

# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Abbeyfield School, Stanley Lane, Chippenham, Wiltshire, SN15 3XB  
**Date:** Monday 14 September 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9.15pm

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Please direct any enquiries on these Minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Desna Allen (Chairman), Chris Caswill, Paul Darby, Bill Douglas, Howard Greenman, Peter Hutton, Mark Packard, Nina Phillips, Judy Rooke and Jane Scott

Cabinet Representative - Toby Sturgis

### **Town and Parish Councillors**

Chippenham Town Council - Sylvia Gibson (Mayor), Andrew Noblet (Leader), Andrew Phillips, Mary Pile and Sheila Veitch

Biddestone and Slaughterford Parish Council - Alison Butler

Castle Combe Parish Council - A Bishop and Fred Winup

Christian Malford Parish Council - Nigel Fairley

Grittleton Parish Council - Lesley Palmer

Kington Langley Parish Council - Maurice Dixson and Sue Webb (Clerk)

Kington St Michael Parish Council - Ivan Balmforth

Seagry Parish Council - Steve Jopling

Sutton Benger Parish Council - Lance Workman

### **Partners**

Wiltshire Police – Chief Inspector Charlie Dibble, Acting Inspector Mark Gale and Sergeant Allan George

Wiltshire Fire and Rescue Service – Area Manager Jim Mahoney and Mike Franklin (Partnership and Community Engagement Manager)

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Abbeyfield School – Trish Shubbrook (Head Teacher) and David Sage  
Basil Hill Barracks – Fran Sampson  
Buckley Barracks – Peter Murton  
Chippenham and Villages Area Partnership (ChAP) – Jane Clark (Chairman)  
Chippenham Chamber of Commerce – Nynke Hunter  
Chippenham Magistrates Court – Bob Woodward  
Chippenham Vision Board – John Clark (Chairman)  
Old Hardenhuish Residents Association – G Oldnall  
Swindon Magistrates Court – Claire Collins  
Westlea Housing – Martyn Baker

**Members of Public in Attendance: 32**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>																				
1.	<u>Chairman's Welcome and Introductions</u>  The Chairman welcomed everyone to the meeting of the Chippenham Area Board, thanking Trish Shubbrook, Head Teacher of Abbeyfield School, for the use of their facilities. Councillor Allen also thanked the school's pupils who had welcomed the meeting attendees.																					
2.	<u>Apologies for Absence</u>  Apologies were received from Councillor Sherry Meadows (Stanton St Quinton Parish Council), Councillor Harry Purdon (Chippenham Town Council), Parvis Kansari (Service Director – Wiltshire Council) and Bryony Brown (NHS Wiltshire).																					
3.	<u>Minutes</u>  <b>DECISION:</b> <b>The minutes of the meeting on 29 June 2009 were approved and signed as a correct record subject to the amendment of the council tax increase issue that related to Cepen Park, not Chippenham Without.</b>																					
4.	<u>Declarations of Interest</u>  Declarations of interest were received as set out below: <table><tr><th>Name</th><th>Item</th><th>Type of Interest</th><th>Nature of Interest</th><th>Action</th></tr><tr><td>Desna Allen</td><td>Item 9e – Community Area Grants (Chippenham Trails)</td><td>Personal</td><td>Chippenham Town Councillor</td><td>Did not Speak or Vote</td></tr><tr><td>Paul Darby</td><td>Item 9e – Community Area Grants (Chippenham Trails)</td><td>Personal</td><td>Chippenham Town Councillor</td><td>Spoke and Voted</td></tr><tr><td>Bill Douglas</td><td>Item 9e – Community Area Grants (Chippenham Trails)</td><td>Personal</td><td>Chippenham Town Councillor</td><td>Spoke and Voted</td></tr></table>	Name	Item	Type of Interest	Nature of Interest	Action	Desna Allen	Item 9e – Community Area Grants (Chippenham Trails)	Personal	Chippenham Town Councillor	Did not Speak or Vote	Paul Darby	Item 9e – Community Area Grants (Chippenham Trails)	Personal	Chippenham Town Councillor	Spoke and Voted	Bill Douglas	Item 9e – Community Area Grants (Chippenham Trails)	Personal	Chippenham Town Councillor	Spoke and Voted	
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5.	<p><u>Chairman's Announcements</u></p> <p><u>Local Development Framework</u></p> <p>Wiltshire Council was preparing a new development plan. The full text is set out as Appendix 1 to these minutes.</p> <p><u>Performance Reward Grant Scheme</u></p> <p>Due to the successful meeting of 12 difficult public service targets for improvement, the government has awarded us a Performance Reward Grant.</p> <p>£2.8m will be available over two to three years for bids from Area Boards that propose initiatives that take forward those issues covered by the above programmes that are important to local people.</p> <p>Further details were available from Victoria Welsh, Community Area Manager.</p> <p><u>Petition from Snapdragons Nursery</u></p> <p>The Nursery Supervisor presented a petition of over 600 signatures that raised awareness of the lack of pre-school provision for students, teachers and Child Care studies at Wiltshire College, given the sudden closure of the facility. The Chairman received the petition, expressing concern for the situation on behalf of the Area Board.</p> <p>Councillor Caswill expressed his thanks to the Supervisor for keeping the issue live and hoped that the Area Board would recommend it was treated as a priority by the Council.</p> <p><b>Decision</b>  <b>The Community Area Manager to forward the petition to Sue Nield, Head of Early Years, Wiltshire Council.</b></p>	Victoria Welsh
6.	<p><u>Kings Lodge School</u></p> <p>The Chairman introduced the Kings Lodge School teacher Mr Sutton and his pupil Joe, who talked about the Year 5 survey of local residents and their opinion of Chippenham.</p>	

