

West Wiltshire District Council
Cabinet Forward Work Plan – October 2005– May 2006

If you wish to make representations about any matter contained in this Work Plan, please contact the Portfolio Holder or Contact Officer identified.

October							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Redevelopment of Castle Place – Report Back on Negotiations and Potential Agreement to Dispose (*)	Yes	Cllr Jeff Osborn	26/10/05	Cabinet	Trowbridge UDF	Ian Gallin igallin@westwiltshire.gov.uk	Ian Gallin's Room
Empty Homes Policy	No	Cllr Tom James	26/10/05	Cabinet	Portfolio Holder, Survey of Owners of Empty Homes	Paul Yeomans Pyeomans@westwiltshire.gov.uk	Draft Housing Strategy, survey responses, national and regional policy documents: Empty Homes Files, Room G6 Bradley Road
Licensing of Houses in Multiple Occupation	No	Cllr Tom James	26/10/05	Cabinet	Portfolio holder	Paul Yeomans pyeomans@westwiltshire.gov.uk	
Review of Housing Renewal Policy	No	Cllr Tom James	26/10/05	Cabinet	Portfolio Holder, neighbouring Authorities, town/parish councils, community & voluntary groups (to be confirmed)	Paul Yeomans Pyeomans@westwiltshire.gov.uk	Draft Housing Strategy, Regulatory Reform(Housing) Order 2002 national and regional policy documents Housing Renewal Policy Files, Room G6 Bradley Road

Financial Monitoring	No	Cllr Trevor Carbin	26/10/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Location: Room 31
Provision of Services for Young People	Yes	Cllr Terry Chivers	26/10/05	Cabinet		Richard Rogers Rogers@westwiltshire.gov.uk	
High Hedges – Multi property applications + means testing possibilities		Cllr Jeff Osborn	26/10/05	Cabinet		David Hubbard Dhubbard@westwiltshire.gov.uk	Development Control
A Review of working with Parish Councils and the Wider Community	tbc		26/10/05	Cabinet		Gwilym Gibbons Ggibbons@westwiltshire.gov.uk	

(*) Subject to receipt of District valuation

November							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Residential Design Guide	Yes	Cllr Jeff Osborn	23/11/05	Cabinet	Consultation with PPG's, and Public Consultation	Hilary Maclean Hmaclean@westwiltshire.gov.uk	Planning Policy & Cons
Financial Monitoring	No	Cllr Trevor Carbin	23/11/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	File Location: Room 31

December							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>

Write Off Report	No	Cllr Trevor Carbin	14/12/05	Cabinet	Consultation with Corporate Team and Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance – Room F33 Bradley Road
Budget Update	No	Cllr Trevor Carbin	14/12/05	Cabinet	Corporate Team	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road
Annual Monitoring Report	No	Cllr Jeff Osborn	14/12/05	Cabinet	Consultation with Key Stakeholders and Service Managers	Mark Russell Mrussell@westwiltshire.gov.uk	Planning Policy & Cons
Recreation Development Plan Document	No	Cllr Jeff Osborn	14/12/05	Council	Consultation with PPG's, and Public Consultation	Mark Russell Mrussell@westwiltshire.gov.uk	Planning Policy & Cons

January 2006

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Budget 2006/07	Yes	Cllr Trevor Carbin	11/01/06	Council	Corporate Team	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road
Taxbase Report 2006/07	Yes	Cllr Trevor Carbin	11/01/06	Cabinet	Consultation with Corporate Team and Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance – Room F33 Bradley Road
Financial Monitoring	No	Cllr Trevor Carbin	11/01/06	Cabinet	Corporate Team	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road

Statement of Community Involvement	No	Cllr Jeff Osborn	11/01/06	Council	Consultation with PPG's, and Public Consultation	Karol Jakubczyk Kjakubczyk@westwiltshire.gov.uk	Planning Policy & Cons
Clean Neighbourhoods & Environment Act	No	Cllrs Rosemary Brown & Gordon Cox	11/01/06	Cabinet	Through Community Initiatives with town & parish councils	John Carter Jcarter@westwiltshire.gov.uk Kevin Gibbs KGibbs@westwiltshire.gov.uk	

February							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Treasury Management Strategy Statement	No	Cllr Trevor Carbin	8/02/06	Cabinet and Council	Consultation with Corporate Team and Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance – Room F33 Bradley Road
Capital Strategy	No	Cllr Trevor Carbin	8/02/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road
Budget Update	Yes	Cllr Trevor Carbin	8/02/06	Council	Corporate Team, Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road
Financial Monitoring	No	Cllr Trevor Carbin	8/02/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road

Refuse Collection: Contract Re-tender	No	Cllr Rosemary Brown	8/2/6	Cabinet	Portfolio Holder; Hills, Cleanaway	Peter Woodcock Pwoodcock@westwiltshire.gov.uk Kevin Gibbs Kgibbs@westwiltshire.gov.uk	Elements at Riverway
Council Tax Resolution Report	Yes	Cllr Trevor Carbin	8/02/06	Council	Consultation with Corporate Team and Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance – Room F33 Bradley Road
Final adoption of SDP on Trowbridge Town Centre Conservation Area Character Assessment	No	Cllr Jeff Osborn	8/02/06	Cabinet	yes	Caroline Power cpower@westwiltshire.gov.uk	Policy & Cons

March							
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Write Off Report	Yes	Cllr Trevor Carbin	08/03/06	Cabinet	Consultation with Corporate Team and Portfolio Holder	Tracey Gay tgay@westwiltshire.gov.uk	Finance – Room F33 Bradley Road
Financial Monitoring	No	Cllr Trevor Carbin	08/03/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road
Financial Support to arts organisations and projects 2006/07	Yes	Cllr Terry Chivers	08/03/06	Cabinet	consultation with local arts organisations	Meril Morgan Mmorgan@westwiltshire.gov.uk	
LSP	No	Cllr Duncan Hames	08/03/06	Cabinet		Richard Rogers rrogers@westwiltshire.gov.uk	Community Initiatives

April							
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Financial Monitoring	No	Cllr Trevor Carbin	05/04/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson ijamieson@westwiltshire.gov.uk	Finance – Room F31 Bradley Road

May							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Recreation Development Plan Document	No	Cllr Jeff Osborn	3/05/06	Council	Consultation with PPG's, and Public Consultation	Mark Russell Mrussell@westwiltshire.gov.uk	Planning Policy & Cons