

Draft Minutes of the meeting of the Executive held on Thursday 5 March 2009 at Monkton Park, Chippenham commencing at 7.00pm.

Present: Councillor R.L. Tonge..... in the Chair

Councillors R.M.H. Berry, A. Bucknell, C. Crisp, V. Greenman, C.V. Ramsey, R. Sanderson and V.A. Vines.

Non-Executive Councillors Present:

Councillor C Caswill

Officers Present: P Jeremiah (Legal Services Manager), S McGregor (Assistant Chief Executive) and M Todd (Senior Democratic Services Officer)

E113. Apologies for Absence

Apologies for absence were received from Councillor I Henderson.

E114. Public Question Time/Receipt of Petitions

No public questions or petitions were received.

E115. Questions from Non-Executive Councillors

There were no questions from non-Executive Councillors.

E116. Minutes

The minutes of the meeting of the Executive held on 8 January 2009 were considered.

Resolved that the minutes of the meeting of the Executive held on 8 January 2009 be confirmed and signed as a correct record.

E117. Declarations of Interest

There were no declarations of interest.

E118. Leader's Announcements

The Leader informed members that some of the reports on this agenda had been carried over from the last meeting which had to be cancelled due to adverse weather conditions.

E119. Revenue and Capital Highlight Report 2008/09 – Month 9

Consideration was given to report no. 7 setting out a high level Revenue and Capital Budget Monitor position for Month 9 of the 2008-09 financial year, highlighting material known or anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

Resolved that the Executive

- (1) note the report revenue forecast under spend of circa £674K;
- (2) note the information on Capital Schemes; and
- (3) note there are no material risks to the Capital Programme.

E120. Revenue and Capital Highlight Report 2008/09 – Month 10

Consideration was given to report no. 8 setting out a high level Revenue and Capital Budget Monitor position for Month 10 of the 2008-09 financial year, highlighting material known or anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

Resolved that the Executive:

- (1) Note the report revenue forecast underspend of circa £541k.
- (2) Note the figures contained in Annex 1 in relation to the Capital Programme for 2008/09 and the contents of the report.
- (3) Note the information on Capital Schemes at Annex 2 of the report.
- (4) Note that there are no material risks to the Capital Programme.
- (5) Note that the Capital Programme is part of the ongoing consultation with Wiltshire County Council as a result of the unitary proposal.

E121. Write-Offs

Consideration was given to report no. 9 submitting the recommended write-offs identified during 2008/09.

Councillor C Caswill asked for details of the sundry debtors. It was agreed that a written response would be sent to Councillor Caswill.

Resolved that the following write-offs be made:

	No.	Amount
Council Tax	43	£78,212.15
Non-Domestic Rates	16	£53,508.26
Sundry Debtors	5	£180,187.82
HB Overpayments	12	£27,013.21
Total	76	£338,921.44

E122. Cleansing and Amenities Improvement Plan – Final Update

Consideration was given to report no. 10 presenting the final update prior to unitary on the improvements undertaken by the Cleansing and Amenities Service Improvement Board.

It was noted that there had been a 40% reduction in overtime and sickness. A large amount of training had also been undertaken which had involved almost all staff in the Cleansing and Amenities Team.

It was noted that the delay to the Monkton Park entrance works was due to a shortage of railings but that officers were working hard to ensure that the majority of works were completed prior to 31 March 2009.

Resolved:

- (1) To endorse the work undertaken within Cleansing & Amenities and the improvements that were being implemented.
- (2) To congratulate Chris Couzins-Short and the Cleansing and Amenities Team on their outstanding achievements over the last year.

E123. Conservation Area Management Plans

Consideration was given to report no. 11 recommending the adoption for proposals for the preservation and enhancement of the District's Conservation Areas.

It was confirmed that under the Statement of Community Involvement the public would be formally consulted on the Management Plans. The Plans had been considered by the Area Committees and had been in the public domain for some time.

Resolved that

- (1) the Malmesbury Conservation Area Management Plan "Consultation Draft November 2007" be adopted as a material consideration for development control purposes of the Council;

- (2) the Chippenham Conservation Area Management Plan “Consultation Draft – December 2007” be adopted as a material consideration for development control purposes of the Council;
- (3) the North Wiltshire Conservation Areas: Criteria and Character document “Draft – December 2007” be adopted as a material consideration for development control purposes of the Council;
- (4) the Executive recommends to the Wiltshire Council that the above three documents are adopted as material considerations for development control purposes and are progressed as Supplementary Planning Documents through the Statement of Community Involvement for Wiltshire Council within the Wiltshire Local Development Scheme; and
- (5) the decision of this Council be recommended to the Wiltshire Council for ratification as soon as practicable after 1 April 2009.

E124. Community Area Awards Update

Consideration was given to report no. 12 which gave an update on the Community Area Awards Scheme.

Resolved:

- (1) that the Executive note the awards made under the Cash for Communities budgets 2008/09.
- (2) that the officers concerned with this activity be thanked for their work and for assisting applicants with their grant requests in such a professional manner.

The meeting commenced at 7.00pm and concluded at 7.15pm.

There were no members of the public present.