



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Malmesbury Town Council		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input type="checkbox"/> Parish/Town Council <input checked="" type="checkbox"/> Other <input type="checkbox"/>		

2 – Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Northern Locality Malmesbury
In which Parish does your project take place?	Malmesbury
What is your project?	Provision of a portable stairlift to enable all sections of the Town Hall to be accessed by those with mobility problems.
Where will your project take place?	Malmesbury Town Hall
When will your project take place?	Ongoing
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Pages 10,16,36 NO <input type="checkbox"/>
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The newly refurbished Town Hall provides better and more adaptable facilities for use by the community, especially within Malmesbury and the surrounding parishes. New toilet facilities have been provided with two specifically designed to meet the needs of disabled visitors. A lift has been installed suitable for use by the disabled. However, the Town Hall is in fact four buildings joined together, the floor levels in places remain at differing heights. The lifting device would enable wheelchair users to gain access from both the mezzanine and first floors to the Council Chamber where public meetings take place, seminars and training sessions are run and where we hope wedding ceremonies will be performed. On the ground floor wheelchair users visiting events in the Old School Room currently need to exit the building and re-enter via the front door in order to access the toilet facilities. The lifting device will enable access direct from the Old School Room. In both instances the installation of a suitably sloped ramp was not viable within the confines of the space. The beneficiaries will be those wheelchair users of all ages who visit the Town Hall for a variety of functions. Without the lifting device there would be limited flexibility of use within the Town Hall with functions attended by some groups limited to those floors accessible by the lift. The lack of flexibility may impact upon room utilisation and the operating deficit levied upon the taxpayers of Malmesbury.

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The deficit on operating the Town Hall falls upon the precept payers within Malmesbury. By offering access to a wider audience through improved accessibility there will be greater use with a reduction in the scale of deficit.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

There are no other groups directly involved with the project but our users base currently includes the Age Concern luncheon club, the Parkinson Society, and the Handicapped Club, all of whom will benefit from the ability to access the entire building.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
5 – Information relating to your last annual accounts (if applicable)				
Year Ending: 2009		Month: March	Year: 2009	
Total Income:		£525,369.00		
Minus Total Expenditure:		£984,241.00		
Surplus/Deficit for year:		£458,872.00		
Reserves held:		£173,000.00		
6 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Purchase of equipment	£	50% funding from reserves	C	£2,500
and associated training	£5,000			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£5,000	TOTAL PROJECT INCOME		£2,500
Total Project Income B		£2,500		
Total Project Expenditure A		£5,000		
Project Shortfall A - B		£2,500		
Award sought from Wiltshire Council Area Board		£2,500		
Is your organisation able to claim VAT?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
7 – Management				
How many people are involved in the management of your group/organisation?				
People Over 50 years	Male	3	Female	1
People Under 25 years	Male	0	Female	0
Disabled People	Male	0	Female	0
Black & Minority Ethnic people	Male	1	Female	0
8 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report				
<input checked="" type="checkbox"/> Income & expenditure budget for current financial year				
<input type="checkbox"/> Project budget (if applicable)				
<input type="checkbox"/> Terms of Reference/Constitution/Group Rules				

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

☒ Yes ☐ No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

Asian or Asian British ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

Black or Black British ☐ Caribbean ☐ African ☐ Other Black

Chinese or other ethnic group ☐ Chinese ☐ Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

☒ Accounts and quotes where appropriate are enclosed.

☐ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☒ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☒ Access Audit ☐ Environmental Impact
☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 02/09/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)