

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1 - Your Organisation or Group

<b>Name of Organisation</b>	Wiltshire Wildlife Trust (Greener Living Roadshow)		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/> Charity		

### 2 – Your Project

<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Devizes Area
<b>In which Parish does your project take place?</b>	Devizes
<b>What is your project?</b>	The Greener Living Roadshow at the Devizes Christmas Lights Switch On event
<b>Where will your project take place?</b>	Devizes Market Place
<b>When will your project take place?</b>	27th November 2009
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES Page 3. Our project aims to increase sustainability, support local groups and aims to improve wellbeing and quality of life.</b>
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b>

**What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Our project aims to help people from all walks of life to live an all-round more environmentally-friendly lifestyle. It is expected that in excess of 1,000 local and out of area people will visit the event of mixed age and gender. We will be promoting awareness of challenging issues such as climate change and peak oil; and alongside this information will be an exciting, interactive array of suggestions for and information on how we can all reduce our contributions to prepare for such issues. We will invite partner organisations such as the Energy Saving Trust to provide free, impartial advice on saving energy in the home and grants that are available. Such advice is valuable at this time of year, especially for those who are vulnerable to the financial and health risks of fuel poverty. We will work with and support local community groups whilst delivering the project and promoting volunteering of all sorts to the wider public; including getting active with conservation volunteering. Volunteering opportunities encourage people to join together no matter their age, gender, ethnicity or background, to help the environment, whilst having fun and promoting physical and mental wellbeing. All this will be displayed with a festive, fun theme with attractions such as activities, samples, workshops, speakers and give aways to entice visitors from all backgrounds to join the fun. The GLR is targeted at the full age range with help for young people, mothers with babies, families, older people, unemployed and financially disadvantaged individuals and any ethnic and religious groups.

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The event for which we are seeking a grant is a part of a larger project, which is part-funded by the Wiltshire Council (the contact for which is Rachel Ross). The grant application is intended to cover the costs of the hire of a marquee so that the Greener Living event can be integrated into the festive event, rather than separate; therefore, there will be no associated ongoing costs. If we are not successful in this application we will try for other possible funding sources, beg, borrow something less suitable and run a reduced quality activity.

### **3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

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We will invite local green/environmental groups and fair-trade groups. We will also invite local green businesses and organizations. We hope that the Energy Saving Trust will be present on the day with free impartial advice, give aways, information and perhaps an interactive transport board, too. Other organizations might be WRAP and Natural England. We will have fun activities, some give aways and might be able to invite schools to be involved. In short, it will be a fun event for all who visit, which celebrates all the things we can do to help the environment whilst saving money and improving fitness and quality of life. If we are able to hold our event within the town centre; the event is likely to be visited by a much wider audience, because it will make it more accessible to those who might not have an existing specific interest in green issues.

### **4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input checked="" type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable) Not applicable. A full statutory summary financial statement for the Trust Annual report is available from us or online held by the Charities Commission.**

<b>Year Ending:</b>	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Greener Living roadshow Capital costs	£1115	Money funded from Wiltshire Wildlife trust	C	£1115
Marque/tent for Devizes show	£1000			£
Greener Living road show Revenue costs	£5832	Money funded from Wiltshire Council	C	£5832
	£			£
	£			£
	£			£
				£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£7947</b>	<b>TOTAL PROJECT INCOME</b>		<b>£6947</b>

<b>Total Project Income B</b>	<b>£6974</b>
<b>Total Project Expenditure A</b>	<b>£7947</b>
<b>Project Shortfall A - B</b>	<b>£1000</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£1000</b>
<b>Is your organisation able to claim VAT?</b>	<b>YES</b>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male...10	Female.....3
<b>People Under 25 years</b>	Male.....	Female.....
<b>Disabled People</b>	Male.....	Female.....
<b>Black &amp; Minority Ethnic people</b>	Male.....	Female.....

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

☐ Latest inspected/audited accounts or Annual Report Available for Charities commission internet site.

☐ Income & expenditure budget for current financial year

☒ Project budget (if applicable)

☒ Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☐ Yes ☒ No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

**Asian or Asian British** ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

**Black or Black British** ☐ Caribbean ☐ African ☐ Other Black

**Chinese or other ethnic group** ☐ Chinese ☐ Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith? (e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)**

☐ Yes ☒ No If 'Yes' please specify .....

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

☐ Accounts and quotes where appropriate are enclosed.

☐ A copy of our constitution or terms of reference are enclosed.

☐ The information on this form is correct, that any award received will be spent on the activities Specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☐ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the

project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☒ Access Audit ☒ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.  
☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Emma Harrington

**Date:** 22.09.09

**Position in organisation:** Greener Living Roadshow Project organizer.

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**