	<p>The following issues were noted:</p> <ul style="list-style-type: none"> <li>• Insufficient sports provision</li> <li>• Litter and its environmental impact</li> <li>• Vandalism in Pewsham Park</li> <li>• Graffiti</li> <li>• Limited facilities at the Olympiad Sports Centre</li> </ul> <p>The Chairman referred to the letters received from the pupils, singling out the following suggestions:</p> <ul style="list-style-type: none"> <li>• A graffiti wall at the Youth Club</li> <li>• A footbridge across Pewsham Way</li> </ul> <p>The teachers and students were thanked for their contributions. These points had been included in the updated Community Area Plan.</p>	
7.	<p><u>Wiltshire Fire and Rescue Service</u></p> <p>Jim Mahoney, Area Manager, introduced the Integrated Risk Management Plan consultation that would run for 12 weeks from 21 September 2009. The plan would explain what the Service would do over the next three years to make Wiltshire a safer place. Mr Mahoney invited interested individuals to register as stakeholders via the 'Have your Say' section on the website (<a href="http://www.wiltsfire.gov.uk">www.wiltsfire.gov.uk</a>) or by telephone (01380 732982.) The finalised version of the plan would be published on 1 April 2010.</p>	
8.	<p><u>Cabinet Representative</u></p> <p>Councillor Toby Sturgis attended the meeting in his capacity as Cabinet Representative with responsibility for Waste, Property and Environment. He addressed the following questions:</p> <p><i>Why did the recycling arrangements vary across the County and when would kerbside collection be available for cardboard and plastics?</i></p> <p>The former District Councils determined their own recycling arrangements which explained the large variance in service. Currently the Environment Select Committee was looking at the harmonisation of waste services across Wiltshire. It was hoped that a report would be presented to the Cabinet in October. Consultation had shown a demand for kerbside recycling collections; however, the risk of vehicle collection emissions was being evaluated. It was proposed that bin sizes would be standardised as part of their replacement</p>	

