

West Wiltshire District Council
Cabinet Forward Work Plan – February – June 2006

If you wish to make representations about any matter contained in this Work Plan, please contact the Portfolio Holder or Contact Officer identified.

February							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Treasury Management Strategy Statement	No	Cllr Trevor Carbin	8/02/06	Cabinet and Council	Consultation with Corporate Team and Portfolio Holder	Tracey Gay	Finance – Room F33 Bradley Road
Medium Term Financial Plan	No	Cllr Trevor Carbin	08/02/06	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson	Finance – Room F31 Bradley Road
Capital Strategy	No	Cllr Trevor Carbin	8/02/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson	Finance – Room F31 Bradley Road
Budget Update	Yes	Cllr Trevor Carbin	8/02/06	Council	Corporate Team, Portfolio Holder	Ian Jamieson	Finance – Room F31 Bradley Road
Financial Monitoring	No	Cllr Trevor Carbin	8/02/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson	Finance – Room F31 Bradley Road
Refuse Collection: Contract Re-tender	No	Cllr Rosemary Brown	8/02/06	Cabinet	Portfolio Holder; Hills, Cleanaway	Peter Woodcock Kevin Gibbs	Elements at Riverway
Recreation Development Plan Document & Approval of preferred options for public consultations	No	Cllr Jeff Osborn Cllr Gordon Cox	8/02/06	Council	Consultation with PPG's, and Public Consultation	Mark Russell Trevor Savage	Planning Policy & Cons , Leisure
Final adoption of SDP on Trowbridge Town Centre Conservation Area Character Assessment	No	Cllr Jeff Osborn	8/02/06	Cabinet	yes	Caroline Power	Policy & Cons
Recommendations from Scrutiny Committee	No	Cllr Tony Phillips	8/02/06	Cabinet		Marie Lindsay	

Recycling Strategy for West Wiltshire	Yes	Cllr Rosemary Brown	8/02/06	Cabinet	Wiltshire Waste Partnership and public	Clare Chadwick	
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March							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Licensing of Houses in Multiple Occupation	No	Cllr Tom James	08/03/06	Cabinet	Portfolio holder	Paul Yeomans	
Southwick Country Park – The Future	Yes	Cllr Gordon Cox	08/03/06	Cabinet	Portfolio Holder, LRNA and Kit Campbell	Richard Rogers	Community Initiatives
West Wilts Matters Contract	No	Cllr John Syme	08/03/06	Cabinet	Corporate Management Team	Paul Mountford	Policy and Communications - Room F7
Write Off Report	Yes	Cllr Trevor Carbin	08/03/06	Cabinet	Consultation with Corporate Team and Portfolio Holder	Tracey Gay	Finance – Room F33 Bradley Road
Annual Monitoring Report	No	Cllr Jeff Osborn	08/03/06	Cabinet	Consultation with Key Stakeholders and Service Managers	Mark Russell	Planning Policy & Cons
Financial Monitoring	No	Cllr Trevor Carbin	08/03/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson	Finance – Room F31 Bradley Road
Financial Support to arts organisations and projects 2006/07	Yes	Cllr Gordon Cox	08/03/06	Cabinet	consultation with local arts organisations	Meril Morgan	
Performance Monitoring – Quarter 3 2005-06	No	Cllr Duncan Hames	08/03/06	Cabinet	Corporate Management Team and Scrutiny Committee	Paul Mountford	Policy and Communications - Room F7
LAA & LSP	No	Cllr Duncan Hames	08/03/06	Cabinet		Richard Rogers	Community Initiatives
Decriminalised Parking	Yes	Cllr Rosemary Brown	08/03/06	Cabinet	Widespread consultation done in past on parking issues	Peter Woodcock	
Recommendations from Scrutiny Committee	No	Cllr Tony Phillips	8/03/06	Cabinet		Marie Lindsay	

April							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Statement of Community Involvement	No	Cllr Jeff Osborn	05/04/06	Council	Consultation with PPG's, and Public Consultation	Karol Jakubczyk	Planning Policy & Cons
Food Safety Plan	No	Cllr Rosemary Brown	05/04/06	Cabinet	Portfolio holder	David Bardwell	Env. Health G1
Annual Efficiency Statement – forward looking	No	Cllr Duncan Hames	05/04/06	Cabinet	Portfolio Holder and Corporate Management Team	Paul Mountford	Policy and Communications - Room F7
L&RNA Action Plan 2006-2012	No	Cllr Gordon Cox	05/04/06	Council	Portflio Holder, CMT LRNA project Board, Officer Operational group, stakeholders	Trevor Savage	Leisure F30
Recommendations from Scrutiny Committee	No	Cllr Tony Phillips	05/04/06	Cabinet		Marie Lindsay	
Financial Monitoring	No	Cllr Trevor Carbin	05/04/06	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson	Finance – Room F31 Bradley Road
Quarterly report from Youth Champion	No	Cllr Andrew Bryant	05/04/06	Cabinet		Richard Rogers	

May							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Recommendations from Scrutiny Committee	No	Cllr Tony Phillips	3/05/06	Cabinet		Marie Lindsay	
Recreation Development Plan Document	No	Cllr Jeff Osborn	3/05/06	Council	Consultation with PPG's, and Public Consultation	Mark Russell	Planning Policy & Cons

Report Regarding Scrutiny Task & Finish Group recs – street cleansing	No	Cllr Rosemary Brown	3/05/06	Cabinet		Kevin Gibbs	
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June							
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Papers</i>
Performance Monitoring – Quarter 4 2005-06	No	Cllr Duncan Hames	June 06	Cabinet	Corporate Management Team and Scrutiny Committee	Paul Mountford	Policy and Communications - Room F7
Approval of final Development Plan Document (DPD) for submission to Secretary of State	No	Cllr Jeff Osborn Cllr Gordon Cox	June 06	Council	Consultation with PPG's, and Public Consultation	Mark Russell Trevor Savage	Planning Policy & Cons , Leisure
Recommendations from Scrutiny Committee	No	Cllr Tony Phillips	June 06	Cabinet		Marie Lindsay	
Financial Results 2005-2006	No	Cllr Trevor Carbin	June 06	Cabinet		Ian Jamieson	Finance
Annual Efficiency Statement – backward looking	No	Cllr Duncan Hames	*June 06	Cabinet	Portfolio Holder and Corporate Management Team	Paul Mountford	Policy and Communications - Room F7

* If the meeting in June is after 16 June, this item will have to be put on the agenda for the 3 May meeting

Performance Plan 2006-07	No	Cllr Duncan Hames	** June 06	Cabinet	Corporate Management Team and Scrutiny Committee	Paul Mountford	Policy and Communications - Room F7
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** This item has to go to Council after Cabinet and both must be prior to 30 June. If the June Cabinet meeting is too late in the month to allow this tem to go to Council by 30 June this item will have to go on the 3 May Cabinet agenda.