

## MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Bouverie Hall, North Street, Pewsey, SN9 5ES  
**Date:** Thursday 16 July 2009  
**Start Time:** 7:00pm  
**Finish Time:** 9:00pm

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Please direct any enquiries on these Minutes to:

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### In Attendance:

#### Wiltshire Councillors

Mr Jerry Kunkler (Chair), Mr Stuart Wheeler (Vice) and Brigadier Robert Hall.

#### Parish Councillors

John Powell (Burbage), Richard Tilbury (Rushall), Hugh Pearson Gregory (Pewsey), Susan Gray (Burbage), Pat Keers (Pewsey), S Bagwell (Enford), M Beardsley (Enford), Alex Carder (Pewsey), Susie Eldridge (Ham), Martin Hamer (Burbage), Stef Robertson (Chirton), Stewart Neale (Chirton), Geoff Tyler (Shalbourne), Michael Frankton (Stanton St Bernard), Gillian Frankton (Stanton St Bernard), Robert Bruce (Upavon), Julie van Haperen (Great Bedwyn), Paul Oatway (Milton Lilbourne), Ruth Francis (Great Bedwyn), Mary Gillmore (Charlton & Wilsford), Edward Ferguson (Wilcot & Huish including Oare), Jack Torrens (Wilcot & Huish including Oare), Noel Hardy (Wilcot & Huish including Oare)

#### Statutory Partners

Wiltshire NHS – Jo Howes  
Wiltshire Police – Acting Inspector Andy Peach  
Wiltshire Fire and Rescue – Rob Wild  
Wiltshire Council – Ian Gibbons Service Director  
Wiltshire Council – Councillor John Noeken, Cabinet Member

#### Other Partners

Extended Schools, CPRE, Pewsey & District Chamber of Commerce, Pewsey CAYPIG, Home-start Kennet, and Pewsey Community Area Partnership.

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**Total number of people in attendance:** 65

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<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>	<b><u>Action By</u></b>
1.	<u>Chair's Welcome and Introduction</u>  The Chairman introduced the Board Members, and welcomed everyone to the first meeting of the Pewsey Area Board.	
2.	<u>Apologies for Absence</u>  Susie Brew – Grafton Parish Council	
3.	<u>Declarations of Interest</u>  There were none.	
4.	<u>Minutes</u>  That the minutes of the meeting held on 16 June 2009 be approved as a correct record and signed by the Chairman.	
5.	<u>Introducing Your Area Board</u>  The Area Board received a DVD presentation, and Caroline Brailey was introduced as the Pewsey Community Area Manager (CAM). Caroline explained that the Community Area Manager had a prime role in the coordination and support of the work carried out by the Board Members, Parishes, Partners, Officers and local residents.  An update on the following was given : <ul style="list-style-type: none"> <li>• Area Grant Scheme</li> <li>• Area Profiles</li> <li>• Community Area Network</li> </ul> It was explained that £24,721 of funds are available for projects in the Pewsey area for the rest of the financial year. The board was informed that grant applications needed to be completed and submitted six weeks prior to the next meeting date throughout the first year to March 2010.  Copies of the DVD and the Grant application packs are available by contacting the Pewsey CAM Caroline Brailey on 07827082373 <a href="mailto:caroline.brailey@wiltshire.gov.uk">caroline.brailey@wiltshire.gov.uk</a>  or by looking on the web page <a href="http://www.wiltshire.gov.uk/communityandliving/areaboards">www.wiltshire.gov.uk/communityandliving/areaboards</a>	

6.	<p><u>Making it Work for You</u></p> <p>The Chairman asked each table to work as a group to identify local issues that they consider the Area Board should be focusing on. The issues highlighted were:</p> <ul style="list-style-type: none"> <li>• Waste Disposal and collection - problematic for over 4 years with a lack of provisions in certain areas for the collection of cardboard and plastic.</li> <li>• Speeding through villages – funding needed for the use of 30mph stickers on wheel bins to alleviate the problem.</li> <li>• Traffic and Parking in Pewsey – limited parking in centre which is strictly enforced, flexibility needed.</li> <li>• Parish Councils taking over services in certain areas – Extension of Parish Steward Scheme.</li> <li>• Safety of crossing roads in Pewsey – problematic areas with no pavements, poor visibility on corners etc needing attention.</li> <li>• Employment – problems for younger people who have a lack of transport to get to outside areas.</li> <li>• A345 traffic calming needed – particularly at school junction, in the village of Oare.</li> <li>• Maintenance of ‘rights of ways’ – not often dealt with causing problems.</li> </ul> <p>The Chair thanked the public for their input and informed them that issues sheets on the matters raised should be handed at the end of the meeting and updates would be brought to the next meeting</p>	
7.	<p><u>Role of Community Area Partnership, the Community Plan and Future Challenges</u></p> <p>The Area Board received an update from Peter Deck, of the Pewsey Community Area Partnership, on the role and work of the partnership and the development of the Pewsey Community Area Plan. Some of the points covered were:</p> <ul style="list-style-type: none"> <li>• The Community Area Partnership’s (CAP) aim is to involve everyone. Acting as a voice for the community taking up issues with the relevant partners.</li> <li>• The Community Plan is amended each year to reflect the current targets and concerns. In the last year the CAP has been busy converting roles to fit with the new unitary council, adapting the boundaries etc and the new reshape is intended to work well with the Area Board.</li> <li>• The Partnership has working groups for each part of the plan, each with their own goals to improve the plan.</li> <li>• These groups include a Transport group, Health group, Economy Group (Chamber of Commerce), Planning group, Pewsey neighbourhood (community safety) group and many more.</li> </ul>	