	<p>programme. The Waste Management Strategy would consider the longer term options for recycled waste disposal and it was possible that the Area Board would be involved in the consultation process. The organisation dealing with the recycling of rigid plastics had failed, and currently the plastic was being shipped abroad which incurred extra costs and resulted in higher carbon emissions. A solution was being sought in partnership with Swindon Borough Council.</p> <p><i>When would the Council's recycling policies address climate change and carbon emissions issues?</i></p> <p>The actions above would go a long way towards meeting targets and a review of the Waste Management Strategy would take place within the next 12-18 months.</p> <p><i>Where did the Area Board stand on the notice of motion to withdraw from the Nottingham Declaration on Climate Change due to be debated at the Council meeting on 15 September 2009?</i></p> <p>The Leader of Wiltshire Council, Councillor Scott, stated that there was a commitment from the local authority to respond to climate change in line with carbon reductions. While the plans were ambitious it was vital to continue with the aspirations of the agreement.</p> <p><i>Nigel Fairley, Vice Chairman of Christian Malford Parish Council, asked when controls, such as weight limits, would be introduced on the B4069 to reduce HGV traffic?</i></p> <p>The Traffic Reduction Survey was complete and possible solutions were now being assessed and costed, and would be presented at the next budget round.</p> <p><i>Regarding listed buildings, was there any plan to reconcile conservation requirements with green issues?</i></p> <p>Viability was a higher priority and a paper was out to consultation on the issue.</p> <p><i>Councillor Andrew Noblet, Leader of Chippenham Town Council, asked if there were any plans to collect green bins fortnightly.</i></p> <p>The Waste Strategy Task Group was considering the harmonisation of collection. It was noted that recycling was higher where there was an alternate weekly collection. If the kerbside collection of cardboard and plastic was deemed viable and went ahead, residual waste levels would drop. Currently pilots were running across the country and the</p>	
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	<p>results would be considered.</p> <p><i>Councillor Chris Caswill asked what the next steps were regarding the sale of the Bath Road Car Park.</i></p> <p>While no acceptable bids had been submitted during the tendering stage, one of the developers had re-submitted and the bid was currently being evaluated against the Council's criteria. However, given that the property market was not good, it was important that any successful bid should be the best long term option rather than a quick fix.</p>	
9.	<p><u>Community Area Grants</u></p> <p>Consideration was given to eight funding applications made to the Community Area Grants Scheme.</p> <p>Councillor Caswill requested that the Community Area Grant Scheme and its deadlines were better publicised.</p> <p><b>Decision</b>  <b>The Community Area Manager to advise Communications of the request for additional publicity to improve awareness of the scheme.</b></p> <p>Jane Moverley addressed the meeting on behalf of SPLASH.</p> <p>Nik Roberts addressed the meeting on behalf of Bath Lacrosse Club.</p> <p>Sue Webb and Maurice Dixson addressed the meeting on behalf of Kington Langley Parish Council.</p> <p><b>Decision</b>  <u><b>Grittleton, Sevington, Leigh Delamere Village Hall Committee</b></u> – Award £4,973 to construct a Multi – Use Games Area (MUGA) conditional upon the balance of funding being in place;</p> <p><u><b>Biddestone Cricket Club</b></u> – Award £939 to provide equipment for young and disabled cricketers;</p> <p><u><b>Chippenham Sports Club</b></u> – Award £1,247 to purchase a dividing net and sports equipment, conditional upon the balance of funding being in place;</p> <p><u><b>SPLASH</b></u> – Award £4,424 to deliver positive holiday activities for vulnerable young people, conditional upon the balance of funding being in place;</p> <p><u><b>Chippenham Trails Group</b></u> – Award £5,000 to construct</p>	Victoria Welsh

	<p><b>Dirt Jumps, conditional upon the balance of funding being in place and planning permission being granted;</b></p> <p><b><u>Kington St Michael Village Shop Limited</u> – Award £752 to purchase replacement refrigeration unit, conditional upon the balance of funding being in place;</b></p> <p><b><u>Bath Lacrosse Club</u> – Award £3,325 to develop a Junior Lacrosse Club for Chippenham, conditional upon the balance of funding being in place; and</b></p> <p><b><u>Kington Langley Parish Council</u> – Award £2,500 to construct a footpath, conditional upon the balance of funding being in place.</b></p>	
10.	<p><b><u>Community Issues</u></b></p> <p><b><u>Community Speed Watch Project</u> - Sergeant George explained how the project would run as a partnership between the police and the community. The project would initially cover the division of Lowden and Rowden which had already been assessed using a metro count. Councillor Rooke thanked the Sergeant for his work to date.</b></p> <p>Councillor Douglas expressed his interest in the project for his own division.</p> <p>The Chairman asked the Sergeant to comment on the viability of the 20 mph speed limit option. He responded stating that it was not enforceable, impacted the Camera Safety Unit's work and also required the installation of traffic calming solutions.</p> <p><b>Decision</b>  <b>Sergeant George to submit a more comprehensive report detailing the options surrounding the 20mph option to a future Area Board meeting.</b></p> <p>Castle Combe Parish Council also expressed an interest in the project and asked about the safety of the volunteers given the potentially confrontational nature of the scheme. Sergeant George explained the full training would be given, and that there was no engagement with the speeding driver.</p> <p>Chippenham Vision was investigating the balance between pedestrians and vehicles, including 20 mph speed limits, by redesigning roads.</p> <p><b>Decision</b>  <b>Adam Nardell, Interim Vision Director, to submit a report to a future Area Board meeting.</b></p>	<p>Sgt Allan George</p> <p>Adam Nardell</p>



