

CHILDREN'S SERVICES LOCAL AUTHORITY CIRCULAR**LAC Ref: 3112080004**

To: The Chief Executive
The Director of Children's Services
Chief Finance Officers

26 February 2009

CONDITIONS OF GRANT AND GUIDANCE 2009-10**PLAY PATHFINDER AND PLAYBUILDER, CAPITAL AND REVENUE, GRANTS: 2009-10****SUMMARY AND BACKGROUND**

1. Having more high-quality and safe places to play is a priority for both children and parents across England. The DCSF is investing significant funding in play as part of a three-year programme from 2008-09 to 2010-11. By the end of this period around 3,500 play areas will have been developed nationally through the following programmes:

Pathfinders - 30 Play Pathfinders will each have available around £2.1m Pathfinder capital and £500k revenue funding to each build a large adventure playground and develop a minimum of 28 play areas. The first 20 play Pathfinders were selected in April 2008 and the final 10 Pathfinders selected in December 2008 to deliver play areas from April 2009.

Playbuilders - 122 local authorities will each have available, on average, £1.1m Playbuilder capital and £45k revenue funding to develop a minimum of 22 play areas. The first 43 Playbuilder authorities were selected in April 2008 and the remaining 79 authorities offered Playbuilder funding from April 2009.

2. This circular sets out details of the capital and revenue funding available to both Play Pathfinder and Playbuilder authorities as follows:

- allocations of the Play Pathfinder capital and revenue grants for 2009-10, indicative allocations for 2010-11, and the minimum number of play areas that have to be delivered at Annex A;
- allocations of the Playbuilder capital and revenue grants for 2009-10, indicative allocations for 2010-11, and the minimum number of play areas that have to be delivered at Annex B;
- conditions, financial arrangements and guidance for the Pathfinder and Playbuilder capital grants are at Annex C, and conditions financial arrangements and guidance for Pathfinder and Playbuilder revenue grants are at Annex D;
- payment arrangements (see below);

3. To accept these grants, authorities must complete and return the Formal Acceptance of Grant offer form at Annex E by **1 April 2009**.

4. An estimate of expenditure form for each grant, to be returned by **8 January 2010**, is at Annex E.

5. The Final Statement certificate for each grant, to be returned by **30 June 2010**, is at Annex G.

PAYMENT ARRANGEMENTS

6. The Play Pathfinder and Playbuilder, Capital and Revenue, Grants will be paid under Section 14 (2) (j) of the Education Act 2002 for the purpose of the promotion of the welfare of children and their parents.

7. Allocations for Play Pathfinder authorities are listed at Annex A, and allocations for Playbuilder authorities at Annex B. The 2010-11 allocations will be confirmed in March 2010. Each grant will be paid in two equal instalments in 2009-10, the first instalment on or before 30 April 2009 and the second instalment on or before 28 February 2010.

ENQUIRIES

8. For further information on the grants detailed in the circular, please contact Bhupinder Bhoday at bhupinder.bhoday@dcsg.gov.uk, telephone number 020 7925 6858.

CANCELLATION OF CIRCULAR

9. This circular should be cancelled on 30 June 2010.

PLAY PATHFINDER: CAPITAL AND REVENUE GRANT ALLOCATIONS**1. Play Pathfinder Capital Grant**

The Play Pathfinder Capital Grant has been calculated using a formula that contains three variables: deprivation, building costs and child population. The formula has been applied to a portion of the available capital to compensate for differences in the three variables between authorities, whilst still ensuring all authorities have sufficient funding to deliver the required pathfinder outputs. Total payments are consistent with the average levels of Pathfinder funding that have previously been publicised.

Allocations for 2010-11 are indicative and the final figures will be confirmed in March 2010.

Wave 1 Pathfinders – Capital Allocations

(Wave 1 pathfinders have to deliver at least one Adventure Playground in 2009-10 in addition to the minimum number of areas indicated)

| Local Authority | Pathfinder capital 2008-2010 ¹ | | | Minimum Number of play areas | | |
|----------------------------|-------------------------------------------|------------|------------|------------------------------|-------|-------|
| | 08-09 | 09-10 | total | 08-09 | 09-10 | total |
| Bath & North East Somerset | £571,926 | £1,509,349 | £2,081,275 | 12 | 16 | 28 |
| Blackburn | £600,419 | £1,586,276 | £2,186,695 | 12 | 16 | 28 |
| Cambridgeshire | £580,429 | £1,532,308 | £2,112,737 | 12 | 16 | 28 |
| Camden | £604,177 | £1,596,422 | £2,200,599 | 12 | 16 | 28 |
| City of Bristol | £592,444 | £1,564,745 | £2,157,189 | 12 | 16 | 28 |
| Dudley | £636,953 | £1,549,919 | £2,186,872 | 12 | 16 | 28 |
| East Riding of Yorkshire | £580,124 | £1,531,482 | £2,111,606 | 12 | 16 | 28 |
| East Sussex | £590,558 | £1,559,655 | £2,150,213 | 12 | 16 | 28 |
| Enfield | £594,107 | £1,569,237 | £2,163,344 | 12 | 16 | 28 |
| Hackney | £612,791 | £1,619,678 | £2,232,469 | 12 | 16 | 28 |
| Kensington and Chelsea | £596,171 | £1,574,807 | £2,170,978 | 12 | 16 | 28 |
| Knowsley | £597,859 | £1,579,364 | £2,177,223 | 12 | 16 | 28 |
| North Tyneside | £588,223 | £1,553,351 | £2,141,574 | 12 | 16 | 28 |
| Nottingham City | £603,854 | £1,595,552 | £2,199,406 | 12 | 16 | 28 |
| Portsmouth | £586,954 | £1,549,922 | £2,136,876 | 12 | 16 | 28 |
| Rochdale | £595,624 | £1,573,332 | £2,168,956 | 12 | 16 | 28 |
| Rotherham | £639,474 | £1,556,728 | £2,196,202 | 13 | 16 | 29 |
| Sunderland | £596,450 | £1,575,561 | £2,172,011 | 11 | 17 | 28 |
| Tower Hamlets | £621,944 | £1,644,393 | £2,266,337 | 12 | 16 | 28 |
| Wolverhampton | £596,046 | £1,574,472 | £2,170,518 | 12 | 16 | 28 |

¹ – Wave 1 pathfinders get capital funding for two years – 2008-2010.

Wave 2 Pathfinders – Capital Allocations

(Wave 2 pathfinders have to deliver at least one Adventure Playground over 2009-2011 in addition to the minimum number of areas indicated)

| Local Authority | Pathfinder capital | | | | Minimum Number of play areas | | | |
|---------------------|--------------------|------------|------------|------------|------------------------------|-------|-------|-------|
| | 08-09 | 09-10 | 10-11 | total | 08-09 | 09-10 | 10-11 | total |
| Blackpool | £305,071 | £980,553 | £887,167 | £2,172,791 | 6 | 11 | 11 | 28 |
| Cornwall | £304,421 | £979,300 | £886,033 | £2,169,754 | 6 | 11 | 11 | 28 |
| Kirklees | £304,669 | £979,777 | £886,465 | £2,170,911 | 6 | 11 | 11 | 28 |
| Lambeth | £313,419 | £996,034 | £901,173 | £2,210,626 | 6 | 11 | 11 | 28 |
| Luton | £303,879 | £978,252 | £885,086 | £2,167,217 | 6 | 11 | 11 | 28 |
| Merton | - | £1,113,027 | £1,007,024 | £2,120,051 | - | 14 | 14 | 28 |
| Newcastle upon Tyne | £307,407 | £985,069 | £891,253 | £2,183,729 | 6 | 11 | 11 | 28 |
| Oxfordshire | £291,682 | £954,742 | £863,814 | £2,110,238 | 6 | 11 | 11 | 28 |
| Sandwell | - | £1,150,843 | £1,041,239 | £2,192,082 | - | 14 | 14 | 28 |
| Wigan | - | £1,117,998 | £1,011,522 | £2,129,520 | - | 14 | 14 | 28 |

2. Play Pathfinder Revenue Grant

The revenue funding for each Pathfinder has been calculated according to a formula based on deprivation, the Area Cost Adjustment and child population. Allocations for each of the 30 Pathfinders are set out in the table below.

