

THE EXECUTIVE

8 January 2009

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

23 December 2008

Your attendance is requested at a meeting of the Executive to be held on **Thursday 8 January 2009 at 7.00pm** in the Council Chamber, Level -1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 8 January 2009 at 5.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

Marie Todd
Senior Democratic Services Officer

To Councillors:
R.M.H. Berry
A.M. Bucknell
C. Crisp

V.H. Greenman
C.V. Ramsey
R. Sanderson

R.L. Tonge
V.A. Vines

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 6 January 2009.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 6 January 2008.

4. Minutes (*pages 5-8*)

To approve and sign as a correct record the minutes of the meeting of the Executive held on 4 December 2008 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements

7. Service Plan Review - December 2008 (pages 9-16)

(Lead Member: Councillor RL Tonge)
(Executive Workplan Reference: B414)

The purpose of report no. 7, **copy attached**, is to provide a performance update on key actions from the individual service plans prepared early in 2008.

8. Risk Management Update (pages 17-26)

(Lead Member: Councillor RL Tonge)
(Executive Workplan Reference: B413)

The purpose of report no. 8, **copy attached**, is to provide an update on the Council's Risk Management arrangements and the Strategic Risk Register.

9. Transitional Corporate Plan Progress Update (pages 27-38)

(Lead Member: Councillor RL Tonge)
(Executive Workplan Reference: B51)

The purpose of report no. 9, **copy attached**, is to provide an update and exceptions report on the delivery and performance of the Transitional Corporate Plan.

10. **Grant Request – Homes** (pages 39-42)
 (Lead Member: Councillor H Greenman)
 (Executive Workplan Reference: B412 – Key Decision)

The purpose of report no. 10, **copy attached**, is to consider a request for funding from Colerne Parish Council.

11. **Exclusion of the Press and Public**

To consider and, if appropriate, pass the following resolution:

That in accordance with Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 as follows and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Agenda Item/Report name	Paragraph(s) of the Act / Schedule describing the exemption
Item 12 – Compulsory Purchase Order	Paragraph 3 (Information relating to the financial or business affairs of any particular person – including the authority holding that information)

12. **Compulsory Purchase Order** (pages 43-48)
 (Lead Member: Councillor C Berry)
 (Executive Workplan Reference: B411 – Key Decision)

The purpose of report no.12, **copy attached**, is to consider what action, if any, to take in respect of the acquisition and disposal of a listed building.