	<p><u>Youth Issues</u> – Richard Williams, Youth Development Co-ordinator, introduced his report (circulated at the meeting) that set out the evolving process to bring together an overview of the social needs of young people. The next step was to form a steering group of volunteers and Mr Williams invited those interested to give him their details.</p> <p>Support was expressed for the strategy and it was proposed that Wiltshire Council consider options to support the scheme in conjunction with the live scheme at the Bridge Centre.</p> <p><b>Decision</b>  <b>A report on the subject to be submitted to a future Area Board meeting.</b></p> <p><b>The Cabinet Member to be invited to attend.</b></p> <p>A strategy to reduce juvenile anti-social behaviour was discussed and it was pointed out that work was on-going in partnership with Wiltshire Police, the Youth Offending Team, Youth Development Service and the National Health Service. There was a desire for a dynamic Youth Strategy that encompassed the changing needs of young people.</p> <p>The Community Issues report, circulated at the meeting, was noted.</p>	<p>Richards Williams</p> <p>Victoria Welsh</p>
11.	<p><u>Town, Parish and Partner Updates</u></p> <p><u>Wiltshire Police</u> – Acting Inspector Mark Gale addressed the meeting on the decision to disband the Taxi Marshalls in the town centre. He pointed out that there had been no discernible increase in crime across the country where the same scheme had been withdrawn.</p> <p>Acting Inspector Gale requested that a formal apology from Wiltshire Police to the Mayor of Chippenham Town Council be recorded for the inconvenience caused due to inaccurate data in the police update. Violent crimes had, in fact, increased by seven individual incidents compared with this time last year, not by 20% as the report had suggested. The incorrect information had arisen due to the misinterpretation of data.</p> <p>He also reported on the following:</p> <ul style="list-style-type: none"> <li>• The inappropriate use of alcohol was being taken up with licensed premises</li> <li>• Incidents of disorderly conduct were included in the</li> </ul>	

