



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	U-Too Community Business Ltd		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Malmesbury Area		
In which Parish does your project take place?	N/A		
What is your project?	A Level 2 accredited Parenting Skills Course for young mothers delivered over 25 weeks, 1 day per week.		
Where will your project take place?	Malmesbury Youth Development Centre		
When will your project take place?	November 2009 - March 2010		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> pp 1 and 9 NO <input type="checkbox"/>		
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) Our project will engage 8-10 young mothers in Malmesbury and surrounding villages, inc. Sherston, Luckington, etc. These young mothers will have been identified by a range of agencies including health visitors, midwives, Connexions, Children & Families and the Children's Centre as needing support over and above what is currently available through statutory services. They will be seen to be physically isolated, lonely, and often depressed. (Young mothers have an increased chance of having post-natal depression.) There will be a creche to give mothers a break from their small children whilst they concentrate on their coursework which covers prevention of accidents, behaviour management and ways to bond with and encourage full social and emotional development of their child. Benefits to the community include bringing together a group of similarly isolated; greater participation in community activities by a group of young people often reluctant to do so; active involvement in a positive activity that helps to detract from depression and loneliness, and the acquisition of a positive attitude to learning by young people who are unlikely to have had a positive experience themselves at school, that will be passed on to their family and friends. Their children will benefit from being with mothers who become more extrovert, interesting and socially aware, who encourage and support their children's learning, and the improved quality of life that will result from these changes.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The funding of parenting skills courses for young mothers has been a challenge since U-Too started running these courses in 2005. It is possible to draw down some 16-18 FE funding through Learning Curve who receive an annual allocation for this age group. In 2008-9, U-Too was unable to draw down sufficient funding to meet all the need amongst Wiltshire teenage parents and an additional source through New College's ESF project had to be found for the pilot project that was run in Malmesbury. U-Too would hope to draw down some FE funds for both 16-18s and 19+, although Learning Curve's allocation for this group has been reduced for 2009-10. U-Too and Malmesbury Children's Centre will need to look elsewhere to replace this funding for 2010-11 as the pilot project has shown conclusively there is a need to offer this service in Malmesbury on a regular basis.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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The project will be a partnership between a) Malmesbury Children's Centre who will provide match funding so the project can go ahead. As needed their staff will offer back up support to run the creche, resources as in the pilot project, and facilities at short notice. They will monitor course progress regularly, gain feedback and help to identify additional activities that could benefit the young mothers. b) One of the Health Visitors attached to the Centre is available to provide professional input as required. c) The course will be held at the Malmesbury Youth Development Centre which girls from the pilot project between April - Aug 2009 found "clean, relaxing and with a nice kitchen". Our course will be run between 1-5pm when the Centre is under-used by the Centre's usual target group. d) Wiltshire College will be invited in to offer progression opportunities to the group, which will include part-time courses in basic skills in addition to full time vocational training. e) U-Too who ran a pilot project April-Aug 09 based on a number of multi-agency referrals. Feedback from the 8 girls, 7 of whom completed the course and achieved a Level 2 qualification is they want more courses and that courses like this one need to be offered regularly.

Energy efficient measures?

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
5 – Information relating to your last annual accounts (if applicable)				
Year Ending: 31/03/2008 (18-month period)		Month: March	Year: 2008	
Total Income:		£187,960		
Minus Total Expenditure:		£185,960		
Surplus/Deficit for year:		£4,617		
Reserves held:		£1,356		
6 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Tutor costs at £105 per day	£2,730	8 x \$50 FE funding	C	£3,600
Accredited portfolio assmt	£1,200	Malmesbury Children's Centre	C	£3,000
Creche x 25 weeks	£2,500			£
Learner registration fee	£200			£
Refreshments/course materials	£375			£
% Programme licence	£250			£
Project management	£900			£
Travel - Management & tutor	£1,025			£
Stationery, telephone	£200			£
Contribution to overheads	£1,000			£
	£			£
TOTAL PROJECT EXPENDITURE	£10,380	TOTAL PROJECT INCOME		£6,600
Total Project Income B		£6,600		
Total Project Expenditure A		£10,380		
Project Shortfall A - B		£3,780		
Award sought from Wiltshire Council Area Board		£3,780		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
7 – Management				
How many people are involved in the management of your group/organisation?				
People Over 50 years	Male 3	Female 4		
People Under 25 years	Male	Female		
Disabled People	Male	Female		
Black & Minority Ethnic people	Male	Female		
8 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Latest inspected/audited accounts or Annual Report				
<input checked="" type="checkbox"/> Income & expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules				

<p>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</p>	
<p>9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.</p> <p>Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.</p>	
<p>a) Is your project targeted towards, or of particular relevance to, people of a specific age?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please tick... <input checked="" type="checkbox"/> Under 25's <input type="checkbox"/> Over 50's</p>	
<p>b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<p>c) Is your project targeted towards, or of particular relevance to, people of a specific gender?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please tick.... <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female</p>	
<p>d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please tick.... <input type="checkbox"/> Gay <input type="checkbox"/> Lesbian <input type="checkbox"/> Bisexual</p>	
<p>e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes', indicate the ethnic background of the people who will benefit from your project.</p> <p>White <input type="checkbox"/> British <input type="checkbox"/> Irish <input type="checkbox"/> Other Mixed <input type="checkbox"/> Mixed ethnic background</p> <p>Asian or Asian British <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Other Asian</p> <p>Black or Black British <input type="checkbox"/> Caribbean <input type="checkbox"/> African <input type="checkbox"/> Other Black</p> <p>Chinese or other ethnic group <input type="checkbox"/> Chinese <input type="checkbox"/> Other ethnic group</p>	
<p>f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith? (e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please specify</p>	
<p>10 – Declaration (on behalf of organisation or group) – I confirm that.....</p>	
<p><input type="checkbox"/> Accounts and quotes where appropriate are enclosed.</p> <p><input checked="" type="checkbox"/> A copy of our constitution or terms of reference are enclosed.</p> <p><input checked="" type="checkbox"/> The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.</p> <p><input checked="" type="checkbox"/> If an award is received, I will complete and return an evaluation sheet</p> <p><input checked="" type="checkbox"/> That any other form of licence or approval for this project has been received prior to submission of this application</p> <p><input checked="" type="checkbox"/> That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. <input checked="" type="checkbox"/> Child Protection <input checked="" type="checkbox"/> Public Liability Insurance</p> <p style="padding-left: 100px;"><input checked="" type="checkbox"/> Equal Opportunities <input checked="" type="checkbox"/> Access Audit <input type="checkbox"/> Environmental Impact</p> <p style="padding-left: 100px;"><input type="checkbox"/> Planning permission applied for (date) or granted (date)</p> <p><input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.</p> <p><input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>	
<p>Name:</p> <p>Position in organisation:</p>	<p>Date: 25/09/2009</p>
<p>Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)</p>	