

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Secondary School, Corn Gastons, Malmesbury,
Wiltshire, SN16 0DF
Date: Wednesday 11 November 2009
Start Time: 7.00pm
Finish Time: 9:00pm

Please direct any enquiries on these Minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Simon Killane, Carole Soden, Toby Sturgis, John Thomson (Chairman)

Cabinet Representative

Dick Tonge

Town and Parish Councillors

Brokenborough - R Tallon

Charlton - S Burne* and M Wilkins*

Crudwell - G Hayes and M Hayes

Dauntsey - E Blacker*

Lea and Cleverton - J Cull* and J Parmiter

Luckington - L Bennett

Malmesbury - W Blake, A Carnegie, P Dove, Phil Rice, Martin Snell and A Woodcock

Minety - Graham Thorne*

Oaksey - Stephen Priestnall and R Rogers

Sherston - Martin Rea*

St Paul Malmesbury Without - Roger Budgen, Bernard Ingham*, Roger Lee* and W Sykes

* = Nominated Representative

Officers

Steve Cross (Divisional Highway Manager), Miranda Gilmour (Malmesbury Community Area Manager), Peter Harris (Principal Engineer for Special Projects),

Alexa Smith (Democratic Services Officer), Jacqui White (Service Director, Shared Services and Customer Care)

Partners

NHS Wiltshire - Jo Howes

Wiltshire Fire and Rescue Service - I Hunter, Jim Mahoney and Wayne Jones

Wiltshire Police - Steve Cox and Martin Alvis

Malmesbury and the Villages Community Area Partnership - P Dove, Peter Gilchrist, R Miles and Martin Rea

1st Malmesbury Scout Group - Kim Power

Campaign to Protect Rural England - Jim Thomas

Chamber of Commerce - Chris Jager

Cross Hayes Preschool - J Cole

Friends of Athelstan Museum - Miranda Ford and R Griffin

Malmesbury Children's Centre - J Jones

Malmesbury Conservative Committee - H Baker

Malmesbury Embroiderers Guild - Heather Martin and Susan Sutton

Malmesbury Film Society - Rhiannon Parry

Malmesbury River Valleys Trust - Frances Goldstone

Malmesbury School - D Thompson and P Thompson

Minety Toddlers - Catherine Sharman

SEG - Richard Gray

U Too - C White

Wiltshire Wildlife Trust - Jacky Thomas

Total Number in Attendance: 80

Members of Public in Attendance: 19

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Malmesbury Area Board meeting and introduced Councillor Tonge, Portfolio Holder for Highways and Transport - Wiltshire Council.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Peter Campaigne (Norton and Foxley Parish Council), Catherine Doody (Malmesbury Town Council), Terry Fraser (Crudwell Parish Council), Sid Jevons (Malmesbury and Villages Community Area Partnership), Terry Mockler (Hankerton Parish Council), Ray Sanderson (Malmesbury Town Council) and Diana Waine (Ashton Keynes Parish Council).</p>	
3.	<p><u>Minutes</u></p> <p>The Committee approved and the Chairman signed as a correct record the minutes of the meeting held on 16 September 2009.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman provided written information about the following:</p> <ul style="list-style-type: none"> • Swine flu vaccinations were starting in Wiltshire; • A consultation event on the Wiltshire Core Strategy would take place on Wednesday 18 November at Malmesbury Town Hall between 1.00 and 7.00pm; • An exhibition on the Malmesbury Conservation Area Management Plan would be in the foyer of the Town Hall from Saturday 28 November until Tuesday 1 December. A public meeting would take place on Tuesday 1 December at Malmesbury Town Hall at 7.00pm; • Venues for future Area Board meetings were being sought. Please contact your Democratic Services Officer on the contact details at the 	

	<p>beginning of this document if you have a suitable venue;</p> <ul style="list-style-type: none"> • The review of speed limits on A and B class roads had been completed. Information for comment would be sent to all Town and Parish Councils by early January; and • Events were taking place across Wiltshire for No Barriers Week, to celebrate achievement to make Wiltshire a better place for everyone, from 1-5 December 2009. 	
6.	<p><u>Councillor Tonge - Portfolio Holder for Highways and Transport</u></p> <p>The Chairman introduced Councillor Tonge, Steve Cross (Divisional Highway Manager) and Peter Harris (Principal Engineer Special Projects). The panel responded to issues submitted to the Area Board regarding highways and transport.</p> <p>A report on the weight of lorries using the B4040 had been produced and presented to the Area Board in the pilot phase. The report concluded that a weight limit restriction would not work, due to the location of premises along the road, stricter planning controls could not change existing land uses and speeding traffic was not a problem. The speed limit review would allow Parish Councils to contribute to plans for the road.</p> <p>Concern had been raised over the poor condition of roads in Malmesbury. Work was scheduled, weather permitting, for early January at The Triangle. A major works programme was due out early in 2010. Patch repairs would take place in the meantime in order to keep the roads safe.</p> <p><u>Decision</u> Steve Cross to return to a future Malmesbury Area Board meeting to discuss the major works programme.</p> <p>The speed bumps in Malmesbury town centre would not be taken out, because they did act to slow vehicles down.</p> <p>Safety at North End Crossroads, Ashton Keynes, was being investigated after a recent fatality. The Area Board awaited the Coroners Report before options were considered.</p>	<p>Miranda Gilmour to facilitate</p>