	<ul style="list-style-type: none"> <li>There are areas of the plan that are not currently covered by a working group and any suggestions and offers towards this will be welcomed by the CAP.</li> </ul>	
8.	<p><u>Updates from Town and Parish Councils and other Partners</u></p> <p>The Area Board received updates from the Partners and Parish representatives.</p> <p>Acting Inspector Andy Peach from Wiltshire Police gave an update on policing in the area. Some of the points covered were;</p> <ul style="list-style-type: none"> <li>There had been an alignment of policing teams to fit with the unitary boundaries.</li> <li>The public could log onto <a href="http://www.wiltshirepolice.co.uk">www.wiltshirepolice.co.uk</a> to find out about their neighbourhood policing team and could also use this resource to get any messages or queries across to the appropriate officers.</li> <li>Regarding highways policing the teams priority were with the A4 and A303 but there was also a dedication to monitoring the rural roads.</li> <li>When questioned about what could be done about problem parking in the area by those visiting the area to see crop circles and the Devizes to Westminster canoe races, the board was told that this would be looked into.</li> </ul> <p>Jo Howes from NHS Wiltshire gave an update in addition to her written summary previously circulated, some of the points covered were;</p> <ul style="list-style-type: none"> <li>A Mini Joint Needs Assessment is being set up in the area, in regard to issues such as teenage pregnancy and obesity, which it is hoped will give a good insight into the most pressing concerns specific to area.</li> <li>Swine flu; The first death in Wiltshire has occurred. Advice was readily available online and on the written update. Work has been going on with Parish Councils to set up a 'friend's network' so that those more isolated, such as the elderly could get any help needed. There are plans for mass vaccination with the use of village halls.</li> </ul> <p>Rob Wild from Wiltshire Fire and Rescue gave an update on issues in the area. Some of the points raised were;</p> <ul style="list-style-type: none"> <li>In the future updates would be provided on incidents in the area by a representative at each Area Board meeting.</li> <li>There had been 43 incidents in the Pewsey area in the period from April to June.</li> <li>The project 'Fire Stop' had been established with the aim of reaching people more vulnerable to fires in the community.</li> <li>There is due to be a Community Information Day at the station on 21 July 2009 to give out advice and fire safety checks.</li> </ul>	

	<p>The Chair informed the public that partner agencies would be represented at most of the Area Board meetings in the future, any questions or queries from the public should be forwarded to Democratic Services to be relayed to the appropriate partner.</p>	
9.	<p><u>Your Local Issues</u></p> <p>Niki Lewis, Service Director of Community Governance &amp; Leadership, Wiltshire Council explained the Area Board issue logging process, some of the points she covered were:</p> <ul style="list-style-type: none"> <li>• Not all issues are appropriate for the Area Board – people should still contact the Council in the usual way for routine problems</li> <li>• Issue forms available online or by contacting the CAM</li> <li>• Progress of submitted issue forms can be tracked online</li> <li>• Common issues are dealt with across the Board area</li> <li>• Action starts as soon as the issue is submitted</li> <li>• Discussion and research may find a solution without referral to the Area Board by action from frontline services of the Council and/or its partners</li> <li>• Issues may be taken to the Board for action if still unresolved</li> </ul> <p>Queries on the process can be emailed to <a href="mailto:niki.lewis@wiltshire.gov.uk">niki.lewis@wiltshire.gov.uk</a></p> <p>Niki Lewis outlined the grants process, some of the points covered were</p> <ul style="list-style-type: none"> <li>• Simple Criteria and process, explained in application packs</li> <li>• Up to £1,000 available without match funding</li> <li>• Up to £5,000 available with match funding</li> <li>• Applications to be submitted six weeks prior to the next meeting</li> </ul> <p>Caroline Brailey also updated the board on the issue of ‘Highways and Speeding’ which had been highlighted at the pilot Area Board. She explained that the portfolio holder for transport Dick Tonge was due to attend the January Area Board and a report would also be put together for circulation. However, through discussions it was popular opinion that this was a pressing issue that needed addressing sooner.</p> <p><b>Resolved;</b> that Dick Tonge would be requested to attend the next Pewsey Area Board on 21 September 2009 to provide more information of highway issues.</p>	

10.	<p><u>Election of Representatives</u> The Chairman announced the nominations for representation on the Community Area Partnership, and other local outside bodies. A table of the results is below.</p> <table><tr><th>Outside Body Title</th><th>Representative</th></tr><tr><td>Pewsey Sports Centre Joint Management</td><td>Jerry Kunkler</td></tr><tr><td>Pewsey Youth Issues Group (CAYPIGS)</td><td>Jerry Kunkler and Stuart Wheeler</td></tr><tr><td>Community Area Partnership</td><td>Robert Hall</td></tr></table>	Outside Body Title	Representative	Pewsey Sports Centre Joint Management	Jerry Kunkler	Pewsey Youth Issues Group (CAYPIGS)	Jerry Kunkler and Stuart Wheeler	Community Area Partnership	Robert Hall	
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11.	<p><u>Future Meeting Dates:</u></p> <p>The Area Board was informed that the next meeting is due to be held on Thursday 21 September 2009, 7pm – 9pm, at Great Bedwyn Village Hall.</p>									