

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1 - Your Organisation or Group

<b>Name of Organisation</b>	West Lavington Youth Club		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		

### 2 - Your Project

<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	
<b>In which Parish does your project take place?</b>	West Lavington
<b>What is your project?</b>	West Lavington Youth Club Healthy Eating Project
<b>Where will your project take place?</b>	West Lavington Youth Club
<b>When will your project take place?</b>	September 2009 to March 2010
<b>Does your project demonstrate a direct link to the Community Plan for the area?</b> <b>If YES, please provide a reference/page no.</b>	<b>YES</b> <input type="checkbox"/> can't find one for Devizes <b>NO</b> <input type="checkbox"/>
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>

**What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Healthier children and young people, able to cook and enjoy eating nutritious food. About 60-80 children aged 7-17 will benefit, and so will their families. The children and young people will also improve their social skills by sitting down together for a two course meal once a month, after laying the table properly. They will clear away and wash up afterwards. They will have instruction on basic food hygiene. They will learn to use recipes and plan healthy meals.

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

We are constantly applying for funds from a variety of sources, as well as our own fund raising activities within the community.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

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The youth club has 80 members from the Lavingtons and surrounding villages. We have been operating since about 1994. We have run a trial of this project in the past, and it was very popular with the young people. They always enjoy cooking and eating at youth club. It is normally done on a very informal level, but with this project they will be involved in planning the meals, cooking and preparing them, and clearing up afterwards, as well as sitting down to a properly laid table, turning off their mobile phones, and engaging in conversation suitable for the dinner table. There should be a noticeable difference in their social skills, with the reward of a meal in a restaurant during the build up to Christmas. (The cost of this is not included in this application). We have done this in the past, with previous groups, and they have dressed for the occasion and thoroughly enjoyed themselves, and the youth leaders have been very proud of their behaviour

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£41094 includes capital projects	
<b>Minus Total Expenditure:</b>	£56568 includes capital projects	
<b>Surplus/Deficit for year:</b>	£15473 due to building completion	
<b>Reserves held:</b>	£2667	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
cooking books	£30	50p per person per meal		£110
ingredients	£275			£
staffing	£550			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£855</b>	<b>TOTAL PROJECT INCOME</b>		<b>£110</b>
<b>Total Project Income B</b>		<b>£110</b>		
<b>Total Project Expenditure A</b>		<b>£855</b>		
<b>Project Shortfall A - B</b>		<b>£745</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£745</b>		
<b>Is your organisation able to claim VAT?</b>		<b>Yes</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 3	Female 2
<b>People Under 25 years</b>	Male 0	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- ☒ Latest inspected/audited accounts or Annual Report
- ☒ Income & expenditure budget for current financial year
- ☒ Project budget (if applicable)
- ☒ Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

☒ Yes ☐ No If 'Yes' please tick... ☒ Under 25's ☐ Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☐ Yes ☒ No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

**Asian or Asian British** ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

**Black or Black British** ☐ Caribbean ☐ African ☐ Other Black

**Chinese or other ethnic group** ☐ Chinese ☐ Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

☒ Accounts and quotes where appropriate are enclosed.

☒ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☐ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☐ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:**

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**