

**West Wiltshire District Council**

**Council**

**10 November 2004**

**Notice of Motion**

<p>To receive notice of motion received in accordance with the Constitution</p>
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To consider the following motion submitted by Councillor Newbury:

“This Council agrees to set up a programme of regular meetings of all group leaders with the Chief Executive.”

**For Members’ Assistance – Procedure for dealing with notices of motions at the meeting**

- **A Notice of motion (NoM) must be moved and seconded by :**  
  
the person who submitted it  
a substitute nominated in writing before the meeting  
or if they are unable to attend, due to unforeseen circumstances, by any Member
- If a NoM is seconded, the proposer has 5 minutes to speak to it
- If the NoM relates to a function exercisable only by Council, then the Council will debate the NoM and vote on it.
- If the NoM relates to a function delegated to another member body then the Council will vote on whether to refer it to that member body **\*without debate**. That member body will consider the NoM at its next available meeting and report back to the Council.

\*The Leader and Chair of Council may permit a NoM to be debated at the meeting. Any such debate will form a recommendation to the member body it is referred to and will be taken into account by that member body when considering the NoM.