Allocations for 2010-11 are indicative and the final figures will be confirmed in March 2010.

Wave 1 Pathfinders – Revenue Allocations

| Local Authority | Pathfinder Revenue | | | |
|----------------------------|--------------------|----------|----------|----------|
| | 2008-09 | 2009-10 | 2010-11 | TOTAL |
| Bath & North East Somerset | £134,236 | £211,511 | £141,008 | £486,755 |
| Blackburn | £140,022 | £220,482 | £146,988 | £507,492 |
| Cambridgeshire | £136,071 | £214,124 | £142,749 | £492,944 |
| Camden | £141,117 | £221,466 | £147,644 | £510,227 |
| City of Bristol | £193,526 | £185,212 | £122,949 | £501,687 |
| Dudley | £137,588 | £216,062 | £144,041 | £497,691 |
| East Riding of Yorkshire | £135,568 | £214,292 | £142,861 | £492,721 |
| East Sussex | £137,394 | £217,753 | £145,169 | £500,316 |
| Enfield | £138,510 | £218,633 | £145,755 | £502,898 |
| Hackney | £142,918 | £224,147 | £149,431 | £516,496 |
| Kensington and Chelsea | £139,443 | £218,974 | £145,983 | £504,400 |
| Knowsley | £174,768 | £219,516 | £111,344 | £505,628 |
| North Tyneside | £136,839 | £217,066 | £144,711 | £498,616 |
| Nottingham City | £141,021 | £221,383 | £147,588 | £509,992 |
| Portsmouth | £137,394 | £216,179 | £144,119 | £497,692 |
| Rochdale | £139,346 | £218,794 | £145,863 | £504,003 |
| Rotherham | £137,804 | £217,034 | £144,689 | £499,527 |
| Sunderland | £138,840 | £219,458 | £146,305 | £504,603 |
| Tower Hamlets | £144,831 | £226,996 | £151,331 | £523,158 |
| Wolverhampton | £139,349 | £218,976 | £145,984 | £504,309 |

Wave 2 Pathfinders – Revenue Allocations

| Local Authority | Pathfinder Revenue | | | |
|---------------------|--------------------|----------|----------|----------|
| | 2008-09 | 2009-10 | 2010-11 | TOTAL |
| Blackpool | £12,710 | £295,228 | £196,819 | £504,757 |
| Cornwall | £12,714 | £294,867 | £196,578 | £504,159 |
| Kirklees | £12,684 | £295,022 | £196,681 | £504,387 |
| Lambeth | £12,958 | £299,545 | £199,696 | £512,199 |
| Luton | £12,663 | £294,598 | £196,399 | £503,660 |
| Merton | - | £296,629 | £197,753 | £494,382 |
| Newcastle upon Tyne | £12,730 | £296,507 | £197,671 | £506,908 |
| Oxfordshire | £12,399 | £288,032 | £192,021 | £492,452 |
| Sandwell | - | £305,131 | £203,421 | £508,552 |
| Wigan | - | £297,747 | £198,498 | £496,245 |

Playbuilder: Capital and Revenue Grants**Notes****1. Playbuilder Capital Grant**

The Playbuilder Capital Grant has been calculated using a formula that contains three variables: deprivation, building costs and child population. The formula has been applied to a portion of the available capital to compensate for differences in the three variables between authorities, whilst still ensuring all authorities have sufficient funding to deliver the required playbuilder outputs. Total allocations are consistent with the average levels of Playbuilder funding previously been publicised.

Allocations for 2010-11 are indicative and the final figures will be confirmed in March 2010.

Wave 1 Playbuilders – Capital Allocations

| Local Authority | Playbuilder capital 2008-2011 | | | | Minimum Number of play areas | | | |
|------------------|-------------------------------|----------|----------|------------|------------------------------|-------|-------|-------|
| | 08-09 | 09-10 | 10-11 | total | 08-09 | 09-10 | 10-11 | total |
| Bolton | £351,984 | £390,628 | £440,319 | £1,182,931 | 7 | 8 | 8 | 23 |
| Brent | £303,415 | £392,281 | £442,181 | £1,137,877 | 6 | 8 | 8 | 22 |
| Bury | £293,307 | £389,180 | £438,686 | £1,121,173 | 6 | 8 | 8 | 22 |
| Calderdale | £297,082 | £389,529 | £439,080 | £1,125,691 | 6 | 8 | 8 | 22 |
| Coventry | £302,007 | £390,451 | £440,120 | £1,132,578 | 6 | 8 | 8 | 22 |
| Croydon | £301,457 | £391,615 | £441,431 | £1,134,503 | 6 | 8 | 8 | 22 |
| Derby | £298,513 | £389,189 | £438,697 | £1,126,399 | 6 | 8 | 8 | 22 |
| Gateshead | £300,619 | £389,837 | £439,427 | £1,129,883 | 6 | 8 | 8 | 22 |
| Halton | £299,092 | £388,469 | £437,885 | £1,125,446 | 6 | 8 | 8 | 22 |
| Hampshire | £306,914 | £398,121 | £448,764 | £1,153,799 | 6 | 8 | 8 | 22 |
| Islington | £312,832 | £408,729 | £460,722 | £1,182,283 | 6 | 8 | 8 | 22 |
| Lancashire | £315,521 | £429,118 | £483,705 | £1,228,344 | 6 | 8 | 8 | 22 |
| Leicester | £311,015 | £403,040 | £454,309 | £1,168,364 | 6 | 8 | 8 | 22 |
| Lewisham | £307,785 | £400,522 | £451,471 | £1,159,778 | 6 | 8 | 8 | 22 |
| Lincolnshire | £301,778 | £392,597 | £442,538 | £1,136,913 | 6 | 8 | 8 | 22 |
| Middlesbrough | £308,367 | £404,160 | £455,572 | £1,168,099 | 6 | 8 | 8 | 22 |
| Northamptonshire | £299,761 | £393,727 | £443,811 | £1,137,299 | 6 | 8 | 8 | 22 |
| Northumberland | £297,258 | £391,312 | £441,090 | £1,129,660 | 6 | 8 | 8 | 22 |
| Nottinghamshire | £303,420 | £393,140 | £443,151 | £1,139,711 | 6 | 8 | 8 | 22 |
| Peterborough | £298,191 | £389,084 | £438,578 | £1,125,853 | 6 | 8 | 8 | 22 |
| Plymouth | £348,077 | £389,312 | £438,835 | £1,176,224 | 7 | 8 | 8 | 23 |
| Reading | £292,148 | £389,249 | £438,765 | £1,120,162 | 6 | 8 | 8 | 22 |
| Redbridge | £296,436 | £391,310 | £441,087 | £1,128,833 | 6 | 8 | 8 | 22 |
| Sefton | £297,984 | £390,499 | £440,174 | £1,128,657 | 6 | 8 | 8 | 22 |
| Slough | £294,724 | £389,563 | £439,118 | £1,123,405 | 6 | 8 | 8 | 22 |
| Solihull | £286,535 | £390,608 | £440,296 | £1,117,439 | 6 | 8 | 8 | 22 |
| Somerset | £297,142 | £391,878 | £441,727 | £1,130,747 | 6 | 8 | 8 | 22 |
| Southampton | £299,498 | £389,649 | £439,215 | £1,128,362 | 6 | 8 | 8 | 22 |
| Southend | £294,057 | £389,889 | £439,485 | £1,123,431 | 6 | 8 | 8 | 22 |
| Staffordshire | £301,214 | £393,775 | £443,866 | £1,138,855 | 6 | 8 | 8 | 22 |
| Stockton-on-Tees | £298,641 | £390,037 | £439,653 | £1,128,331 | 6 | 8 | 8 | 22 |
| Suffolk | £299,594 | £393,306 | £443,337 | £1,136,237 | 6 | 8 | 8 | 22 |
| Tameside | £298,756 | £388,987 | £438,469 | £1,126,212 | 6 | 8 | 8 | 22 |
| Thurrock | £290,866 | £388,963 | £438,442 | £1,118,271 | 6 | 8 | 8 | 22 |
| Wandsworth | £302,671 | £391,307 | £441,084 | £1,135,062 | 6 | 8 | 8 | 22 |
| Worcestershire | £295,848 | £392,355 | £442,266 | £1,130,469 | 6 | 8 | 8 | 22 |

