

**THESE MINUTES SHOULD BE KEPT FOR USE BY DISTRICT COUNCILLORS
AT THE NEXT COUNCIL MEETING**

SALISBURY DISTRICT COUNCIL

Minutes of the Meeting of the **CITY AREA (COMMUNITY) COMMITTEE** held in the
Alamein Suite, City Hall, Salisbury on Tuesday 8 July 2003 commencing at 6.00 pm

P R E S E N T

Councillor S J Howarth - Chairman

K A Cardy - Vice Chairman

Councillors Mrs P Brown, P M Clegg, J M Collier, D A Culver, B E Dalton Mrs I M Evans, S R Fear,
D J McCarthy, J R L Nettle, M J Osment, P V H Paisey, P W L Sample, I R Tomes, Miss M A Tomlinson,
J M Walsh and Mrs S A Warrander

Apologies

Councillors Mrs E A Chettleburgh and Ms S C Mallory

County Councillor C Vincent

MINUTES NOT REQUIRING COUNCIL APPROVAL

3. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements by Chairman.

4. PUBLIC STATEMENT/QUESTION TIME

There were no statements by or questions from members of the public.

5. COUNCILLOR STATEMENT/QUESTION TIME

There were no statements by or questions from Councillors.

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. MINUTES

RESOLVED – that the minutes of the Special meeting of 19 May 2003 and the Ordinary meeting of 25 May 2003 (previously circulated) be approved as a correct record and signed by the Chairman.

8. 'RETHINK RUBBISH' DIRECTORY FOR SALISBURY

The Chairman, on the behalf of the Committee, welcomed Angie Dailey of the Wiltshire Wildlife Trust and Gordon Laurie, Waste Minimisation and Recycling Officer, Salisbury District Council, to the meeting.

Angie Dailey informed Members that her role within the Trust (temporary until April 2004) was to produce six 'Rethink Rubbish' Directories across Wiltshire, with one covering the City Area.

The Directories are A-Z guides which, once completed, will detail where, locally, individuals can take their 'rubbish' to be re-used or re-cycled, where re-cycled goods can be bought and also provide tips on reducing 'rubbish'. The Directories are to be available, free, from local pick-up points and on the Net and will, deliberately, not be circulated to householders (so as to avoid becoming, in themselves, junk mail).

The information that the Directories will consist of is currently being collected by seven volunteers and requests for entries are being made via newspaper articles and advertisements, radio broadcasts and on posters around the City. The deadline for the production of the City Directory is early September 2003 and local Schools, Church and Youth Groups, retailers, businesses and charities are being invited to contribute to the compilation of the Directory. In addition, two summer playschemes will be involved in a competition to design the Directory cover.

Angie Dailey asked members of the Committee for their support in raising awareness of and promoting the Directory (and of re-cycling and re-use, in general) and in obtaining entries for this (and future, updated) Directory.

There followed a Question and Answer session, during which time the following questions were asked and statements made :-

Q1 Why does Wiltshire produce more rubbish than the national average ?

A1 The more 'affluent' an area, the more rubbish is produced and Wiltshire is more 'affluent' than the national average. Moreover, Wiltshire is less effective at reducing the amount of waste being sent to landfill than many other areas of equal or greater 'affluence'.

Q2 How is the production of the Directory being funded and what funds will be available to maintain the Directory in an up-to-date state ?

A2 Funding of £19,000 has been obtained from DEFRA and from Innology Plc (the source of landfill tax credits) to produce all six Directories. It is envisaged that Angie will maintain the web versions of the Directories until the funding for her post ceases (currently April 2004). Thereafter it is anticipated that volunteers will provide information to update both the web and published versions, perhaps with assistance from District Councils with an interest in maintaining/increasing re-cycling and re-use levels in their Districts. Past experience has shown that, once a Directory has been produced, it 'gathers its own momentum' with people coming forward with additional re-use and re-cycling information and offers to take items. The provision of feedback forms, with each Directory, also facilitates the expansion and maintenance of Directories.

Q3 How much will Directories be sold for ?

A3 Published Directories will be free on demand (from various pick-up points such as supermarkets, libraries and doctor's surgeries, for example) and free to view on the web. The production costs of the Directories has deliberately been kept low; A4 paper folded in half and printed in black and white (except from the cover which is colour).

