



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group			
Name of Organisation	Community News (Grafton Parish)		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Pewsey Community Area		
In which Parish does your project take place?	Grafton Parish		
What is your project?	Community News - the launch of a monthly community newsletter		
Where will your project take place?	Grafton Parish		
When will your project take place?	November 2009 onwards		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Resilient Communities NO <input type="checkbox"/>		
Please confirm your project will be completed by 31 st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) Currently the parish is without a free community newspaper - there had been a commercially based free newsletter that was produced up the middle of 2009, but, due to the impact of the recession (costs of production outweighed the revenue from advertising), it no longer exists. It is proposed that a new publication, the Community News, will provide a way of communicating news and plans for activities in the Parish, updates from the school, parish council and other community groups. Because the school and other active parish groups, societies and clubs will be involved in the content, production and distribution of the Community News, it will help to achieve all three parts of the Resilient Communities objective. In addition, future editions will enable local businesses to advertise, providing them with a way of reaching potential customers and thus helping them weather the recession and support the Action for Wiltshire initiative. All voluntary groups in the parish will be encouraged to advertise events, meetings and the need for volunteers in the publication. The whole of the parish will benefit (approximately 400 households).			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The November 2009 and December 2009 issues will be funded through a grant from Grafton Parish Council. From April 2010, we will be asking local businesses to sponsor editions of the Community News and will also look to raise advertising revenue from locally based businesses. We are therefore looking for funding for January, February and March 2010.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The team which is running the Community News currently consists of two representatives from the Friends of Grafton School and two representatives from the Grafton Parish Council, all working voluntarily. The Community News has been kicked of because of feedback received from people and groups in the parish that they no longer had a way of knowing what was going on. A charged-for Parish magazine is produced, however it is only published on a bi-monthly basis so is not sufficiently frequent, and also is only delivered to subscribers, which is just a small sub-section of the community. Given that the new Coronation Hall is about to open, the need for groups to be able to publish events and news is all the more important, in particular new groups such as the Youth Club. All businesses, residents, children and voluntary groups in the parish are being invited to get involved, either through contributions, time, distribution opportunities or advertising. We are providing methods of providing feedback through a physical mailbox, a website, an email address and telephone number. The level of involvement and contribution by local groups and associations will indicate whether the community participation aspect of the publication has been successful. Groups would include the Friendship Club, Horticultural Club, Wilton Windmill Society, Grafton Primary School, Sunflowers Pre-School, Friends of Grafton School, Grafton Parish Council.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:

Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: n/a	Month: n/a	Year: n/a
Total Income:	£n/a	
Minus Total Expenditure:	£n/a	
Surplus/Deficit for year:	£n/a	
Reserves held:	£n/a	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Printing costs for Nov to March	£340	Grafton PC Grant Nov & Dec	C	£170
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£340	TOTAL PROJECT INCOME		£170
Total Project Income B		£170		
Total Project Expenditure A		£340		
Project Shortfall A - B		£170		
Award sought from Wiltshire Council Area Board		£170		
Is your organisation able to claim VAT?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male	Female 1
People Under 25 years	Male	Female
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- ☐ Latest inspected/audited accounts or Annual Report
- ☐ Income & expenditure budget for current financial year
- ☐ Project budget (if applicable)
- ☒ Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

☐ Yes ☒ No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White ☐ British ☐ Irish ☐ Other ☐ Mixed ☐ Mixed ethnic background

Asian or Asian British ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

Black or Black British ☐ Caribbean ☐ African ☐ Other Black

Chinese or other ethnic group ☐ Chinese ☐ Other ethnic group

f) **Is your project targeted towards, or of particular relevance to, people from a specific religion or faith? (e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)**

☐ YES ☒ NO If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

- ☒ Accounts and quotes where appropriate are enclosed.
- ☒ A copy of our constitution or terms of reference are enclosed.
- ☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- ☒ If an award is received, I will complete and return an evaluation sheet
- ☒ That any other form of licence or approval for this project has been received prior to submission of this application
- ☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☐ Public Liability Insurance
☐ Equal Opportunities ☐ Access Audit ☐ Environmental Impact
☐ Planning permission applied for (date) or granted (date)
- ☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- ☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 11/11/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)