



**DISCIPLINARY and DISMISSAL SUB-COMMITTEE**

MINUTES of a MEETING held at COUNTY HALL, TROWBRIDGE on MONDAY, 4TH FEBRUARY and MONDAY, 11TH FEBRUARY, 2002.

**PRESENT:** Mrs NS Bryant, Mr PR Davis and Mrs JA Scott.

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1. **Membership of the Sub-Committee** The Clerk to the Sub-Committee reported on behalf of the Director of Corporate Services that the Regulatory Committee, at its meeting on 5th December, 2001, had established a Disciplinary & Dismissal Sub-Committee with the power to dismiss or take other disciplinary action against Chief and Deputy Chief Officers and that the following members were appointed to serve on the Sub-Committee:-

Mrs NS Bryant, Mr PR Davis and Mrs JA Scott.

2. **Election of Chairman** Mrs NS Bryant was elected Chairman of the meeting.
3. **Exclusion of the Public**

*Resolved: To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 4 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act.*

4. **Disciplinary Matter** The Sub-Committee considered a confidential report by the Director of Corporate Services concerning a disciplinary investigation.

On hearing representations from both sides, the Sub-Committee concluded that the member of staff should be dismissed without notice on the grounds of gross misconduct and that, in accordance with the Local Authorities (Standing Orders) (England) Regulations 2001, the Director of Corporate Services be requested to notify every member of the Cabinet of this proposal.

(Duration of meeting:

4th February, 2002 10.00am – 12.30pm and 1.00pm – 4.30pm

11th February, 2002 9.30am – 12.15pm and 12.45pm – 3.40pm)

The Officer who has produced these minutes is the Clerk to the Disciplinary and Dismissal Sub-Committee, Barbara Mills, Senior Solicitor, direct line 01225 713053.

**Summary of Minutes** as required by Section 100© (2) of the Local Government Act 1972.