Wave 2 Playbuilders - Capital Allocations

| Local Authority | Playbuilder capital | | | Minimum Number of play areas | | |
|------------------------------|---------------------|----------|------------|------------------------------|-------|-------|
| | 09/10 | 10/11 | total | 09/10 | 10-11 | total |
| | | | | | | |
| Barking and Dagenham | £534,019 | £601,949 | £1,135,968 | 11 | 11 | 22 |
| Barnet | £530,805 | £598,327 | £1,129,132 | 11 | 11 | 22 |
| Barnsley | £530,676 | £598,182 | £1,128,858 | 11 | 11 | 22 |
| Bedfordshire Borough Council | £473,336 | £533,548 | £1,006,884 | 11 | 11 | 22 |
| Bexley | £527,769 | £594,905 | £1,122,674 | 11 | 11 | 22 |
| Birmingham | £549,672 | £619,594 | £1,169,266 | 11 | 11 | 22 |
| Bournemouth | £527,736 | £594,868 | £1,122,604 | 11 | 11 | 22 |
| Bracknell Forest | £523,591 | £590,195 | £1,113,786 | 11 | 11 | 22 |
| Bradford | £539,243 | £607,839 | £1,147,082 | 11 | 11 | 22 |
| Brighton and Hove | £530,200 | £597,645 | £1,127,845 | 11 | 11 | 22 |
| Bromley | £528,051 | £595,223 | £1,123,274 | 11 | 11 | 22 |
| Buckinghamshire | £529,373 | £596,713 | £1,126,086 | 11 | 11 | 22 |
| Central Bedfordshire | £473,336 | £533,548 | £1,006,884 | 11 | 11 | 22 |
| Cheshire East | £473,336 | £533,548 | £1,006,884 | 11 | 11 | 22 |
| Cheshire West and Chester | £473,336 | £533,548 | £1,006,884 | 11 | 11 | 22 |
| City of Kingston-upon-Hull | £535,949 | £604,126 | £1,140,075 | 11 | 11 | 22 |
| Cumbria | £533,921 | £601,839 | £1,135,760 | 11 | 11 | 22 |
| Darlington | £530,535 | £598,023 | £1,128,558 | 11 | 11 | 22 |
| Derbyshire | £535,149 | £603,224 | £1,138,373 | 11 | 11 | 22 |
| Devon | £535,178 | £603,256 | £1,138,434 | 11 | 11 | 22 |
| Doncaster | £533,969 | £601,893 | £1,135,862 | 11 | 11 | 22 |
| Dorset | £528,681 | £595,933 | £1,124,614 | 11 | 11 | 22 |
| Durham | £535,560 | £603,687 | £1,139,247 | 11 | 11 | 22 |
| Ealing | £532,699 | £600,462 | £1,133,161 | 11 | 11 | 22 |
| Essex | £545,655 | £615,066 | £1,160,721 | 11 | 11 | 22 |
| Gloucestershire | £531,559 | £599,177 | £1,130,736 | 11 | 11 | 22 |
| Greenwich | £536,093 | £604,287 | £1,140,380 | 11 | 11 | 22 |
| Hammersmith and Fulham | £533,508 | £601,373 | £1,134,881 | 11 | 11 | 22 |
| Haringey | £535,117 | £603,187 | £1,138,304 | 11 | 11 | 22 |
| Harrow | £528,329 | £595,536 | £1,123,865 | 11 | 11 | 22 |
| Hartlepool | £531,193 | £598,765 | £1,129,958 | 11 | 11 | 22 |
| Havering | £527,196 | £594,259 | £1,121,455 | 11 | 11 | 22 |
| Herefordshire | £526,332 | £593,285 | £1,119,617 | 11 | 11 | 22 |
| Hertfordshire | £541,001 | £609,820 | £1,150,821 | 11 | 11 | 22 |
| Hillingdon | £529,868 | £597,271 | £1,127,139 | 11 | 11 | 22 |
| Hounslow | £530,892 | £598,425 | £1,129,317 | 11 | 11 | 22 |
| Isle of Wight Council | £529,823 | £597,220 | £1,127,043 | 11 | 11 | 22 |
| Kent | £548,469 | £618,238 | £1,166,707 | 11 | 11 | 22 |
| Kingston upon Thames | £524,313 | £591,009 | £1,115,322 | 11 | 11 | 22 |
| Leeds | £538,694 | £607,220 | £1,145,914 | 11 | 11 | 22 |
| Leicestershire | £549,952 | £619,910 | £1,169,862 | 11 | 11 | 22 |
| Liverpool | £535,824 | £603,984 | £1,139,808 | 11 | 11 | 22 |
| Manchester | £539,934 | £608,617 | £1,148,551 | 11 | 11 | 22 |
| Medway | £530,423 | £597,897 | £1,128,320 | 11 | 11 | 22 |
| Milton Keynes | £528,318 | £595,524 | £1,123,842 | 11 | 11 | 22 |
| Newham | £539,004 | £607,569 | £1,146,573 | 11 | 11 | 22 |
| Norfolk | £536,240 | £604,454 | £1,140,694 | 11 | 11 | 22 |