	<p>Funding to assess the number and location of bus shelters in Malmesbury would be available in 2010 and on a recurring basis. The Area Board would like to work with the Town Council and the Community Area Partnership to establish how provision could be improved through a process of local consultation.</p> <p>Work on dropped kerbs would commence, weather permitting, by January 2010 for better access for all. A yellow line would be considered at the garage entrance on St John's Street, to prevent it being used as a parking space.</p> <p>There was a priority system in place with respect to providing a safe pavement. The pavement in The Street, Luckington, should be considered as part of the Safe Routes to School programme.</p>	
7.	<p><u>Yellow Lines in Malmesbury</u></p> <p>Peter Harris (Principal Engineer for Special Projects) gave a presentation about yellow lines and parking in Malmesbury. Work had commenced on updating the relevant parking policy document and this would be available by the end of the year.</p> <p>Mr Harris explained proposals for changes to yellow lines in the town, based on requests from Wiltshire Fire and Rescue Service, the Town Council and local residents. The meeting was asked to feedback on the options for each location and the ensuing recommendations on proposals were made:</p> <ul style="list-style-type: none"> • Burnivale - to implement proposal as advertised; • Baskerville - to implement proposal as advertised; • St John's Street - to implement proposal as advertised; • Burnham Road/Hudson Road - to implement proposal in amended form (to retain a parking space); • Old Alexander Road - to implement proposal as advertised; • Horsefair - to implement proposal as advertised; • Katifer Lane - to abandon the proposals; • Holloway/Blicks Hill - to implement proposal as advertised; • Market Lane - to implement proposal as advertised; • Cross Hayes Car Park - to implement proposal as advertised, with the suggestion of spaces for 	

	<p>bicycles considered in the future;</p> <ul style="list-style-type: none"> • Arches Lane - to implement proposal as advertised; • Willow View Close - to implement proposal as advertised; and • Crab Tree Close - to implement proposal as advertised. <p><u>Decision</u> To work with the Town Council regarding parking provision related to the Burnivale proposal.</p> <p><u>Decision</u> To investigate ownership of triangle of waste land for parking provision related to the Baskerville proposal.</p> <p>A report would be produced for Councillor Tonge to make decisions on the recommended proposals to yellow lines in Malmesbury. Proposals would be implemented, weather permitting, between January and March 2010.</p>	<p>Simon Killane to lead</p> <p>Peter Harris</p>
8.	<p><u>Update on Community Issues</u></p> <p>Opening hours for the toilets in Malmesbury Town Hall had been extended for members of the public to all the hours the Town Hall was open. This would include some evenings and weekends.</p> <p>A NHS Dentist would open in January 2010 on the site of the Primary Care Centre. The facility would take 4,000 new patients and invitations to register would be distributed in public spaces in Malmesbury. Jo Howes from NHS Wiltshire invited all to attend an open meeting on Thursday 3 December at Burnham House, Malmesbury.</p> <p>The Community Area Manager reminded the meeting to please include their contact details if submitting an issue, so that issues could be personally responded to.</p>	
9.	<p><u>Community Grants</u></p> <p>Consideration was given to eleven funding applications made to the Community Area Grants Scheme.</p> <p><u>Decision</u></p> <p>Malmesbury Town Council were awarded £2,500 to purchase a portable stair lift to enable all parts of</p>	

