

**WEST WILTSHIRE DISTRICT COUNCIL  
CABINET FORWARD WORK PLAN  
JULY 2004 – OCTOBER 2004**

**If you wish to make representations about any matter contained in this Work Plan, please contact  
the Portfolio Holder or Contact Officer identified.**

**JULY 2004**

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
<b>Financial Monitoring as at 30 June</b>	No	Cllr Roy While	28/07/04	Cabinet	Consultation with Corporate Team and Portfolio Holder	Ian Jamieson <a href="mailto:ijamieson@westwiltshire.gov.uk">ijamieson@westwiltshire.gov.uk</a>	File Reference: N: \cabinet reports\finmonjun File Location: Room F31 Bradley Road
<b>East Trowbridge Development Brief</b>	Yes	Cllr Newbury	28/07/04	Cabinet	6 weeks public consultation, PPG, Portfolio Holder	Mark Russell <a href="mailto:mrussell@westwiltshire.gov.uk">mrussell@westwiltshire.gov.uk</a>	Planning Policy and Conservation File Location: Room F26 Bradley Road
<b>Community Development Grants Review</b>	Yes	Cllr Clark	28/07/04	Cabinet	Portfolio HolderGrants Review Group Voluntary Action West Wilts	Sue Bellamy <a href="mailto:Sbellamy@westwiltshire.gov.uk">Sbellamy@westwiltshire.gov.uk</a>	Grants Review File Room F11 Bradley Road
<b>Risk Management Strategy</b>	No	Cllr Roy While	28/07/04	Council	Corporate Team and Portfolio Holder	Ian Jamieson <a href="mailto:ijamieson@westwiltshire.gov.uk">ijamieson@westwiltshire.gov.uk</a>	File ref: N:/cabinet reports/riskstrat. File Location: Room F31 Bradley Road

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
<b>West Wiltshire Information Systems (in Liquidation)</b>	Yes	Leader	28/07/04	Cabinet	None	Gareth Owens <a href="mailto:Gowens@westwiltshire.gov.uk">Gowens@westwiltshire.gov.uk</a>	File Location:Dis-udit/2 Room: F10 Note: some papers are restricted
<b>Members' IT and IT Update</b>	No	Cllr While	28/07/04	Cabinet	Members' IT Working Group	Stuart Elger <a href="mailto:selger@westwiltshire.gov.uk">selger@westwiltshire.gov.uk</a>	File reference:  File location:
<b>Open Space Supplementary Planning Guidance</b>	Yes	Cllr Newbury	28/07/04				

## SEPTEMBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
<b>Review of Car Parking</b>	Yes	Cllr Richard Wiltshire	01/09/04	Cabinet	Consultation is Peoples Voice, Portfolio Holder, and PPG	Geoff Pell <a href="mailto:gpell@westwiltshire.gov.uk">gpell@westwiltshire.gov.uk</a>	Background papers include PPG reports, Peoples Voice Consultation
<b>Medium Term Financial Plan 2004-2007</b>	Yes	Cllr Roy While	01/09/04	Cabinet	Corporate Team and Portfolio Holder	Ian Jamieson <a href="mailto:ijamieson@westwiltshire.gov.uk">ijamieson@westwiltshire.gov.uk</a>	File ref: N:/cabinet reports/mtfp. File Location: Room F31, Bradley Road
<b>Temporary Accommodation Provision</b>	No	Cllr Michael Mounde	01/09/04	Cabinet	None	Ian Gallin <a href="mailto:igallin@westwiltshire.gov.uk">igallin@westwiltshire.gov.uk</a>	None