| | | | | | | |
|-------------------------|----------|----------|------------|----|----|----|
| North East Lincolnshire | £530,205 | £597,651 | £1,127,856 | 11 | 11 | 22 |
| North Lincolnshire | £526,950 | £593,982 | £1,120,932 | 11 | 11 | 22 |
| North Somerset | £525,068 | £591,860 | £1,116,928 | 11 | 11 | 22 |
| North Yorkshire | £532,685 | £600,447 | £1,133,132 | 11 | 11 | 22 |
| Oldham | £532,243 | £599,948 | £1,132,191 | 11 | 11 | 22 |
| Poole | £525,487 | £592,332 | £1,117,819 | 11 | 11 | 22 |
| Redcar and Cleveland | £530,802 | £598,324 | £1,129,126 | 11 | 11 | 22 |
| Richmond upon Thames | £524,354 | £591,055 | £1,115,409 | 11 | 11 | 22 |
| Salford | £531,457 | £599,062 | £1,130,519 | 11 | 11 | 22 |
| Sheffield | £536,154 | £604,356 | £1,140,510 | 11 | 11 | 22 |
| Shropshire | £526,968 | £594,002 | £1,120,970 | 11 | 11 | 22 |
| South Gloucestershire | £524,910 | £591,682 | £1,116,592 | 11 | 11 | 22 |
| South Tyneside | £531,101 | £598,660 | £1,129,761 | 11 | 11 | 22 |
| Southwark | £538,575 | £607,086 | £1,145,661 | 11 | 11 | 22 |
| St Helens | £528,703 | £595,958 | £1,124,661 | 11 | 11 | 22 |
| Stockport | £526,916 | £593,944 | £1,120,860 | 11 | 11 | 22 |
| Stoke on Trent | £532,598 | £600,348 | £1,132,946 | 11 | 11 | 22 |
| Surrey | £539,384 | £607,998 | £1,147,382 | 11 | 11 | 22 |
| Sutton | £526,122 | £593,048 | £1,119,170 | 11 | 11 | 22 |
| Swindon | £525,657 | £592,524 | £1,118,181 | 11 | 11 | 22 |
| The Wrekin | £528,551 | £595,787 | £1,124,338 | 11 | 11 | 22 |
| Torbay | £529,078 | £596,381 | £1,125,459 | 11 | 11 | 22 |
| Trafford | £526,656 | £593,650 | £1,120,306 | 11 | 11 | 22 |
| Wakefield | £531,593 | £599,215 | £1,130,808 | 11 | 11 | 22 |
| Walsall | £531,729 | £599,369 | £1,131,098 | 11 | 11 | 22 |
| Waltham Forest | £533,597 | £601,474 | £1,135,071 | 11 | 11 | 22 |
| Warrington | £524,270 | £590,961 | £1,115,231 | 11 | 11 | 22 |
| Warwickshire | £530,494 | £597,976 | £1,128,470 | 11 | 11 | 22 |
| West Berkshire | £523,131 | £589,677 | £1,112,808 | 11 | 11 | 22 |
| West Sussex | £535,578 | £603,707 | £1,139,285 | 11 | 11 | 22 |
| Westminster | £536,299 | £604,520 | £1,140,819 | 11 | 11 | 22 |
| Wiltshire | £528,461 | £595,684 | £1,124,145 | 11 | 11 | 22 |
| Windsor & Maidenhead | £523,969 | £590,621 | £1,114,590 | 11 | 11 | 22 |
| Wirral | £530,952 | £598,493 | £1,129,445 | 11 | 11 | 22 |
| Wokingham | £521,175 | £587,473 | £1,108,648 | 11 | 11 | 22 |
| York | £526,725 | £593,728 | £1,120,453 | 11 | 11 | 22 |
| | | | | | | |
| City of London | £100,000 | £100,000 | £200,000 | 2 | 2 | 4 |
| Isles of Scilly | £100,000 | £100,000 | £200,000 | 2 | 2 | 4 |
| Rutland | £100,000 | £100,000 | £200,000 | 2 | 2 | 4 |

2. Playbuilder Revenue Grant

The revenue funding for each Playbuilder has been calculated according to a formula based on deprivation, the Area Cost Adjustment and child population. Allocations for each of the Playbuilder authorities are set out in the table below.

Allocations for 2010-11 are indicative and the final figures will be confirmed in March 2010.

Wave 1 Playbuilders – Revenue Allocations

| Local Authority | Playbuilder revenue | | | |
|------------------|---------------------|---------|---------|---------|
| | 2008/09 | 2009/10 | 2010/11 | Total |
| Bolton | £12,662 | £19,912 | £13,274 | £45,848 |
| Brent | £12,695 | £19,955 | £13,303 | £45,953 |
| Bury | £12,465 | £19,646 | £13,097 | £45,208 |
| Calderdale | £12,521 | £19,779 | £13,186 | £45,486 |
| Coventry | £12,641 | £19,925 | £13,283 | £45,849 |
| Croydon | £12,604 | £19,923 | £13,282 | £45,809 |
| Derby | £12,588 | £19,802 | £13,202 | £45,592 |
| Gateshead | £12,553 | £19,917 | £13,278 | £45,748 |
| Halton | £12,593 | £19,825 | £13,217 | £45,635 |
| Hampshire | £12,763 | £20,069 | £13,380 | £46,212 |
| Islington | £12,950 | £20,220 | £13,480 | £46,650 |
| Lancashire | £13,004 | £20,307 | £13,538 | £46,849 |
| Leicester | £12,903 | £20,167 | £13,445 | £46,515 |
| Lewisham | £12,818 | £20,075 | £13,383 | £46,276 |
| Lincolnshire | £12,659 | £19,904 | £13,269 | £45,832 |
| Middlesbrough | £12,741 | £20,147 | £13,431 | £46,319 |
| Northamptonshire | £12,583 | £19,861 | £13,240 | £45,684 |
| Northumberland | £12,445 | £19,833 | £13,222 | £45,500 |
| Nottinghamshire | £12,709 | £19,947 | £13,298 | £45,954 |
| Peterborough | £12,582 | £19,792 | £13,194 | £45,568 |
| Plymouth | £12,563 | £19,798 | £13,199 | £45,560 |
| Reading | £12,406 | £19,630 | £13,087 | £45,123 |
| Redbridge | £12,474 | £19,779 | £13,186 | £45,439 |
| Sefton | £12,505 | £19,829 | £13,219 | £45,553 |
| Slough | £12,501 | £19,687 | £13,125 | £45,313 |
| Solihull | £12,238 | £19,483 | £12,989 | £44,710 |
| Somerset | £12,532 | £19,775 | £13,184 | £45,491 |
| Southampton | £12,577 | £19,853 | £13,235 | £45,665 |
| Southend | £12,409 | £19,713 | £13,142 | £45,264 |
| Staffordshire | £12,645 | £19,888 | £13,258 | £45,791 |
| Stockton-on-Tees | £12,509 | £19,855 | £13,237 | £45,601 |
| Suffolk | £12,589 | £19,850 | £13,233 | £45,672 |
| Tameside | £12,606 | £19,802 | £13,202 | £45,610 |
| Thurrock | £12,356 | £19,604 | £13,069 | £45,029 |
| Wandsworth | £12,685 | £19,928 | £13,285 | £45,898 |
| Worcestershire | £12,484 | £19,747 | £13,165 | £45,396 |

