

THE EXECUTIVE

5 February 2009

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

28 January 2009

Your attendance is requested at a meeting of the Executive to be held on **Thursday 5 February 2009 at 7.00pm** in the Council Chamber, Level -1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 5 February 2009 at 5.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

Marie Todd
Senior Democratic Services Officer

To Councillors:
R.M.H. Berry
A.M. Bucknell
C. Crisp

V.H. Greenman
C.V. Ramsey
R. Sanderson

R.L. Tonge
V.A. Vines

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 3 February 2009.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 3 February 2009.

4. Minutes

(Pages 3 – 6)

To approve and sign as a correct record the minutes of the meeting of the Executive held on 8 January 2009 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements

7. Revenue and Capital Highlight Report 2008/09 – Month 9

(Pages 7 – 10)

(Lead Member: Councillor RL Tonge)

(Executive Workplan Reference: A20)

The purpose of report no. 7, **copy attached**, is to set out a high level Revenue and Capital Budget Monitor position for Month 9 of the 2008-09 financial year, highlighting material known or anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

8. Write-Offs

(Pages 11 – 14)

(Lead Member: Councillor AM Bucknell)

(Executive Workplan Reference: A23 – Key Decision)

The purpose of report no. 8, **copy attached**, is to submit the recommended write-offs identified during 2008/09.

9. Cleansing & Amenities Improvement Plan – Final Update

(Pages 15 – 24)

(Lead Member: Councillor C Crisp)

(Executive Workplan Reference: B406)

The purpose of report no 9, **copy attached**, is to present the final update, prior to unitary, on the improvements undertaken by the Cleansing and Amenities Service Improvement Board.