



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation		Wiltshire Scrapstore and Resource Centre	
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type		Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>	
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)		Corsham	
In which Parish does your project take place?		Lacock	
What is your project?		To give a second life to waste producing shapes cut with dies that meet more of the needs of the children we work with	
Where will your project take place?		Production in Lacock	
When will your project take place?		January and continue for many years	
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.		YES <input checked="" type="checkbox"/> 2 Recycling 3 Recreation NO <input type="checkbox"/>	
Please confirm your project will have commenced by 31st March 2010		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) By using resources that were destined for landfill we are able to give a 2 nd life to the waste. The waste is put through a machine which cuts out shapes that children and adults can use in creative activities. It gives a good example to children of how waste can be reused in a responsible way, it broadens the range of activities available to them. It is a very cost effective method for those using them. The production is carried out by a group of volunteers giving them work experience, and the opportunity to play an active part in their community. From the Corsham area we have 7 volunteers, 112 members including 12 voluntary/community organisations 24 parent toddler/preschool/nursery and schools and 67 families. We also provide a monthly outreach service to the Corsham area where these shapes are made available. The majority of all these members make use of the items produced in the die cutting project which is called 'SmArtcuts' and is just one of the many services the charity offers its members.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The SmArtcuts project and its benefits have been growing year on year. The purchase of new dies will enable more production to be carried out which will in turn support the financial sustainability of the project and the charity as a whole. The dies to be purchased will meet the increasing requests we have for specific themes.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The volunteers have carried out some market research exercises to see what the members feel about the current shapes and packs available. This exercise has shown a need for a wider range of die shapes than we have at the moment. In particular it has shown a need for shapes that include travel, animals, healthy eating and plants. The volunteers are all encouraged to share their ideas and designs for how the dies can be used. This might be exploring the type of resources to use from the scrapstore, for example paper, card, fabric, felt, leather or plastic. How a selection of the shapes can be put together to produce activity packs, the design and development of instructions to go in the packs. These functions aid the development of a variety of work place and daily living skills including communication, confidence, accuracy, team work and improved self esteem. Those using the shapes and activity packs are able to show the children how they can enjoy an activity which is based on resources that were destined for landfill, but have been reused to produce a high quality resource that can be used by itself or with other items from within the scrapstore. The increasing numbers of these shapes being used show that they are needed, the requests for a wider range also confirms they are meeting a need.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: 2009	Month: March	Year: 2009
Total Income:	£270117	
Minus Total Expenditure:	£289529	
Surplus/Deficit for year:	£19412	
Reserves held:	£37216	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Accucut Dies, trays, mats	£1,000			£
Quotes will be sent next week	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£1,000	TOTAL PROJECT INCOME		£0
Total Project Income B				
		£0		
Total Project Expenditure A		£1,000		
Project Shortfall A - B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years Male 4 Female 2
People Under 25 years Male Female
Disabled People Male Female
Black & Minority Ethnic people Male Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- ☒ Latest inspected/audited accounts or Annual Report
- ☒ Income & expenditure budget for current financial year
- ☐ Project budget (if applicable)
- ☒ Terms of Reference/Constitution/Group Rules

<p>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</p>	
<p>9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.</p> <p>Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.</p>	
<p>a) Is your project targeted towards, or of particular relevance to, people of a specific age?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please tick... <input checked="" type="checkbox"/> Under 25's <input type="checkbox"/> Over 50's</p>	
<p>b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<p>c) Is your project targeted towards, or of particular relevance to, people of a specific gender?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please tick.... <input type="checkbox"/> Male <input type="checkbox"/> Female</p>	
<p>d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please tick.... <input type="checkbox"/> Gay <input type="checkbox"/> Lesbian <input type="checkbox"/> Bisexual</p>	
<p>e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes', indicate the ethnic background of the people who will benefit from your project.</p> <p>White <input type="checkbox"/> British <input type="checkbox"/> Irish <input type="checkbox"/> Other Mixed <input type="checkbox"/> Mixed ethnic background</p> <p>Asian or Asian British <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Other Asian</p> <p>Black or Black British <input type="checkbox"/> Caribbean <input type="checkbox"/> African <input type="checkbox"/> Other Black</p> <p>Chinese or other ethnic group <input type="checkbox"/> Chinese <input type="checkbox"/> Other ethnic group</p>	
<p>f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith? (e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please specify</p>	
<p>10 – Declaration (on behalf of organisation or group) – I confirm that.....</p>	
<p><input checked="" type="checkbox"/> Accounts and quotes where appropriate are enclosed.</p> <p><input checked="" type="checkbox"/> A copy of our constitution or terms of reference are enclosed.</p> <p><input checked="" type="checkbox"/> The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.</p> <p><input checked="" type="checkbox"/> If an award is received, I will complete and return an evaluation sheet</p> <p><input checked="" type="checkbox"/> That any other form of licence or approval for this project has been received prior to submission of this application</p> <p><input checked="" type="checkbox"/> That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. <input checked="" type="checkbox"/> Child Protection <input checked="" type="checkbox"/> Public Liability Insurance</p> <p style="padding-left: 150px;"><input checked="" type="checkbox"/> Equal Opportunities <input checked="" type="checkbox"/> Access Audit <input checked="" type="checkbox"/> Environmental Impact</p> <p style="padding-left: 150px;"><input type="checkbox"/> Planning permission applied for (date) or granted (date)</p> <p><input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.</p> <p><input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>	
<p>Name:</p> <p>Position in organisation:</p>	<p>Date:</p>
<p>Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)</p>	