Wave 2 Playbuilders – Revenue Allocations

| Local Authority | Playbuilder revenue | | |
|------------------------------|---------------------|---------|---------|
| | 2009-10 | 2010-11 | Total |
| Barking and Dagenham | £27,719 | £18,479 | £46,198 |
| Barnet | £27,213 | £18,142 | £45,355 |
| Barnsley | £27,435 | £18,290 | £45,725 |
| Bedfordshire Borough Council | £26,177 | £17,451 | £43,628 |
| Bexley | £26,978 | £17,986 | £44,964 |
| Birmingham | £28,092 | £18,728 | £46,820 |
| Bournemouth | £27,152 | £18,101 | £45,253 |
| Bracknell Forest | £26,589 | £17,726 | £44,315 |
| Bradford | £27,771 | £18,514 | £46,285 |
| Brighton and Hove | £27,281 | £18,187 | £45,468 |
| Bromley | £26,942 | £17,961 | £44,903 |
| Buckinghamshire | £26,934 | £17,956 | £44,890 |
| Central Bedfordshire | £26,270 | £17,514 | £43,784 |
| Cheshire East | £25,703 | £17,135 | £42,838 |
| Cheshire West and Chester | £26,017 | £17,345 | £43,362 |
| City of Kingston-upon-Hull | £27,940 | £18,626 | £46,566 |
| Cumbria | £27,448 | £18,299 | £45,747 |
| Darlington | £27,371 | £18,247 | £45,618 |
| Derbyshire | £27,502 | £18,334 | £45,836 |
| Devon | £27,554 | £18,370 | £45,924 |
| Doncaster | £27,621 | £18,414 | £46,035 |
| Dorset | £27,071 | £18,048 | £45,119 |
| Durham | £27,677 | £18,451 | £46,128 |
| Ealing | £27,481 | £18,321 | £45,802 |
| Essex | £27,681 | £18,454 | £46,135 |
| Gloucestershire | £27,209 | £18,139 | £45,348 |
| Greenwich | £27,808 | £18,539 | £46,347 |
| Hammersmith and Fulham | £27,605 | £18,403 | £46,008 |
| Haringey | £27,823 | £18,549 | £46,372 |
| Harrow | £27,055 | £18,036 | £45,091 |
| Hartlepool | £27,530 | £18,354 | £45,884 |
| Havering | £26,619 | £17,746 | £44,365 |
| Herefordshire | £27,007 | £18,005 | £45,012 |
| Hertfordshire | £27,633 | £18,422 | £46,055 |
| Hillingdon | £27,188 | £18,126 | £45,314 |
| Hounslow | £27,350 | £18,233 | £45,583 |
| Isle of Wight Council | £27,370 | £18,247 | £45,617 |
| Kent | £27,603 | £18,402 | £46,005 |
| Kingston upon Thames | £26,668 | £17,779 | £44,447 |
| Leeds | £27,523 | £18,348 | £45,871 |
| Leicestershire | £27,156 | £18,104 | £45,260 |
| Liverpool | £27,871 | £18,581 | £46,452 |
| Manchester | £27,663 | £18,442 | £46,105 |
| Medway | £27,247 | £18,165 | £45,412 |
| Milton Keynes | £27,104 | £18,070 | £45,174 |
| Newham | £28,181 | £18,787 | £46,968 |
| Norfolk | £27,617 | £18,411 | £46,028 |
| North East Lincolnshire | £27,448 | £18,299 | £45,747 |
| North Lincolnshire | £27,095 | £18,063 | £45,158 |
| North Somerset | £26,826 | £17,884 | £44,710 |
| North Yorkshire | £27,264 | £18,176 | £45,440 |

| | | | |
|-----------------------|---------|---------|---------|
| Oldham | £27,618 | £18,412 | £46,030 |
| Poole | £26,918 | £17,946 | £44,864 |
| Redcar and Cleveland | £27,423 | £18,282 | £45,705 |
| Richmond upon Thames | £26,640 | £17,760 | £44,400 |
| Salford | £27,561 | £18,374 | £45,935 |
| Sheffield | £27,723 | £18,482 | £46,205 |
| Shropshire | £26,988 | £17,992 | £44,980 |
| South Gloucestershire | £26,744 | £17,829 | £44,573 |
| South Tyneside | £27,501 | £18,334 | £45,835 |
| Southwark | £28,080 | £18,720 | £46,800 |
| St Helens | £27,265 | £18,177 | £45,442 |
| Stockport | £26,991 | £17,994 | £44,985 |
| Stoke on Trent | £27,669 | £18,446 | £46,115 |
| Surrey | £27,447 | £18,298 | £45,745 |
| Sutton | £26,834 | £17,889 | £44,723 |
| Swindon | £26,898 | £17,932 | £44,830 |
| The Wrekin | £27,270 | £18,180 | £45,450 |
| Torbay | £27,372 | £18,248 | £45,620 |
| Trafford | £26,985 | £17,990 | £44,975 |
| Wakefield | £27,423 | £18,282 | £45,705 |
| Walsall | £27,537 | £18,358 | £45,895 |
| Waltham Forest | £27,639 | £18,426 | £46,065 |
| Warrington | £26,779 | £17,853 | £44,632 |
| Warwickshire | £27,126 | £18,084 | £45,210 |
| West Berkshire | £26,561 | £17,707 | £44,268 |
| West Sussex | £27,393 | £18,262 | £45,655 |
| Westminster | £27,893 | £18,595 | £46,488 |
| Wiltshire | £26,962 | £17,975 | £44,937 |
| Windsor & Maidenhead | £26,618 | £17,745 | £44,363 |
| Wirral | £27,389 | £18,259 | £45,648 |
| Wokingham | £26,347 | £17,565 | £43,912 |
| York | £26,963 | £17,975 | £44,938 |
| | | | |
| City of London | £10,000 | £10,000 | £20,000 |
| Isles of Scilly | £22,500 | £22,500 | £45,000 |
| Rutland | £10,000 | £10,000 | £20,000 |

Specific Conditions, Aims and Objectives of Play Pathfinder and Playbuilder Capital Grants**Definitions:**

In these Conditions of Grant the following terms shall have the meaning given below:

- “the Department” means the Department for Children, Schools and Families;
- “the Support Body”, means Play England appointed by the Department to assist Pathfinders and Playbuilders and to provide progress reports to the Department
- “the Grants” means the Play Pathfinder Capital Grant and the Playbuilder Capital Grant;
- “Play” means both Play Pathfinder and Playbuilder, unless specified;
- “the Play Project Plan” means the Play Pathfinder Project Plan or Playbuilder Project Plan submitted by the Recipient to the Department and the Support Body and approved by the Department in consultation with the Support Body; and
- “the Recipient” means the local authority in receipt of the Grant.

Specific Conditions of Grant

- a) That the Grant is made under Section 14 (2)(j) of the Education Act 2002 for the purpose of promoting the welfare of children and parents and used to support the delivery of the Play Project.
- b) This Grant can be used for capital expenditure only, in accordance with the Play Project Plan, as approved by the Department in consultation with the Support Body.
- c) This Grant is to be used to develop new and existing public play areas. The Recipient should develop the minimum number of play areas as set out at Annexes A and B (or the number agreed separately with the Department). Developments must be “substantial” as set out in paragraph 6 of the guidance below. The Grant is not to be used to develop or refurbish schools or Children’s Centres.
- d) The Recipient can use this Grant in conjunction with other capital streams, for example from BIG Lottery and other Schools Capital funding streams, but the Play Project Plan must set out what this Grant specifically will provide.
- e) The Play Project Plan may include specific integrated projects, including with schools, where approved by the Department in consultation with the Support Body. Decisions on these will be made on a case by case basis.
- f) Local Play partnerships must be established where these don’t exist. Implementation and delivery of the Play capital programme must be through the Play Partnerships. See guidance below.

Planning

- g) The Recipient must provide a Play Project Plan for its capital investment for the duration of the project, including underpinning needs analysis and arrangements for the engagement of children and young people, parents and communities. The Play Project Plan must be completed and submitted to the Department and the Support Body by 30 March 2009. Details of what the Play Project Plan should contain are set out in the guidance below.
- h) Any changes to the Play Project Plan must be agreed by the Department in consultation with the Support Body.

