

23 SEPTEMBER 2009

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## **CCTV SYSTEM**

### **Purpose of the Report**

To seek financial assistance from the Wiltshire Council via the Area Board towards the costs of installing a CCTV system comprising 4 cameras in the Town Centre which can be monitored 24 hours a day

### **Background**

The Town Council set up a small working group comprising three councillors and representatives of Wiltshire Police with the aim of providing an effective CCTV system for the Town Centre. Following a tendering exercise a consultant Derek Maltby of Global MSC Security was appointed to produce a report setting out the options available for the way forward. His report setting out three options was considered by the Working Group recently and it was agreed that the preferred option was for a system that relayed images from Melksham to Trowbridge for monitoring purposes using fibre optic cable.

### **Main Considerations**

The Town Council embarked upon this exercise following representations from the local Community Safety Group who had been in close contact/discussion with the police on what was needed to support them in the town. In recent months the Town Council have consulted directly with the police.

A copy of the consultant's report has been made available to Abbi Gutierrez Melksham Community Area Manager.

### **Environmental Impact of the Proposals**

None that I am aware of.

### **Financial Implications**

At this stage the consultant has estimated the cost of providing a system of 4 cameras at circa £35700. Additional costs of approximately £7000 will be incurred to draw up the necessary specification for tendering purposes, managing this exercise,

project management and post contract work giving a total required in the region of £42700. The annual running costs are estimated at £5000.

At this stage the Town Council has been able to earmark £18600 from its Town Centre Improvement budget towards the costs involved and has fully met the consultants costs to date.

### **Legal Implications**

There will be a need to draw up wayleave agreements with owners of properties for the siting of cameras on their property.

Consideration will need to be given to the requirements of the Data Protection Act

Agreements will be needed with the monitoring organisation in the Shires at Trowbridge.

### **HR Implications**

None that I am aware of.

### **Equality and Diversity Implications**

None that I am aware of.

### **Reasons for the Proposals**

The proposal is supported by the Town Council, Wiltshire Police, Melksham community safety group, Melksham Chamber of Commerce, and the town's traders.

The Town Council is anxious to move forward with this project but is unable to do any more work at this stage until it has the funding necessary to finance the project in place.

### **Proposals**

It is recommended that the Melksham Area Board agree in principal to provide financial assistance to the Melksham town centre CCTV project.

Councillor Richard Wiltshire,  
Mayor  
Melksham Town Council