

**DISCIPLINARY AND DISMISSAL SUB-COMMITTEE**

MINUTES of a MEETING held at COUNTY HALL, TROWBRIDGE on MONDAY, 9<sup>TH</sup> DECEMBER 2002.

PRESENT: Mrs NS Bryant (Chairman), Mr PR Davis and Mrs JA Scott.

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1. **Membership of the Sub-Committee** The Director of Corporate Services reported the membership of the Sub-Committee.

2. **Election of Chairman**

*Resolved: To approve Mrs NS Bryant as the Chairman of the meeting.*

3. **Exclusion of the Public**

*Resolved: To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 4 because it was likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act.*

4. **Staffing Matters** The Sub-Committee considered two confidential reports:

(1) **Department for Children, Education & Libraries – Postponement of Redundancy** On considering a report by the Director of Corporate Services,

*Resolved: To defer the termination of employment of a member of the Youth & Community Services Branch on the grounds of redundancy from 31<sup>st</sup> December 2002 to 30<sup>th</sup> June, 2003, on the terms as set out in the Director's report.*

(2) **Environmental Services Department** On considering a report by the Chief Executive,

*Resolved: To confirm the decision taken by the Regulatory Committee on 6<sup>th</sup> March 2002, on the terms set out in the Chief Executive's report.*

(Duration of meeting: 8.45am – 8.49am)

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