	<p>the Town Hall to be accessible for those using wheelchairs.</p> <p>Malmesbury School were awarded £489 to purchase special items to enable promotion of renewable energy technology in transport as part of a special vocational and practical skills-based course.</p> <p>U Too Community Business Ltd were awarded £3,780 towards provision of a level 2 accredited Parenting Skills course for young mothers living in the Malmesbury Community Area, conditional upon ten mothers attending the course and the remainder of the funding being in place.</p> <p>Cross Hayes Pre School were awarded £970 for a selection of play equipment to enhance the physical activity levels of the children attending.</p> <p>Oaksey Football Club were awarded £763 towards improvements to the senior team's pitch.</p> <p>Malmesbury Film Society were awarded £900 towards the cost of new speakers.</p> <p>1st Malmesbury (King Athelstan) Scout Group were awarded £2,681 towards the cost of repairs to stonework of St Mary's Hall.</p> <p>Minety Toddler Group were awarded £953 to provide storage and shelving for equipment and toys.</p> <p>Malmesbury School Hockey Group were awarded £450 towards the cost of hockey training on Astroturf during the winter months.</p> <p>Malmesbury Branch of the Embroider's Guild were awarded £500 towards the cost of creating a series of textile wall hangings for Malmesbury Town Hall.</p> <p><u>Reason</u></p> <p><i>The above applications met the Community Area Grant Criteria for 2009/10.</i></p> <p>Friends of Athelstan Museum would bring their funding application back for reconsideration at the next Area Board meeting in January.</p>	
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10.	<p><u>Updates from Town and Parish Councils and Other Partners</u></p> <p>a) Inspector Steve Cox and Sergeant Martin Alvis updated the meeting on Wiltshire Police matters. Station Road car park continued to be highly policed and the long term solution would be through the Area Board. A site assessment had been undertaken and a maintenance crew would address problems with the undergrowth and repaint the lines and arrows in the car park.</p> <p>The Community Speed Watch process had changed slightly. A parish needed to make contact with the Area Board via an issues sheet, available at the meeting or online from the Wiltshire Council website, for the Board and Wiltshire Police together to decide on which parish would take priority: http://www.wiltshire.gov.uk/malmesbury_issues_sheet_template.doc. It would be helpful if as much information as possible was provided on the sheet.</p> <p>There had been a drop in calls received regarding the car park over recent weeks. The Rural Neighbourhood Policing Team would increase their visibility in the villages after recent consultation with members of the community.</p> <p>b) Iain Hunter explained the report received from Wiltshire Fire and Rescue Service. Although there had been a slight increase in the number of fires over the previous few months, Malmesbury was a safe area for fires. Work on helping vulnerable individuals by home fire safety checks was ongoing. Mr Hunter brought attention to the number of road traffic collisions; work was being conducted to highlight the dangers of speeding through the Safe Drive Stay Alive project. The public were asked to get chimneys swept if they intended to hold fires and to look at the Wiltshire Fire and Rescue Service website if they intended to use fireworks to celebrate the New Year: http://www.wiltsfire.gov.uk/Fire_Safety/Safety_Advice/fire_safety_fireworks.htm.</p> <p>c) Jo Howes highlighted that despite Devizes being referred to in the NHS Wiltshire update included with the agenda papers, provision of a treatment centre in Cirencester would be closer to the Malmesbury</p>	

d)	<p>Community Area than the facility at Devizes.</p> <p>Rachel Miles updated the meeting on Malmesbury and Villages Community Area Partnership and invited the public to attend an open meeting on Tuesday 15 December 2009 at 6.30pm at Malmesbury Town Hall, to include the launch of the new community plan.</p> <p>The Community Area Partnership requested the release of the remaining allocation of funding for this financial year.</p> <p><u>Decision</u> To release the remaining allocation of funding to Malmesbury Community Area Partnership in 2009/10.</p>	Miranda Gilmour to facilitate
11.	<p><u>Performance Reward Grant Scheme</u></p> <p>An expression of interest had been received from Malmesbury Skate Park Group relating to the provision of a skate facility in Malmesbury.</p> <p>Consultation evidence collected over the last decade from adults and young people alike had identified the need to provide a skateboard facility in Malmesbury. Following a number of investigations, the best option to provide this facility was behind the Youth Development Centre. To satisfy the needs of local people in respect to noise, the facility would be provided within a building.</p> <p>The application to the Performance Reward Grant Scheme would be to provide such a building. This building would include toilets and some other facilities other than the skateboard (for example a climbing wall). The skateboard facility would be part static and part mobile to allow for a range of use for the building by young people from the Malmesbury Community Area. Funding for the skateboard equipment was already raised, following the long term aspiration for this facility for local young people.</p> <p><u>Decision</u> To put forward the application for a Skate Park building in Malmesbury for consideration by the Performance Reward Grant Scheme Panel.</p>	Miranda Gilmour to facilitate
12.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked those who attended and asked</p>	

	for an evaluation form of the meeting to be completed. The next Malmesbury Area Board meeting would take place on Wednesday 20 January 2010 at Ashton Keynes Village Hall.	
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