Capital Assets

- i) If the Recipient uses the Grant to purchase any capital asset and that asset is disposed

of or ceases to be used by the Recipient for the provision of services for which the Grant is made, the Department may recover the full market value of that asset, net of any costs of disposal, if applicable. "Full market value" means:

- i. the value of the asset received or determined by the Recipient following its own asset disposal procedures or valuation and depreciation policy as agreed with its auditors, or;
- ii. in a case where the Recipient has not followed that procedure or policy, the value of the asset which the Recipient would have received or determined had it followed that procedure or policy.

Carry Forward of Under Spend

- j) The Recipient is permitted to carry forward a maximum of 5% of the Grant into 2010-11 to meet imminent expenditure due to arise in the following period (usually up to a month) subject to agreement by the Department. Any grant issued to the recipient but which remains unexpended on 30 June 2010 shall be repaid to the Department, after consulting the Department on the method of repayment.

Procurement of goods and services

- k) The Recipient shall have regard to HM Treasury guidelines in the procurement of goods and services for which it receives grant so as to secure best value for money. In particular, contracts of work, equipment, stores and services etc. awarded by the Recipient shall be placed on a competitive basis, unless there are good reasons to the contrary. Tendering procedures shall be in accordance with the EU Procurement Directive and UK Procurement Regulations¹, where applicable and any additional guidance issued by the Department. The Recipient shall not make any advance payment, any interim payments or enter into any deferred payment arrangements without the prior written consent of the Department.

Reporting

- l) The Recipient is required to provide a report to the Department and the Support Body as follows:
- Status report 1: for the period 1 April 2009 to 30 June 2009 (to be received by 05 July 2009);
 - Status report 2: for the period 1 July 2009 to 30 September 2009 (to be received by 05 October 2009);
 - Status report 3: for the period 1 October 2009 to 31 December 2009 (to be received by 05 January 2010); and
 - Status report 4: for the period 1 Jan 2010 to 31 March 2010 (to be received by 31 March 2010)
- m) The reports, drawing from the Play Project Plan, must include:
- progress against key targets and milestones;
 - actions to manage risks and resolve issues;
 - slippage and actions to manage this, or re-planning undertaken.

Estimate of Expenditure

- n) The Recipient is required to complete an Estimate of Expenditure (Annex F), certified by its Chief Financial Officer under s.151 of the Local Government Act 1972, setting out spend to date and projected spend to March 2010 in respect of the Grant for the financial year 2009-10. This must be sent to the Department no later than 8 January 2010.

Certification of Expenditure

¹http://www.ogc.gov.uk/procurement_policy_and_practice/procurement_policy_and_application_of_eu_rules.asp

- o) The Recipient is required to complete and send a Statement of Expenditure (Annex G), **certified by its Chief Financial Officer**, the responsible officer under s.151 of the Local Government Act 1972, in respect of the Grant for the financial year 2009-10, to the Department no later than 30 June 2010.

Support Body

- p) The Recipient will co-operate with the Support Body, including meeting with, reporting and providing information to the Support Body when requested.

Evaluation

- q) Recipients of the Pathfinder Capital Grant will take part in the national evaluation of the implementation and the impact of the play Pathfinders, if required, in line with the methodology established by the appointed contractor.

Corporate Recognition and Publicity

- r) The Recipient agrees that it will officially recognise and promote the financial contribution provided by the Department. It will also officially recognise and promote the Department's Rainbow logo which must appear on all play area developments to which the Grants have made a contribution. The logo must also appear on all communication for consumption by the public and by any stakeholder externally.
- s) The Department shall have the right to promote its association with the Recipient and its facility(ies) without charge, to use the name and image of the Recipient and the right to disclose information concerning the Recipient and its facility(ies) to third parties while remaining sensitive to situations where confidentiality is a significant issue. As such the Recipient will be included in any on-going publicity of the Play programme.

Further information

- t) That the books and other documents and records relating to the recipient's accounts shall be open to inspection by the Secretary of State and by the Comptroller and Auditor General. The Comptroller and Auditor General may, pursuant to Section 6 of the National Audit Act 1983, carry out examinations into the economy, efficiency and effectiveness with which the recipient has used its resources in discharging its grant-aided activities.
- u) The Recipient shall provide to the Department such further information as may be required for the purposes of determining whether the Recipient has complied with the conditions set out in this circular.

Other Conditions

- v) If the Recipient fails to comply with any of the conditions specified in this Circular, the Department may require the repayment of the whole or any part of the Grant paid to the Recipient as may be determined by the Department and notified in writing to the Recipient. Such sum as has been notified shall immediately become repayable to the Department.
- w) If the Recipient fails to comply with any of the conditions set out in this circular, or following a consistent poor performance in meeting the conditions set out in this circular, or following a consistent poor performance in meeting the objectives of their agreed project proposal, the Department may, after giving one month's notice, terminate the Grant on the terms set out in the notice of termination

GUIDANCE

1. The Department for Children Schools and Families is making its biggest ever investment of £235 million in play over the three years 2008–2011. The Department expects innovative and exciting new public play areas to be developed with this investment, led strategically by local authorities

working in partnership with district and town councils, the third sector, children, families and community groups. The result should be no less than the transformation of local play opportunities across the country.

2. In order to deliver effectively, Pathfinders and Playbuilders will need to ensure that they maintain strong partnerships between Directors of Children's Services and senior colleagues in other key departments such as parks and leisure, planning, housing, environment and transport. The Support Body (Play England), will be able to offer assistance in strengthening these arrangements. In two-tier authorities there will need to be very close working between the top tier and district councils and a process must be developed to ensure that the needs of all its districts are considered in a fair and transparent manner. The Department also expects the play investment programme to be embedded into authorities' broad top-tier strategic approach to planning and commissioning. The Department would also like Pathfinders and Playbuilders to engage their MPs and other locally-elected members throughout the process. The play capital programme should be delivered through a local Play Partnership. The Play Partnership should include representation from a wide range of stakeholder including, Transport, Health, Planning, Parks and Leisure, Police and third sector organisations. In particular, Health is a key member as the Play Agenda impacts on obesity, Change for Life and other health initiatives. The exact composition of the play partnership will depend on local circumstances.
3. The Grant cannot be used to substitute existing or planned expenditure on Play.
4. The Department and Play England has published detailed design guidance which sets out principles of good play design and provide examples of them. Alongside the Design Guide there is also the Managing Risk in Play Provision guide. These materials, along with others, can be found at <http://www.dcsf.gov.uk/play/>. The Department expects Pathfinders and Playbuilders to demonstrate best practice in innovative design and production of play sites and to be mindful of this guidance when undertaking their capital investment. Pathfinders and Playbuilders should also be prepared to discuss decisions made on the location and design of sites with Play England.

Play England

5. The Department has appointed Play England to provide a support role for the Pathfinders and Playbuilders. The assistance provided will be proportionate to need, and will include assistance with planning, design, procurement, partnership working and disseminating best practice. The Department expects Pathfinders and Playbuilders to engage with Play England and will be sharing information with Play England, including financial details of predicted spend, project plans etc.

