



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Friends of Athelstan Museum		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Malmesbury Area 4		
In which Parish does your project take place?	St Paul Without		
What is your project?	Athelstan Museum		
Where will your project take place?	Malmesbury		
When will your project take place?	ASAP		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> P.10 Education & Lifelong Learning NO <input type="checkbox"/>		
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) FOAM's objects are: to maintain the Athelstan Museum for the benefit of the public to advance the education of the public in the social history of Malmesbury. Pro- actively encouraging Tourism, (benefitting businesses and the whole commercial structure of the town.) Providing a town map at the door of the TIC to encourage people to visit all other areas of the town on arrival. Providing educational visits for schools, family days, research facilities for university and third age. Working in local partnership with Abbey House Gardens, Local groups e.g. Scouts, Athelstan House, Hill House, Glovers Court, disability groups. Working with the villages Hankerton, Sutton Benger, Sherston, Crudwell, etc. Providing displays and taking talks and literature to the groups and villages. Providing a fund raising umbrella for local charities in the Malmesbury Museum Meander. A sponsored event where any local charity can raise funds for it's cause. All ages male and female, all cultures and a cross section of groups as stated above participate in our activities We have 10,000 plus people through the Museum door at present compared to 1500 three years ago when NWDC ran the Museum. We have contact through groups and activities with a further 2000 people. We are a well recognised community base that draws together all sorts of activities e.g. recently the residents association held their 25 th anniversary in the Museum. Our project is to specifically develop and underpin the above.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

By other small local grants, membership subscriptions and one major fundraising initiative each year. Our Auction raises in the region of £4,000.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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The budgeted project involves local schools, primary and secondary ages, including the villages in activities designed for Key Stages 1-2. History, English, Art and Design and Geography, learning across the curriculum in a thinking way. e.g. group activities that encourage further visits with the family. Stages 3-4 as above but with an additional cross dimensional approach of personal learning and thinking skills. e.g. historic ways of living compared to today's environmental issues. Our project takes place throughout the year with school visits, half term and holiday activities and family days. We will join with other facilities in the town providing a facility for families to learn about many different areas and to learn about each other by children interviewing their parents and grandparents. All these activities encourage community awareness and responsibility. The other areas of the project are Outreach into the villages with talks, also encouraging the villages to hold an exhibition in the Museum. Outreach into the community with talks particularly for those less able to visit the Museum. Outreach with guided walks for U3A and other groups. These activities will be supported with a questionnaire to ascertain benefit and numbers of visitors to the museum are constantly monitored. The project needs a consultant to lead it in the initial stages to create cohesiveness and future training for sustainability. We would be thrilled to be able to fund this development.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
5 – Information relating to your last annual accounts (if applicable)				
Year Ending: 2008/2009		Month: March	Year: 2009	
Total Income:		£153428.90 + 97744.00 bfw d 2008		
Minus Total Expenditure:		£231795.15 Accounts inc capital		
Surplus/Deficit for year:		£19377.75		
Reserves held:		£0		
6 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Marketing-Leaflets Posters etc.	£500	Auction	c	£2,500
Travelling and presentation	£500	Membership	c	£1,000
Events Schools, Public etc.	£1,500			£
Temporary Leader	£3,000			£
Equipment, memory boxes	£500			£
Encouraging support	£500			£
Misc.	£500			£
	£			£
SEE ITEM 3 FOR IN DEPTH	£			£
EXPLANATION	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£7,000	TOTAL PROJECT INCOME		£3,500
Total Project Income B		£3,500		
Total Project Expenditure A		£7,000		
Project Shortfall A - B		£3,500		
Award sought from Wiltshire Council Area Board		£3,500		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
7 – Management				
How many people are involved in the management of your group/organisation?				
People Over 50 years	Male 30	Female 35		
People Under 25 years	Male 5	Female 2		
Disabled People	Male	Female 2		
Black & Minority Ethnic people	Male	Female		
8 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report				
<input checked="" type="checkbox"/> Income & expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules				

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

☐ Yes ☒ No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

Asian or Asian British ☐ **Indian** ☐ **Pakistani** ☐ **Banqladeshi** ☐ **Other Asian**

Black or Black British ☐ Caribbean ☐ African ☐ Other Black

Chinese or other ethnic group ☐ Chinese ☐ Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

☒ Accounts and quotes where appropriate are enclosed.

☒ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☒ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☐ Access Audit ☐ Environmental Impact
☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 07/09/09

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)