

REPORT TO THE EXECUTIVE		Report No. 7
Date of Meeting	5 February 2009	
Title of Report	Revenue & Capital Highlight Report 2008-09 - Month 9 – December	
Portfolio	Policy	
Link to Corporate Priorities	All	
Key Decision	No	
Executive Workplan Ref	A20	
Public Report	Yes	

<p>Summary of Report</p> <p>The report sets out the high level Revenue and Capital budget monitor position for Month 9 (December) of the 2008-09 financial year, highlighting material known or anticipated variations in income and expenditure that could affect the Council by the end of the financial year.</p>
<p>Officer Recommendations</p> <p>That the Executive:</p> <ol style="list-style-type: none"> 1. Note the report revenue forecast under spend of circa £674k. 2. Note the information on Capital Schemes. 3. Note there are no material risks to the Capital Programme.

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.				
Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
Yes	No	No	No	No

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1. Introduction

- 1.1 For ease of reference and due to the minimal changes occurring in budgets, both Revenue and Capital, the highlight reports have been combined.
- 1.2 The revenue forecast at period 8 reflected an underspend of £563k. At the end of period 9 this has now increased by £111k to £674k.
- 2.1 The capital forecast is on budget at month 9, with a projected carry forward into 2009-10 in respect of Housing schemes. Annex 1 gives details of the spend to date.

2 Options & Options Appraisal

- 2.1 Option 1: To agree the recommendations
- 2.2 Option 2: To not approve the recommendations. If this were the case, the Executive would need to offer alternative recommendations.

3 Emerging Issues in Month - Revenue

- 3.1 As agreed at present there is a very light touch budget monitoring process in place. Managers are very aware that they must keep the Management Accountants informed of any material fluctuations and this process is working well. There are some areas where staff costs are fluctuating as a result of certain teams suffering a higher cost for temporary staff than others that are managing gaps, but the overall position continues to be positive.
- 3.2 Various emerging issues that have affected the month 9 revenue forecast position:
 - Staffing cost projections have decreased by a further £14k
 - Car parking forecast income has increased by £104k due to excess charges and a reduction in the expected loss from Bath Road, however resurfacing and surveillance costs have increase by £18k
 - £42k has been committed to Thornhill and Crudwell drainage pipe and other work
 - Insurance forecast costs have increased by £19k
 - DC Leisure forecast costs have increased by £22k
 - Bus Pass forecast costs have increased by £13.5k
 - Concessionary Fares forecast costs have decreased by £10k
 - Projected Premises Licence income has increased by £10k
 - £39k has been received in relation to the NWLL liquidation settlement.
 - Customer Relations travel costs have decreased by £13k
 - Other various savings of £16.5k have been identified.

4 Emerging Issues in Month – Capital

- 4.1 All emerging capital issues are outlined in the updates contained in Annex 2.

5 Financial Implications

- 5.1 The report is in respect of the financial position of the Council.

6 Other Implications

- 6.1 There are no implications in respect of Legal, Human Resources, Community and Environmental or Equality and Diversity Issues.

Annex 1

CAPITAL PROGRAMME 2008-2009	Budget			Spend			Variance	
	Approved Capital Programme	Virements & External Contributions	Total Budget Available	Expenditure in month - December	YTD Expenditure	Projected Expenditure	Overpends(-)/ Savings(+)	Balance of Schemes C/fwd to 2009-10
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
April 2008 - March 2009								
Housing & Planning								
Affordable Housing	2,022		2,022		1,053	1,675		347
Housing Renewal Grants	1,448	300	1,748	37	627	1,748		
Other Schemes	615		615			5		610
Culture								
Play Areas	33		33			33		
NW Arts Centre	91		91		35	91		
Leisure Centres (Inc Enhancements)	1,235		1,235	128	800	1,235		
Carbon Trust Grant - DC Leisure	120		120			120		
Leisure Grant KLIC & CLAG	70		70		70	70		
Carbon Trust Grant KLIC & CLAG	60		60			60		
Hallfields Open Space	37		37			37		
Economic Development								
Calne Phase 3	1,574		1,574	141	178	1,574		
ICT Improving the Customer Experience	120		120			120		
ICT CRM & BPR Workflow Software	60		60			60		
Bath Road Scheme	21		21	11	14	21		
Streetscene								
Malmesbury Station Yard Car Park	239		239			239		
Depot Refurbishments	195		195	(2)	72	195		
Emery Gate Car Park	160		160		144	160		
C & A Streetscene	40		40			40		
C&A Software	104		104	4	12	104		
Other Transportation Initiatives	313		313		22	313		
Borough Parade Car Park	48		48		51	48		
Chippenham Bus Station	65		65	50	50	65		
Community Development								
Bus Station Toilets Grant (Chippenham)	100		100			100		
Area Community Grants	248		248	(3)	170	248		
Asset Management Hardware	23		23		2	23		
Executive Partnership Grants	138		138	46	90	138		
Energy Saving Grants	500		500	108	226	500		
Local Strategic Partnership	76		76			76		
Rudloe Community Centre	75		75			75		
Enhancements Etc	663		663	19	134	663		
Corporate								
Carbon Trusts	225		225			225		
ICT Schemes	489		489	19	137	489		
Vehicles, Plant & Equipment	723		723	18	577	723		
Total Capital Programme	11,929	300	12,229	577	4,462	11,272		957

Detailed Information on Major Schemes

1 Housing & Planning

- 1.1 The Executive, at its meeting on 8th January 2009, approved a request of £200k for Affordable Housing Grant from Colerne Parish Council. Officers are continuing to work on finalising other schemes.
- 1.2 The Executive was updated at the same meeting on the progress made in respect of the Compulsory Purchase Order.

2 Culture

- 2.1 Works at Leisure Centres are progressing. Officers are also working on play area schemes being funded by the Big Lotto and other partners.
- 2.2 The Final Account Statement has been received in respect of North Wiltshire Arts Centre.

3 Economic Development

- 3.1 Works at Phelps Parade, Calne are progressing and are projected to be completed in line with schedule.

4 Streetscene

- 4.1 All funds will be distributed by the year end.

5 Community Development

- 5.1 Over 45% of the Energy Efficiency Budget has been distributed as at 31st December.

6 Corporate

- 6.1 The depot refurbishments etc are now being actioned.
- 6.2 Distribution of Community and Executive grants is progressing with some Area's funding fully committed.
- 6.3 Further budget work has now been actioned by the Head of ICT and it seems likely that £85k will be required to complete schemes being progressed. The balance of the ICT budgets will be added to usable capital receipts at year end.

7 Vehicles Plant & Equipment

- 7.1 Cleansing & Amenities procurement of vehicles and plant is on track.