Details of the contents of the Play Pathfinder and Playbuilder Project Plans

6. The Recipient's Pathfinder or Playbuilder Project Plan will need to set out in sufficient detail how the minimum number of play area developments and, where applicable, the adventure playground/playpark will be delivered over 2009-10, and the needs analysis on which this is based. The plans must also show how the Recipient will ensure that these capital assets will have the maximum impact. The Plan should set out in detail how the Recipient will select and develop the play areas in 2009-10, each at an average unit cost of 50k. This should include setting out the procurement process that will develop areas to deadline. 'Development' in this context is taken to mean the complete or substantial replacing of old equipment for new, or the building of a completely new play area. Decisions on whether and by how much variation from this unit cost figure is permissible will be made by the Department in consultation with the Support Body, in discussion with the Recipient, on a case by case basis. For Pathfinders only, the Plan must contain details on how the Adventure Playground will be delivered at a cost of around £800k
7. The Plan should set out how the grant is supporting/complementing existing or planned Play expenditure. What would have been provided without this additional funding and what the overall value/impact will be of the combined funding.
8. The Plan should build on your bid and indicate how the wider deliverables of the Play strategy will be implemented and supported through the delivery of these play areas. These should include activity on volunteering, training and long term sustainability/embedding.
9. The Plan should also indicate how local delivery and construction may involve local unemployed people.

10. The Plan should set out key targets, milestones and risks (and how they will be managed). In addition to setting out which play areas will be delivered by when, the Plan should also contain details of how the Recipient will deliver the investment. This should include the following sections:

Innovation

- The Plan should set out how the Recipient will deliver innovative and stimulating equipment and landscaping on sites that will provide physically active play opportunities, which are attractive to all children, including 8-13 year-olds. The Department expects the adventure playground/playpark to focus specifically on this age range.

Engagement

- The Plan should contain details of how the Recipient intends to involve children and young people, parents, carers and the wider community and locally-elected members in the decisions about where and how the Grant will be spent, particularly in relation to the adventure playground or playpark. This must go deeper than one-off consultation and should seek to engage and involve them throughout the process. It must also include children seen as 'hard to reach', whom the Recipient may need to access through voluntary and community sector groups. Play England will be able to advise Recipients with less experience in this area.
- The Plan should detail arrangements for encouraging bids from community and Third sector groups, given their play expertise and direct experience of working in the community with children, families and other residents. The Department would expect each Recipient to look to fund a number of appropriate Third sector and/or community-led projects, in line with their established procurement procedures.

Access

- The Plan should set out how the Recipient will ensure that sites are open-access (with children generally free to come and go as they please) and free of charge. They must also ensure better access and experiences for disabled children across all the sites that are developed. This must include ensuring that all developments of play areas comply with the disability discrimination legislation.

Safety

- The Plan should show how the Recipient will carry out risk assessments to ensure the safety of play areas developed, and also how the Recipient will ensure that children are able to travel to and from play areas in safety. This may be in the form of making links with other projects aimed at safer travel for children. However, the Capital Grant may not be used for such purposes as traffic-calming.

Operational sustainability

- The Plan should show how the Recipient will ensure that the capital investment is sustainable in terms of protection of sites against vandalism and ongoing maintenance of sites. Approaches will need to vary according to the location of the play area. The Support Body will be able to advise. Recipients should also look to maximise the use of other capital assets to support their play investment.
- Recipients should indicate how they plan to mainstream this funding and support for play beyond 2011. How will the LA sustain the push on Play provision beyond 2011?

Environmental sustainability

- The Plan should set out the Recipient's consideration of the environmental impact of its investment, and the Recipient should give serious consideration to sustainable refurbishment of play areas using natural materials which encourage children to explore the natural environment.

Specific Conditions, Aims and Objectives of Play Pathfinder and Playbuilder Revenue Grant**Definitions:**

In these Conditions of Grant the following terms shall have the meaning given below:

- “the Department” means the Department for Children, Schools and Families;
- “the Support Body”, means Play England appointed by the Department to assist Pathfinders and playbuilders and to provide progress reports to the Department;
- “the Grants” means the Play Pathfinder Revenue Grant and the Playbuilder Revenue Grant;
- “Play” means both Play Pathfinder and Playbuilder unless specified;
- “the Play Project Plan” means the Play Pathfinder Project Plan or Playbuilder Project Plan submitted by the Recipient to the Department and Play England and approved by the Department in consultation with Play England; and
- “the Recipient” means the local authority in receipt of the Grant.

Specific Conditions of Grant

- a) That the Grant made under Section 14 (2)(j) of the Education Act 2002 for the purpose of promoting the welfare of children and parents and used to support the delivery of the Play Project.
- b) Recipients of the Pathfinder revenue grant must use the grant in accordance with the Pathfinder Project Plan, as approved by the Department in consultation with the Support Body.
- c) Recipients of the Pathfinder Revenue Grant must provide a Pathfinder Project Plan for their revenue spending over the duration of the project. Details of what the Pathfinder Project Plan should contain in relation to revenue spending are set out in the guidance below. Any changes to the Pathfinder Project Plan must be approved by the Department in consultation with the Support Body.

Procurement of goods and services

- d) The Recipient shall have regard to HM Treasury guidelines in the procurement of goods and services for which it receives grant so as to secure best value for money. In particular, contracts of work, equipment, stores and services etc awarded by the Recipient shall be placed on a competitive basis, unless there are good reasons to the contrary. Tendering procedures shall be in accordance with the EU Procurement Directive and UK Procurement Regulations², where applicable and any additional guidance issued by the Department. The Recipient shall not make any advance payment, any interim payments or enter into any deferred payment arrangements without the prior written consent of the Department.

Capital Assets

- e) If the Recipient uses the Grant to purchase any capital asset and that asset is disposed of or ceases to be used by the Recipient for the provision of services for which the Grant is made, the Department may recover the full market value of that asset, net of any costs of disposal, if applicable. “Full market value” means:
 - i. the value of the asset received or determined by the Recipient following its own asset disposal procedures or valuation and depreciation policy as agreed with

its auditors; or

- ii. in a case where the Recipient has not followed that procedure or policy, the value of the asset which the Recipient would have received or determined had it followed that procedure or policy.

Reporting

- f) The Pathfinder Project Plan should include a report on revenue spending, as set out in the conditions to the Capital Grant above.

Carry Forward of Underspend

- g) All funding must be accounted for in the financial year 2009-10. There will be no carry over to the financial year 2010-11. Any grant issued to the recipient but which remains unexpended on 31 March 2010 shall be repaid to the Department, after consulting the Department on the method of repayment.

Estimate of Expenditure

- h) The Recipient is required to complete an Estimate of Expenditure (Annex F), certified by its Chief Financial Officer, setting out actual and projected spend in respect of this Grant for the financial year 2009-10. This must be sent to the Department no later than 8 January 2010.

Certification of Expenditure

- i) The Recipient is required to complete and send a Statement of Expenditure (Annex G), certified by its Chief Financial Officer, the responsible officer under s.151 of the Local Government Act 1972, in respect of the Grant for the financial year 2009-10, to the Department no later than 30 June 2010.

Support Body

- j) The Recipient will co-operate with the Support Body – Play England, including meeting with, reporting and providing information to the Support Body when requested.

Evaluation

- k) Recipients of the Pathfinder Revenue Grant will take part in the national evaluation of the implementation and the impact of the Play Pathfinders, if required, in line with the methodology established by the appointed contractor.

Further information

- l) That the books and other documents and records relating to the recipient's accounts shall be open to inspection by the Secretary of State and by the Comptroller and Auditor General. The Comptroller and Auditor General may, pursuant to Section 6 of the National Audit Act 1983, carry out examinations into the economy, efficiency and effectiveness with which the recipient has used its resources in discharging its grant-aided activities.
- m) The Recipient shall provide to the Department such further information as may be required for the purposes of determining whether it has complied with the conditions set out in this circular.

