



DISCIPLINARY and DISMISSAL SUB-COMMITTEE

MINUTES of a MEETING held at NORTH WILTSHIRE DISTRICT COUNCIL OFFICES, CHIPPENHAM on WEDNESDAY, 16TH JANUARY, 2002.

PRESENT: Mrs NS Bryant, Mr PR Davis and Mrs JA Scott.

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1. **Membership of the Sub-Committee** The Clerk to the Sub-Committee reported on behalf of the Director of Corporate Services that the Regulatory Committee, at its meeting on 5th December, 2001, had established a Disciplinary & Dismissal Sub-Committee with the power to dismiss or take other disciplinary action against Chief and Deputy Chief Officers and that the following members were appointed to serve on the Sub-Committee:-

Mrs NS Bryant, Mr PR Davis and Mrs JA Scott.

2. **Election of Chairman** Mrs NS Bryant was elected Chairman of the meeting.
3. **Exclusion of the Public**

Resolved: To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 4 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act.

4. **Disciplinary Matter** The Sub-Committee considered a confidential report by the Head of Paid Service concerning a disciplinary investigation.

On hearing representations from both sides,

Resolved: To instruct the Head of Paid Service to issue a written warning.

(Duration of meeting: 8.30am to 12.45pm)

The Officer who has produced these minutes is the Clerk to the Disciplinary and Dismissal Sub-Committee, Stephen Gerrard, Solicitor to the Council, direct line 01225 713006.