

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Arts Together		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		

2 – Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Marlborough
In which Parish does your project take place?	Marlborough
What is your project?	Phoenix Marlborough. Create a team of volunteers to raise local support, increase sustainability and reduce need for grants
Where will your project take place?	Marlborough
When will your project take place?	In the 3 months starting October 2009
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> 7, 16, 21 NO <input type="checkbox"/>
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Arts Together is for physically or socially isolated older people. Most are frail or have disabilities. We provide a huge variety of professional arts activities designed to offer physical stimulation and mental challenge in a safe and friendly environment as well as a locally sourced, fresh lunch. Members increase their manual dexterity and mental agility and become noticeably more confident whilst making friends and having a lot of fun. The sessions also provide respite for the carers of some members. Our group meets weekly and has 12 members, male and female, aged between 65 and 99. They are physically or mentally frail and require high levels of support. The project also provides work for Wiltshire artists and rewarding volunteering opportunities for local people. Our 3 volunteers derive great satisfaction from working with our lively group as do our carefully selected artists. Volunteers and artists benefit from regular training and support. The Phoenix Project will contribute to the sustainability of Arts Together by increasing local support, reducing grant dependence and ensuring that all potential members know about us. It will increase opportunities for local people to gain skills, experience and training and open new avenues for local businesses to engage with an underestimated section of our community. In our experience, involvement with Arts Together increases understanding and enjoyment of the arts, and of older people, by even the most sceptical

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

This piece of work will last approximately 3 months and will be complete in itself

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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More than half our costs are from contributions in kind such as volunteer time, food, design, venues and some transport. We work closely with the DACS team (transport) Sarsen Housing (venue) and with Ridgeway Care (professional carers). The DACS team refer many of their clients to our group and are regular visitors. We are a member of the Wiltshire Social Inclusion Partnership and take part in the Voluntary Sector Assembly. The group are the primary beneficiaries as the Phoenix project will help ensure the survival of Arts Together and the benefits they gain. We will know if the project has worked by the number of volunteers we recruit, train and retain; the number of local businesses and organisations they contact and the number who become involved in Arts Together; and in the number of new members who join Arts Together. Due to the age of our members, there is a continual need for new member recruitment. We have an established programme to consult with and involve group members and volunteers, who are also trustees. We will establish through this whether members are benefiting and in what way, and what they want for the future. We realise that in order to survive and reach the many isolated older people, we must raise our profile locally and increase support. To do this we will recruit up to 5 volunteers with local knowledge and contacts to work as our Marlborough team. The project will be coordinated by our Manager who will recruit, train and support the team.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending:	Month: april	Year: 2009
Total Income:	£21,267	
Minus Total Expenditure:	£19,164	
Surplus/Deficit for year:	£5,020	
Reserves held:	£0	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Recruitment-consumables	£45			£
Training-consumables	£70			£
Room hire x 3	£150	Room hire x 3	C	£150
Promo Recruitment & references	£400			£
Training & evaluation	£400			£
Phone post & printing	£45			£
Travel - manager	£40			£
Travel - 5 volunteers	£80			£
Volunteers' time (5x2 days)	£500	Volunteers' time	C	£500
	£	Donations	C	£150
	£			£
TOTAL PROJECT EXPENDITURE	£1,730	TOTAL PROJECT INCOME		£800
Total Project Income B		£800		
Total Project Expenditure A		£1,730		
Project Shortfall A - B		£930		
Award sought from Wiltshire Council Area Board		£930		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years Male 2 Female 2
People Under 25 years Male Female
Disabled People Male 1 Female
Black & Minority Ethnic people Male Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- ☒ Latest inspected/audited accounts or Annual Report
- ☒ Income & expenditure budget for current financial year
- ☒ Project budget (if applicable)
- ☒ Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

☒ Yes ☐ No If 'Yes' please tick... ☐ Under 25's ☒ Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

☒ Yes ☐ No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

Asian or Asian British ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

Black or Black British ☐ Caribbean ☐ African ☐ Other Black

Chinese or other ethnic group ☐ Chinese ☐ Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

☐ Accounts and quotes where appropriate are enclosed.

☐ A copy of our constitution or terms of reference are enclosed.

☐ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☐ If an award is received, I will complete and return an evaluation sheet

☐ That any other form of licence or approval for this project has been received prior to submission of this application

☐ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☐ Public Liability Insurance

☐ Equal Opportunities ☐ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☐ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☐ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 21/08/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)