<b>Parks and Open Spaces – Improved Enforcement</b>	Tbc	Cllr Ernie Clark	01/09/04	Cabinet	Parks & Open Spaces PPG	Representatives from Commercial Services, Env. Health & Legal Services	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
<b>Review of Open Space</b>	Tbc	Cllr Ernie Clark	01/09/04	Cabinet	Parks & Open Spaces PPG	Chris Waters <a href="mailto:cwaters@westwiltshire.gov.uk">cwaters@westwiltshire.gov.uk</a>	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road
<b>Final Supplementary Planning Guidance on Affordable Housing</b>	Yes	Cllr Christopher Newbury	01/09/04	Cabinet	6 week Public Consultation	Mark Russell <a href="mailto:mrussell@westwiltshire.gov.uk">mrussell@westwiltshire.gov.uk</a>	File Location: F26 Planning Policy and Conservation Bradley Road
<b>Brook Hall</b>			01/09/04			Caroline Power <a href="mailto:cpower@westwiltshire.gov.uk">cpower@westwiltshire.gov.uk</a>	
<b>Best Value Review of the tourist information service</b>	No	Cllr Michael Mounde	29/09/04	Cabinet	Town Councils, Chambers of Commerce, local Tourism Associations, tourism businesses, Portfolio holder, Members, Corporate Management Team	Bryan Walker <a href="mailto:bwalker@westwiltshire.gov.uk">bwalker@westwiltshire.gov.uk</a>	TIC BV Review. File Location: Room F&

<b>Arts Development PPG – to receive recommendations from Policy Project Group</b>	Tbc	Cllr Ernie Clark	29/09/04	Cabinet	"Arts Development PPG, " Acknowledging recent public consultation and undertaking further consultation with local arts, educational and voluntary representatives	Meril Morgan <a href="mailto:mmorgan@westwiltshire.gov.uk">mmorgan@westwiltshire.gov.uk</a>	Arts Development PPG File Location: Room F30 Bradley Road
--	-----	------------------	----------	---------	--	--	---

## OCTOBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
<b>Inclusion of media guidelines in Constitution</b>	No	Deputy Leader	27/10/04	Cabinet	Standards Committee	Gareth Owens <a href="mailto:Gowens@westwiltshire.gov.uk">Gowens@westwiltshire.gov.uk</a>	File:Location Chief Exec/10 Room: F10 Bradley Road
<b>Housing Strategy</b>	No	Cllrs Michael Mounde & Eli Manasseh	27/10/04	Cabinet	PPG, Portfolio Holder	Graham Hogg <a href="mailto:ghogg@westwiltshire.gov.uk">ghogg@westwiltshire.gov.uk</a>	Housing Strategy File Location: Room G37, Bradley Road
<b>Parks and Open Spaces PPG</b>	Tbc	Cllr Ernie Clark	27/10/04	Cabinet	" Parks & Open Spaces PPG" Town & Parish Councils Taking Responsibility for Open Spaces	Trevor Savage / Chris Waters <a href="mailto:tsavage@westwiltshire.gov.uk">tsavage@westwiltshire.gov.uk</a> , <a href="mailto:cwaters@westwiltshire.gov.uk">cwaters@westwiltshire.gov.uk</a>	Recommendations from Parks & Open Spaces. FileLocation: Room F11, Bradley Road
<b>Community Strategies</b>	Key	Cllr Julian Bower	27/10/04	Cabinet	"Community Strategies" The strategies are based on a wide range of consultation exercises, stakeholder conferences organised by the Local Strategic Partnerships, consultation with members and officer, focus groups.	Richard Rodgers <a href="mailto:Rrodgers@westwiltshire.gov.uk">Rrodgers@westwiltshire.gov.uk</a>  Peter Woodcock <a href="mailto:Pwoodcock@westwiltshire.gov.uk">Pwoodcock@westwiltshire.gov.uk</a>	

## NOVEMBER 2004

<i>Matter or Decision</i>	<i>Key Decision</i>	<i>Portfolio Holder</i>	<i>Date</i>	<i>Decision Maker</i>	<i>Consultation</i>	<i>Contact</i>	<i>Background Ppapers</i>
<b>Grounds Maintenance and Cleansing Contract – Evaluation Tenders</b>	Yes	Cllr Richard Wiltshire	24/11/04	Cabinet	Parks and Open Spaces PPG	P Woodcock <a href="mailto:Pwoodcock@westwiltshire.gov.uk">Pwoodcock@westwiltshire.gov.uk</a>	Report from Parks and Open spaces PPG. And the contract document
<b>Human Resources Strategy</b>			24/11/04	Cabinet			
<b>Play Areas</b>	Tbc	Cllr Ernie Clark	24/11/04	Cabinet	Parks & Open Spaces PPG	Chris Waters <a href="mailto:cwaters@westwiltshire.gov.uk">cwaters@westwiltshire.gov.uk</a>	Recommendations from Parks & Open Spaces. File Location: Room F11, Bradley Road