- Q4 Is the information that was captured as part of the Scrutiny Review of the Council's Waste Management Policy being used in the Directory ?
- A4 The information will be used if relevant. In compiling Directories care must be taken to differentiate between those who accept items in commercial-sized amounts only and those who will accept items from individual householders.
- Q5 Is it not the case that, in order to really make a difference to the amount of waste being re-used and re-cycled in the District, many more mini-recycling centres are required (for example at school 'pick-up points') and other facilities provided to make re-cycling/re-use as easy as possible ?
- A5 It is correct to say that the easier that re-use and re-cycling facilities are to access, the more that people will re-used/re-cycle. The ideal scenario would be to provide dedicated mini recycling facilities (as displayed at the industry conference recently in Paigton) at street corner locations across the city in addition to a network of community-based mini recycling centres across the District. The benefits of community mini recycling centres has been amply demonstrated by the success of the St Edmunds centre which, as a pilot and owing to Hills Waste, the County-contracted Waste Disposal operator, being unable to service such sites, is necessarily, being serviced by SDC.
- Q6 How are schools engaged in re-cycling and re-use ?
- A6 The Wiltshire Wildlife Trust employs a dedicated schools Team to raise awareness in schools and to engage them in waste –reduction schemes.
- Q7 The Bemerton Heath Residents' Association has, for some time, been requesting the installation of a mini recycling centre (or centres) on the Heath. When might such installation take place ?
- A7 Hills Waste can, at present, only service skip-sized recycling centres. Skip-sized recycling centres are not appropriate (mainly for noise disturbance reasons) in sites such as that at the Heath. It is hoped, however, that as a result of the introduction of the planned kerbside collection schemes in the other three Districts in the County, Hills will have spare capacity to be able to service a certain number of mini re-cycling centres in Salisbury District. The earliest that such capacity might be released is January 2004.
- S1 It is surprising that housing developments (particularly large developments) are allowed to be built without the inclusion of adequate re-cycling facilities. This being the case, however, the answer would appear to be the provision of a 'split bin' kerbside collection scheme across the District. A weekly collection scheme would not only solve the problem of a lack of storagespace for re-cycleables in many households, but would increase the visibility of / help to promote re-cycling.
- S2 The key to the problem of increasing amounts of waste is in reduction policies. For example, by the introduction of policies to reduce packaging and to encourage the use of ICT so as to minimise junk mail.
- S3 Mini re-cycling centres should be incorporated in the District's current and future Park & Ride sites.

To conclude, Angie Dailey circulated copies of her presentation to Members (see Annex A, attached).

9. SOUTH WILTSHIRE CREDIT UNION (SWCU) SCHEME

The Chairman, on the behalf of the Committee, welcomed Tony Thorpe, Treasurer, South Wiltshire Credit Union, to the meeting.

Tony Thorpe informed Members that the area covered by the South Wiltshire Credit Union was coterminous with that covered by Salisbury District Council and that the purpose of the Union was to offer low cost credit facilities, often to people who's loan requirements were too small to be catered for by commercial lenders. The SWCU was operated by volunteer officers claiming legitimate expenses only, with profits (if any) being distributed annually to members in the form of dividends. Although the purpose of joining the scheme was to borrow money, saving was necessary as without saving borrowing was impossible. With a current membership level of only 81, the SWCU had gained only £65 of interest and needed to recruit more members as a matter of urgency.

Access to the SWCU was currently possible from a number of locations across the District: at the Alabare Christian Care Centre, Brown Street, at the Bemerton Neighbourhood Centre and at the District Hospital, with additional sites planned to open at Amesbury (September 2003), Mere and, possibly, other rural areas.

The scheme had received funding and 'in kind' (premises) from Salisbury District Council and, in addition, several Councillors and Officers had joined the scheme.

There followed a Question and Answer session, during which time the following questions were asked and statements made :-

- Q1 What links does the Scheme have with the Citizens Advice Bureau (CAB) to be able to assist clients with debt problems ?
- A1 The SWCU has close links with the CAB. However, the majority of CAB clients' debts are too large to be able to be solved by using the SWCU scheme.
- Q2 What checks and balances are in place to prevent defaults on loans, especially as formal credit checks are not carried out ?
- A2 The rules for lending are tightly drawn and, although formal credit checks are not undertaken, other checks are carried out. Borrowing is linked to a members' savings and repayment record and the national rate of credit union bad debts is less than 2 per cent.
- Q3 Does the facility exist for the SWCU to deduct repayment and interest charges from salaries ?
- A4 A payroll deduction facility is available and is being used by some members, as is the Direct Debit facility which is also available.
- S1 The lack of take up of the scheme in Bemerton may be due to the ease with which DSS 'crisis loans' are available to those claiming Benefit.
- S2 Awareness of the scheme should be raised within the Council (including within Salisbury Commercial Services).
- S3 A Foyer project had recently commenced operation in Salisbury and could, usefully, be made aware of the Credit Union Scheme.

