

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1 - Your Organisation or Group

<b>Name of Organisation</b>	Devizes Hospital and Community Radio (DHCR)		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		

### 2 – Your Project

<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Devizes
<b>In which Parish does your project take place?</b>	Devizes Town Council
<b>What is your project?</b>	Following the termination of the lease for the present studio, to purchase, and site a portakabin on Devizes School campus.
<b>Where will your project take place?</b>	Devizes School Campus
<b>When will your project take place?</b>	September/October 2009
<b>Does your project demonstrate a direct link to the Community Plan for the area?</b> <b>If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>
<b>Please confirm your project will have commenced by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>

**What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The station began broadcasting 36 years ago to the community hospitals in Devizes. As the hospitals began to be closed the management committee recognised that it needed to look for a wider audience, this it did by providing broadcast services to residential homes for older people in the area. With the impending closure of the community hospital we have been fortunate to increase our audience by adding further residential homes and now broadcast to seven homes and are in discussion with a further 4 about broadcasting to them. The national body for hospital broadcasting (HBO Hospital Broadcasting Organisation) has described what we are doing as innovative and has signposted other stations to us for help. The station broadcasts mainly during the evenings and weekends providing a wide variety of music, speech and local news using the talking book of the Gazette and Herald which we help to produce. Live events such as the Remembrance Day service, the Mayor's carol concert, concerts from the Town Hall and Corn Exchange are broadcast live or recorded and broadcast later. Our main beneficiaries are the residents of the residential homes who receive the broadcasts who total some 350 residents. Including the management committee we have over twenty volunteers. The move to Devizes School will allow us to work with the school providing a training facility for young people as well as a live broadcast studio and thus involve a bigger section of the community

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The station raises its running costs by providing PA equipment for other charities at fetes, meetings and fund raising events, holding fundraising events such as quizzes, band concerts and finally through applications for small grants from Devizes Lions, Devizes Town Council and Devizes Rotary

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

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When we were notified that the lease on our present studio would not be renewed the management committee recognised that finding alternative premises would not be easy. Following a press campaign for accommodation we were approached by Devizes School who are looking to expand their media curriculum but do not have any expertise in radio broadcasting. Discussions identified that not only could the school be a source of volunteers for DHCR but that the radio station could play an important part in educating young people across a number of curriculum areas. This would include computer sciences, journalism, spoken english, written english, project planning and business studies. The benefits are that DHCR gains more volunteers which will increase the number of hours broadcasting which in turn will give our listeners a better experience and allow us to expand into other residential homes. At the same time the young people will be provided with an extra facility at the school which will enhance their education and help to provide a variety of learning experiences to help them when they start to look for full time work.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2008/09	<b>Month:</b> march	<b>Year:</b> 09
<b>Total Income:</b>	£12929.60	
<b>Minus Total Expenditure:</b>	£9177.03	
<b>Surplus/Deficit for year:</b>	£3752.57	
<b>Reserves held:</b>	£8527.67	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Dismantle old studio	£400	Community Foundation Grant	C	£3,692
Purchase of Portakabin	£5,750	Reserves	C	£5,000
Fit out of Portakabin	£7,300	Devizes Masonic Lodge	P	£2,500
Studio equipment set up	£3,992	HBO	P	£750
Contingency	£500	Attend	P	£1,000
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£17942</b>	<b>TOTAL PROJECT INCOME</b>		<b>£12942</b>
<b>Total Project Income B</b>		£17,942		
<b>Total Project Expenditure A</b>		£12,942		
<b>Project Shortfall A - B</b>		£5,000		
<b>Award sought from Wiltshire Council Area Board</b>		£5000		
<b>Is your organisation able to claim VAT?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 7	Female 5
<b>People Under 25 years</b>	Male 0	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- ☒ Latest inspected/audited accounts or Annual Report
- ☒ Income & expenditure budget for current financial year
- ☒ Project budget (if applicable)
- ☒ Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

☒ Yes ☐ No If 'Yes' please tick... ☒ Under 25's ☐ Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☒ Yes ☐ No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☐ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

**Asian or Asian British** ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

**Black or Black British** ☐ Caribbean ☐ African ☐ Other Black

**Chinese or other ethnic group** ☐ Chinese ☐ Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

☒ Accounts and quotes where appropriate are enclosed.

☒ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☒ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☒ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:** 10/09/2020

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**