

**Summary of Minutes** as required by Section 100© (2) of the Local Government Act 1972



**DISCIPLINARY AND DISMISSAL SUB-COMMITTEE**

MINUTES of a MEETING held at COUNTY HALL, TROWBRIDGE on the 5<sup>th</sup> February 2003

**PRESENT:** Mrs. N. S. Bryant (Chairman), Mr. P. R. Davis, and Mrs. J. A. Scott

( Mr. C. Newbury and Miss M. F. de Rhe-Philipe also attended)

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**1. Membership**

The membership of the Sub-Committee was confirmed as: Mrs. N. S. Bryant, Mr. P.R. Davis and Mrs. J. A. Scott.

**2. Exclusion of the Public**

**Resolved:**

*In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 3 below because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act.*

**3. Staffing Matters**

The Sub-Committee considered two confidential reports:

- (1) **Environmental Services Department** On considering a confidential joint report by the Chief Executive, Director of Corporate Services, and the Assistant Director (Environmental Services),

**Resolved:** *To authorise the redeployment of a member of staff in the Environmental Services Department as described in the report, subject to the decisions of the Appointments Committee.*

- (2) **Corporate Services Department** On considering a confidential report by the Chief Executive and on noting the recommendations of the Officer Appointments Committee on 20th January, 2003

Resolved: *To terminate the contract of a member of staff in the Corporate Services Department when the current contract expires on 31<sup>st</sup> March, 2004 or earlier by mutual agreement and to award added years service for the purposes of pension benefits.*

*The Officer who has produced these Minutes is Ian Gibbons, Acting Solicitor to the Council and Monitoring Officer, direct line 01225 713006 or e-mail [iangibbons@wiltshire.gov.uk](mailto:iangibbons@wiltshire.gov.uk).*