporate Team, Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance - Room F33 Bradley Road
Conservation Area Appraisals	tbc	Cllr Michael Mounde	9/02/05	Cabinet	Tim Darsley and Portfolio Holder	Caroline Power cpower@westwiltshire.gov.uk	Planning Policy & Conservation File Location: F26 Bradley Road
Residential Design Guide	No	Cllr Michael Mounde	9/02/05	Cabinet	Tim Darsley and Portfolio Holder	Hilary Maclean hmaclean@westwiltshire.gov.uk	Planning Policy & Conservation File Location: F26 Bradley Road
Brook Hall, Brief and Monitoring Report	No	Cllr Michael Mounde	09/02/05	Cabinet	Localised public consultation	Caroline Power cpower@westwiltshire.gov.uk	Planning Policy & Conservation File Location: F26 Bradley Road
Financial Monitoring	No	Cllr Roy While	09/02/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson	File Location: Room 31
Quarter 3 Monitoring	No	Cllr Roy While	09/02/05	Cabinet		Marie Laws	

Agenda Item No:

Monitoring report on St Giles Church Imber	No	Cllr Michael Mounde	09/02/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Caroline Power cpower@westwiltshire.gov.uk	Planning Policy & Conservation File Location: F26 Bradley Road
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Annual Treasury Management Strategy	No	Cllr Roy While	09/02/05	Cabinet	Corporate Team, Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance - Room F33 Bradley Road
Crime and Disorder Strategy	Tbc	Cllr Ernie Clark	09/02/05	Cabinet		Ishti Turner iturner@westwiltshire.gov.uk	
Draft Car Park Order	tbc	Cllr Richard Wiltshire	09/02/05	Cabinet		Chris Waters cwaters@westwiltshire.gov.uk	
Recycling Update and Proposals	Yes	Cllr Richard Wiltshire	09/02/05	Cabinet	As part of the Best Value Review	Peter Woodcock pwoodcock@westwiltshire.gov.uk	Waste and Recycling File File Location: Room F13
Hope Nature Centre, Southwick	tbc	Cllr Ernie Clark	09/02/05 Provisional	Cabinet	reps of Hope Nature Centre, Portfolio Holder, various officers of WWDC	Chris Waters cwaters@westwiltshire.gov.uk	HNC file File Location: Technical Services
3rd Quarter Performance Monitoring	No	Cllr Roy While	09/02/05	Cabinet		Ian Gallin igallin@westwiltshire.gov.uk	

March (Subject to approval of revised dates)

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Affordable Housing Supplementary Planning Document	No	Cllr Michael Mounde	09/03/05	Cabinet	6 week Public Consultation	Mark Russell mrussell@westwiltshire.gov.uk	Planning Policy & Conservation File Location: F26 Bradley Road
Statement of Community Involvement (SCI)	No	Cllr Michael Mounde	09/03/05	Cabinet	4 – 6 week consultation period	Karol Jakubczyk kjakubczyk@westwiltshire.gov.uk	
Financial Monitoring Report	No	Cllr Roy While	09/03/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	
Financial Support to Arts Organisations and projects 2005/06	Yes	Cllr Ernie Clark	09/03/05	Cabinet	Consultation with Local Arts Organisations	Meril Morgan mmorgan@westwiltshire.gov.uk	File Location: Room F.30
Empty Homes Policy	No	Cllr Virginia Fortescue	30/03/05	Cabinet	Portfolio Holder, Survey of Owners of Empty Homes	Paul Yeomans Pyeomans@westwiltshire.gov.uk	Draft Housing Strategy, survey responses, national and regional policy documents: Empty Homes Files, Room G6 Bradley Road

Agenda Item No:

Review of Housing Renewal Policy	No	Cllr Virginia Fortescue	30/03/05	Cabinet	Portfolio Holder, neighbouring Authorities, town/parish councils, community & voluntary groups (to be confirmed)	Paul Yeomans Pyeomans@westwiltshire.gov.uk	Draft Housing Strategy, Regulatory Reform(Housing) Order 2002 national and regional policy documents Housing Renewal Policy Files, Room G6 Bradley Road
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April

Leisure and Recreational Needs Assessment Report	Yes	Cllr Ernie Clark	20/04/05 Provisional			Trevor Savage tsavage@westwiltshire.gov.uk	Awaiting information
Options for the future of Southwick Country Park	Yes	Cllr Ernie Clark	20/04/05	Awaiting information	Awaiting information	Trevor Savage tsavage@westwiltshire.gov.uk Peter Woodcock pwoodcock@westwiltshire.gov.uk	Awaiting information