To conclude, Tony Thorpe circulated information about Credit Unions in general, to Members (see Annex B, attached).

10. DISTRICT COUNCIL APPOINTMENTS TO OUTSIDE BODIES

The Committee considered the previously circulated report of the Member Support & Information Officer, Democratic Services Officer.

RESOLVED – that the Councillors as detailed at Annex C (attached) be appointed as members of the various Outside Bodies for the remainder of the life of the Council.

11. CHANGE OF DATE OF CAC (C) MEETING SCHEDULED FOR JANUARY 2004

RESOLVED – that, owing to Tuesday 27 January 2004 being designated as 'Holocaust Memorial Day', the City Area (Community) meeting planned for this date be rescheduled to take place on **Wednesday 28 January 2004**, commencing 1800hrs.

(The meeting closed at 1945hrs)

City Area Committee (Community)

Name of Outside Body	Information	Current Appointees
Athletic Track Management Committee Type Of Appointment: Voting	Meetings per Year: 3 Outside Body's Term: 1 Number of Members: 2 Appointment Dates: 2003 to 2007 Venue:	Current Appointees: Cllr S Fear Cllr P Paisey
Friary Community Association Type Of Appointment: Voting St Martin's Ward Members - Automatic FILE-355	Meetings per Year: 4 Outside Body's Term: 2 Number of Members: 2 Appointment Dates: 2003 to 2007 Venue:	Current Appointees: Cllr S Howarth Cllr I Tones
Parish of Salisbury, St Thomas & St Edmund - Parish Endowed Charities for the Relief of Need Type Of Appointment: Observer	Meetings per Year: 2 Outside Body's Term: 4 Number of Members: 1 Appointment Dates: 2003 to 2007 Venue: St Thomas' Church (Church House)	Current Appointee: Cllr Mrs E Chettleburgh
Salisbury & District Allotment Holders Federation Type Of Appointment: Observer	Meetings per Year: 1 Outside Body's Term: 1 Number of Members: 1 Appointment Dates: 2003 to 2007 Venue:	Current Appointee: Mr J Walsh
Salisbury City Almshouse & Welfare Charities Type Of Appointment: Observer	Meetings per Year: 7 Outside Body's Term: 4 Number of Members: 1 Appointment Dates: 2003 to 2007 Venue: Trinity Hospital	Current Appointee: Cllr Mrs I Evans
Salisbury City of Flowers Type Of Appointment: Voting	Meetings per Year: 12 Outside Body's Term: 1 Number of Members: 1 Appointment Dates: 2003 to 2007 Venue:	Current Appointee: Cllr Mrs P Brown
Salisbury Conservation Area Advisory Panel Type Of Appointment:	Meetings per Year: 5 Outside Body's Term: 1 Number of Members: 2 Appointment Dates: 2003 to 2007 Venue: Bourne Hill	Current Appointees: Cllr K Cardy Cllr P Paisey
Salisbury Youth and Community Management Committee Type Of Appointment: Voting	Meetings per Year: 3 Outside Body's Term: 1 Number of Members: 1 Appointment Dates: 2003 to 2007 Venue:	Current Appointee: Cllr M Osment
St Edmund's Arts Trust Management Committee Type Of Appointment: Observer www.salisburyarts.co.uk	Meetings per Year: 6 Outside Body's Term: 1 Number of Members: 2 Appointment Dates: 2003 to 2007 Venue: Salisbury Arts Centre	Current Appointees: Cllr Mrs E Chettleburgh Cllr Ms S Mallory
West Harnham Community Centre Executive Committee Type Of Appointment: Observer Harnham Ward Members automatic	Meetings per Year: 4 Outside Body's Term: 3 Number of Members: 3 Appointment Dates: 2003 to 2007 Venue:	Current Appointees: Cllr B Dalton Cllr Ms Tomlinson

Name of Outside Body	Information	Current Appointees
Westwood Netball Centre Type Of Appointment: Observer Robin Townsend and Louise Cary are voting members. Preferably From Bemerton ward.	Meetings per Year: 4 Outside Body's Term: 1 Number of Members: 1 Appointment Dates: 2003 to 2007 Venue: Westwood School	Current Appointee: Cllr D McCarthy

