

# OVERVIEW & SCRUTINY COMMITTEE

15 January 2009

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***THE PRESS & PUBLIC ARE WELCOME TO ATTEND THE MEETING***

Dear Councillor

7 January 2009

Your attendance is requested at a meeting of the Overview & Scrutiny Committee to be held on **Thursday 15 January 2009**, starting at **7.00pm**, in Committee Rooms A, B & C, Level – 1, Monkton Park Offices, Chippenham.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

J Densham  
Democratic Services Assistant

Membership:

CJ Caswill	PJ Doyle	SG Parker	ML Singlehurst
PCB Coleman	JM Hartless	N Phillips	JPSS Thomson
P Darby	AK Hill	C Reid	

## AGENDA

**1. Apologies for Absence**

**2. Membership**

The Committee will be informed of any temporary changes to its Membership.

**3. Public Question Time/Receipt of Petitions**

To ask a public question, please contact the Committee Administrator (contact details are listed on the front page) in order to register. Public question time is limited to 15 minutes.

Petitions can be handed in without notice; however it would be helpful if you inform the Committee Administrator of any petitions prior to the meeting.

**4. Minutes**

To approve and sign as a correct record the minutes of the meeting of the Overview & Scrutiny Committee held on the 11 December 2008 (**copy attached**).

**5. Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in this Agenda.

**6. Chair's Announcements**

**7. Service Plan Review 2008/09**

Report No.7 (**copy attached**) is to inform members of the Service Plan Review 2008/09.

**8. Strategic Risk Register**

Report No.8 (**copy attached**) is to give details of the latest Strategic Risk Register.

**9. Transitional Corporate Plan Progress Update**

Report No.9 (**copy attached**) is to provide an update and exceptions report on the delivery and performance of the Transitional Corporate Plan for the second quarter of 2008/09.

**10. Leisure Centre Update**

Councillor Viv Vines to present a verbal update on the Leisure Centres and respond to any questions.

**11. Joint Overview & Scrutiny Board Update**

The Chair will provide a verbal update on the work of the Joint Overview & Scrutiny Board.