Other Conditions

- n) If a Recipient fails to comply with any of the conditions specified in this Circular, the Department may require the repayment of the whole or any part of the Grant paid to the Recipient as may be determined by the Department and notified in writing to the Recipient. Such sum as has been notified shall immediately become repayable to the Department.
- o) If the Recipient fails to comply with any of the conditions set out in this circular, or following a consistent poor performance in meeting the conditions set out in this circular, the Department may, after giving one month's notice, terminate the Grant on the terms set out

GUIDANCE

PLAY PATHFINDER PROJECTS

Details of the contents of the Revenue section of the Pathfinder Project Plan

1. The Plan should set out key targets, milestones and risks (and how they will be managed). It should contain details of how the Recipient will use the revenue funding to deliver the play investment and should include the following sections:

Safety

- The Plan should set out how the Recipient will develop ways of increasing parental and child confidence, including, for example, awareness campaigns, training for a range of public sector workers (including community police officers, leisure staff, extended schools coordinators and teachers) and a volunteering programme to help provide appropriate supervision of children in public space.

Staffing/infrastructure

- The Plan should detail playpark start-up staffing costs over the 2009-11 period to cover the adventure playground and provide appropriate supervisory support to other sites.
- The Plan should detail training needs and how these needs will be met. In addition how the programme and the Play workforce will engage with the training being offered through Skills Active

Governance

- The Plan should set out the process for appointing a senior project manager with a strategic link to high-level decision-making; and any other required infrastructure to oversee the Pathfinder programme. The Department also expects the Plan to demonstrate that there is Director-level ownership of the programme within the Recipient authority.

Innovation

- The Plan should set out how the Recipient will generate learning on a number of innovative approaches to improving local play offers (as agreed with the Support Body), for example, play acting as a gateway to structured positive activities and support services.

Best practice

- The Plan should show how the Recipient will share experiences with other local authorities on a regional basis, including through networking events arranged with the assistance of the Support Body.

Community engagement

- The Plan should set out how the Recipient will lead a major consultation exercise for the adventure playground/playpark, including children, parents and local residents, as well as consulting on the play areas to be developed, and supporting community-led projects.
- The Plan should set out how the third sector will be involved – expanding on the information provided in bids. This should also include how the Third sector will be supported to deliver elements of the programme.

Evaluation

- The Plan should show how the Recipient will work with evaluators and assist them in data capture to show the impact of improvements to local play offers, for example looking at increased usage, parental satisfaction, etc.

PLAYBUILDER PROJECTS

1. There are a number of possible uses for the revenue funding, all of which would support the delivery of the Recipient's capital programme. These are as follows:

- interim support for any new and additional maintenance costs whilst longer-term, sustainable funding routes are put in place;
- similar interim support for any supervisory costs, including development of new volunteering infrastructure, associated with creating safer play areas in line with local demand;
- support for additional design costs associated with delivering innovative sites;
- support for community action, for example community development worker costs, linked to capital roll-out;
- Any additional social marketing that authorities really think would add value, for example targeting very hard to reach groups;
- Project management staffing costs needed to run an effective playbuilder capital programme.

2. The Department is not requesting a detailed plan for this funding. However, the recipient will still need to include this revenue in its estimate of expenditure (Annex E) and final statement certificate at Annex F.

FORMAL ACCEPTANCE OF GRANT OFFER

To: Bhupinder Bhoday,
Health and Wellbeing Division,
Ground Floor, Sanctuary Buildings,
Great Smith Street,
London SW1P 3BT

FROM:

Tel:

e-mail:

DATE:

PLAY PATHFINDER \ PLAYBUILDER CAPITAL AND REVENUE GRANTS: 2009-10

We are writing formally to accept the terms and conditions of the DCSF Play Pathfinder/Playbuilder* Capital and Revenue Grants as offered in the circular dated 19 February 2009 (LAC Ref: 3112080004), offering financial assistance towards the delivery of the Play Pathfinder/Playbuilder* project. **This form should be returned to the address above by 1 April 2009.**

*please delete as applicable

Signature: _____

Name in capitals: _____

Job Title: _____

Authority: _____

Date: _____

FINANCIAL YEAR END SPEND PREDICTION 2009-10**PLAY PATHFINDER / PLAYBUILDER CAPITAL AND REVENUE GRANTS**

All funding must be accounted for in financial year 2009-10. To inform the end year grant reconciliation process, authorities are required to submit an estimate of final expenditure for 2009-10, signed by the Chief Finance Officer, by **8 January 2010**.

LOCAL AUTHORITY

PROGRAMME (i.e. Pathfinder or Playbuilder)

| | Pathfinder / Playbuilder* | Capital | Revenue |
|---|------------------------------------------------------------------|---------|---------|
| A | Carry Forward 08-09 | £ | |
| B | Grant Allocation 2009-10 | £ | £ |
| B | Total grant available in 2009-10 (Lines A and B) | £ | £ |
| C | Actual eligible expenditure: 1 April 2009 to 31 December 2009 | £ | £ |
| D | Planned eligible expenditure: 1 January 2010 to 31 March 2010 | £ | £ |
| E | Total predicted spend (Lines C and D) | £ | £ |
| F | Predicted underspend in 2009-10 (Line B minus Line E) | £ | £ |

*delete as appropriate

CHIEF FINANCIAL OFFICER (Responsible Officer under s.151 of the Local Government Act 1972)

.....(signature)

.....(block capitals)

.....(Authority)

..... (date)

Authorities listed at Annex A should complete this form and return it to the Department for Children Schools and Families at the address given below by 8 January 2010.

Bhupinder Bhoday, Health and Wellbeing Division,
Ground Floor, Sanctuary Buildings, Great Smith Street, London SW1P 3BT

FINAL STATEMENT CERTIFICATE:**PLAY PATHFINDER / PLAYBUILDER: CAPITAL AND REVENUE GRANTS 2009-10**

All Pathfinder and Playbuilder authorities should complete this form and send it, certified by the Chief Financial Officer, to the Department for Children, Schools and Families at the address given below by **30 June 2010**.

Bhupinder Bhoday, Ground Floor, Sanctuary Buildings, Great Smith Street, London, SW1P 3BT

| | |
|------------------------------------------------------------------------|--|
| LOCAL AUTHORITY: | |
| PROGRAMME (<i>please specify whether Pathfinder or Playbuilder</i>): | |

| | PATHFINDER / PLAYBUILDER* | Capital Grant | Revenue Grant |
|----------|----------------------------------------------------------------------------------------------------|---------------|---------------|
| A | Carry Forward from 2008-09 | £_____ | |
| B | 2009-10 Grant Allocation | £_____ | £_____ |
| C | Total grant available in 2009-10 (Lines A and B) | £_____ | £_____ |
| D | Eligible expenditure incurred in 2009-10 | £_____ | £_____ |
| E | Unspent balance of grant to be carried forward (Lower of: line B minus line D, or 5% of line B) | £_____ | |
| F | Unspent balance to be repaid to DCSF (Line C minus (Line D plus Line E)) | £_____ | £_____ |

*delete as appropriate

CERTIFICATE OF THE CHIEF FINANCIAL OFFICER (Responsible Officer under s.151 of the Local Government Act 1972).

I certify that the above entries are correctly stated and that expenditure at line D was spent for the purposes intended and properly incurred in accordance with the conditions of grant set out in the Local Authority Circular reference: 3112080004.

SIGNED

CHIEF FINANCIAL OFFICER (Responsible Officer under s.151 of the Local Government Act 1972).

NAME..... DATE.....

Enquiries to.....Telephone no.....