	<p>report's statistics</p> <ul style="list-style-type: none"> <li>• An initial assessment of Bath Road Car Park was complete and a further assessment was to be conducted this week to include recommendations</li> </ul> <p>Councillor Caswill thanked the police for their work on the Bath Road Car Park issue and was pleased to note that the Taxi Marshall scheme was continuing via other funding streams. Chief Inspector Charlie Dibble added that he was happy for the scheme to be continued if funding was found elsewhere.</p> <p>Town centre residents were still very concerned by the levels of noise and evidence of drug-taking, and it was suggested that a lockable barrier would be the solution. The Area Board was urged to consider this proposal. A concerned local resident asked if the Area Board would be prepared to fund this solution. Sergeant George confirmed that resolving this situation was the priority for the town.</p> <p><b>Decision</b>  <b>The Community Safety Partnership to work with Wiltshire Police to resolve the Bath Road Car Park issues.</b></p> <p>Councillor Noblet expressed his thanks to Police Constable Matt Jacobs for his hard work that attempted to resolve town issues and supported the community.</p> <p><u>Flood Working Group</u> - Councillor Howard Greenman, Chairman of the Northern Operational Flood Working Group, introduced his report (circulated at the meeting.) He confirmed that work continued to resolve flooding issues while many other projects were now complete. The Flood Working Group's first meeting would be held either at the end of September or early October.</p> <p><u>Chippenham and Villages Area Partnership (ChAP)</u> – The Chairman Jane Clark updated the meeting on the following items:</p> <ul style="list-style-type: none"> <li>• The Community Area Plan update was complete but would continue to evolve with new information.</li> <li>• New Chapter had successfully managed the River Festival.</li> <li>• The new tourism brochure had been well-received.</li> <li>• ChAP was working with the Civic Society and the Town Council.</li> <li>• The performance equipment was well used by many community groups.</li> </ul>	<p>Lynn Gaskin /  Acting  Inspector Mark  Gale</p>
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	<p><u>Chippenham Vision</u> – Adam Nardell, Interim Vision Director, described how the Vision was based on the town's plans for growth that included the provision of leisure facilities and a night-time economy that would appeal to families. Chippenham Vision had also recently sponsored the River Festival.</p> <p><u>NHS Wiltshire</u> – the written report from Bryony Brown was noted.</p> <p><u>Town and Parish Councils</u> – the written updates from Chippenham Town Council and Kington Langley Parish Council were noted.</p>	
12.	<p><u>Election of Representative</u></p> <p>The following appointments to outside bodies were made:</p> <p>Viridor Grants Panel  <b>Councillor Mark Packard</b></p>	
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman requested two Wiltshire Councillors and one Parish Councillor to volunteer to attend the next Area Board Co-ordinating (ABC) meeting that would be held at 10am on Thursday 1 October 2009 at Monkton Park Offices, Chippenham.</p> <p><b>Decision</b>  <b>Councillors Caswill, Hutton and Butler (Biddestone and Slaughterford Parish Council) to attend the ABC meeting.</b></p> <p>Councillor Allen thanked all those who had attended and asked that the evaluation sheets be completed. The next Area Board meeting would be held on Monday 2 November 2009 at Langley Burrell Village Hall.</p>	<p>Councillors  Chris Caswill /  Peter Hutton /  Alison Butler</p>

## **Planning for the Future in Chippenham Community Area**

Wiltshire Council is preparing a new development plan. The first and most important part of the new plan is the Core Strategy. The new Wiltshire Core Strategy will contain spatial planning policies and proposals for the period 2006 to 2026 to guide development within Wiltshire.

The first formal public consultation about the Wiltshire Core Strategy will be launched on **Friday 30<sup>th</sup> October 2009 and will finish on 31<sup>st</sup> December 2009**. This will be an opportunity for residents and community organisations to have their say on the proposed plans for future development in the towns of Chippenham and Trowbridge and the smaller towns and villages in the more rural areas of Wiltshire.

There will be several ways in which people can get involved in the process and comment on future development:

The consultation will be publicised through letters, press releases, posters, newsletters and an Interactive website at:

[www.wiltshire.gov.uk/wiltshire2006to2026.htm](http://www.wiltshire.gov.uk/wiltshire2006to2026.htm)

A series of exhibitions and workshops will be held in each of the Community Areas<sup>1</sup>. The exhibition for Chippenham Community Area will be held on **Friday 6<sup>th</sup> November 2009 between 1pm and 7pm at the Neeld Hall, Chippenham**. Members of the Spatial Planning Team from Wiltshire Council will be available throughout the exhibition to explain the proposals for future development in the Chippenham area in further detail and to answer questions.

A workshop will be held immediately following the exhibition (also in the Neeld Hall) to which specific community organisations will be invited. This will include representatives from the town and parish councils. The workshop will be an opportunity to discuss in more detail the key issues for the Chippenham Community Area.

All the comments received during the consultation will be collated and used to develop the next stage of the Core Strategy. Presentations will be made to the Area Boards in early 2010 to explain the issues arising out of the consultation. There will also be further opportunities during 2010 for the community to engage further in the Wiltshire Core Strategy process and to assist in the development of proposals and policies for the area.

If there are any questions about the Wiltshire Core Strategy consultation, the Spatial Planning Team can be contacted via email on:

[spatialplanning@wiltshire.gov.uk](mailto:spatialplanning@wiltshire.gov.uk)

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<sup>1</sup> NB. This will only be for the Community Areas within the former district areas of Kennet, North Wiltshire and West Wiltshire - now known as East, North and West Wiltshire. The consultation document mainly focuses on these areas and not 'south Wiltshire'. Please see Councillors Briefing Note 13 for further clarification about how work that is being undertaken on the South Wiltshire Core Strategy will be incorporated into the Wiltshire Core Strategy.