



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Malmesbury Branch of the Embroiderer's Guild		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		

2 – Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Malmesbury
In which Parish does your project take place?	Malmesbury
What is your project?	The creation of a series of textile wall hangings for Malmesbury Town Hall, Elmer's Bar.
Where will your project take place?	In Malmesbury and Little Somerford
When will your project take place?	Spring /Summer 2010
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> NO <input type="checkbox"/>
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The project will provide a challenging experience for the members of the Branch who will work together to create the wall hangings and they will have a sense of real achievement on the completion. It is anticipated that approximately 12 people will attend each of the Day Workshops planned. The leaders and designers of the project are two professional artists in their own right who are also members of the Branch. They will be paid an Artist's Fee which will help to support their practice. The young people who attend the After School Textile Club (at present numbering about 20 boys and girls) will gain benefit from their involvement and a sense of achievement. The countless users of the Town Hall will benefit from an enhanced bar area to enjoy a variety of social and community events.

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The project will not need further funding.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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The Embroiderer's Guild is a national educational charity which has been operational for over a hundred years. The Malmesbury Branch of the Embroiderer's Guild has 28 members this year. It has been running for 5 years and is open to anyone with an interest in embroidery and textiles. We have monthly talks alternating with Saturday Workshops (at Little Somerford Village Hall) where members and visitors can learn new skills and develop interests. The members have been consulted on this proposed project and many have shown an interest to be involved. Three of the members run an After School Textile Club at Malmesbury Primary School and these children will also be involved in the project. They will gain experience in textile techniques and will have tremendous pride in the end result. The Mayor has been very supportive and has pledged £500 from the Mayoral Appeal to the project. The Bar area at the Town Hall was suggested to us as a suitable site for a Textile project by members of the Town Council. Future users of the Town Hall Bar will enjoy the enhanced surroundings at a variety of functions held by a huge number of groups, organisations and private individuals. It was suggested that the theme of the wall hangings is the 1000th anniversary of the Flight of Elmer the Monk which is going to be celebrated in 2010

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
5 – Information relating to your last annual accounts (if applicable)				
Year Ending: 31st		Month: August	Year: 2009	
Total Income:		£2413		
Minus Total Expenditure:		£2375		
Surplus/Deficit for year:		£38		
Reserves held:		£482		
6 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Artist's Fees 15 days @£150 per	£2,250	Mayor's Fund	C	£500
Materials	£500	Voluntary Labour @£50 per day		£3,000
Hire of Hall	£100			£
Voluntary labour @£50 per day	£3,000			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£5,850	TOTAL PROJECT INCOME		£3,500
Total Project Income B		£5,850		
Total Project Expenditure A		£3,500		
Project Shortfall A - B		£2,350		
Award sought from Wiltshire Council Area Board		£2,350		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
7 – Management				
How many people are involved in the management of your group/organisation?				
People Over 50 years	Male	Female 6		
People Under 25 years	Male	Female		
Disabled People	Male	Female		
Black & Minority Ethnic people	Male	Female		
8 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report				
<input checked="" type="checkbox"/> Income & expenditure budget for current financial year				
<input type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules				

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

☐ Yes ☒ No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

Asian or Asian British ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

Black or Black British ☐ Caribbean ☐ African ☐ Other Black

Chinese or other ethnic group ☐ Chinese ☐ Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

☒ Accounts and quotes where appropriate are enclosed.

☒ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☐ That any other form of licence or approval for this project has been received prior to submission of this application

☐ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☐ Access Audit ☐ Environmental Impact
☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 29/09/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)