

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Doorway		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		

2 – Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Chippenham and Villages
In which Parish does your project take place?	All parishes in Community Area
What is your project?	27 Structured activity sessions in music and IT for homeless and marginalised adults attending Doorway drop-in.
Where will your project take place?	The Salvation Army Hall
When will your project take place?	Jan to March 2010
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> 12(2.1),13(2.9),14(3.1),15(3.4) NO <input type="checkbox"/>
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We will provide 3 professionally facilitated music/song writing workshops, 12 music improvisation sessions facilitated by a volunteer and 12 basic IT training sessions facilitated by a Westlea Learning Coordinator. The main beneficiaries will be at least 24 Doorway guests (around 75% men) all of whom have chaotic lifestyles and complex issues eg homelessness, broken relationships, mental or physical ill health, substance use, debt and poor life skills. They do not have the confidence to attend college or other facilities open to the public. Our activities are designed to teach new skills and increase self belief. In our experience music is a vital catalyst for self expression and personal development for people who are otherwise inarticulate. In IT guests are enabled to do practical things eg to use email, to write their CVs and research employment opportunities, or to get information about accommodation, benefits or energy providers via the Internet. Some will go on to seek professional help for their health issues and/or substance use and some will be given one to one support to achieve other changes they wish to make in their lives. At least 8 volunteers of all ages who support these activities will also benefit from the increased knowledge and self esteem that working in this challenging but rewarding environment brings. The community in general will benefit from a reduction in anti-social behaviour (eg arising from substance use) as guests turn their lives around.

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

We have a very successful awareness and fundraising programme in our local community raising at least 25% of our costs each year. We also have a well proven and effective strategy of raising funds from a variety of local and national charitable and statutory sources.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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Since 2004 we have provided a unique service in the former North Wiltshire for homeless and marginalised adults. Doorway is the only drop-in for this client group providing for basic needs such as food, showers, laundry, and signposting to specialist housing, health and social services as required. Support staff from C4 provide more in-depth advice and support. We maintain a safe, and welcoming environment where trained staff, (most are volunteers) befriend guests. As trust develops, guests confide in staff about their problems and begin to join in with activities. Our support is not time-limited. In time we see remarkable signs of increased confidence. We monitor what we do by means of formal and informal feedback from our guests, volunteers and partners. In one survey guests spoke of positive changes in their lives after attending Doorway, including: increased confidence and assertiveness; improved relationships and renewed access to their children; reduced substance use; obtaining accommodation or employment; opening a bank account. Volunteers speak of their own personal development as a result of the work they do with our guests. The volunteer running the weekly music sessions is also a guest himself. We have a strong community engagement strategy and good working relationships with the Police and other partners, and our unique knowledge of issues affecting our guests enables us to give a voice to people on the margins who would not otherwise be heard.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: 2009	Month: March	Year: 2009
Total Income:	£144,732.58	
Minus Total Expenditure:	£94,109.28	
Surplus/Deficit for year:	£50,623.30	
Reserves held:	£0	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Music Facilitator (3 sessions)	£270	I	C	£
Room hire (3 sessions)	£60		C	£
IT Facilitator (12 sessions)	£352			£
IT room hire	£240			£
Materials, printing, copying	£68			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£990	TOTAL PROJECT INCOME		£
Total Project Income B		£		
Total Project Expenditure A		£		
Project Shortfall A - B		£990		
Award sought from Wiltshire Council Area Board		£990		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male 7	Female 1
People Under 25 years	Male 0	Female 0
Disabled People	Male 0	Female 0
Black & Minority Ethnic people	Male 0	Female 2

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- ☒ Latest inspected/audited accounts or Annual Report
- ☒ Income & expenditure budget for current financial year
- ☒ Project budget (if applicable)
- ☒ Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

☒ Yes ☐ No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

Asian or Asian British ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

Black or Black British ☐ Caribbean ☐ African ☐ Other Black

Chinese or other ethnic group ☐ Chinese ☐ Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

☒ Accounts and quotes where appropriate are enclosed.

☒ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☐ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☐ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)