

**QUARTERLY BUDGET CONTROL MONITORING REPORT
ACTION PLAN**

QUARTER 1: 1st April 2006 to 30th June 2006	
IDENTIFIED RISKS:	
<ol style="list-style-type: none"> 1. High Vehicle Running Costs 2. Concessionary Fares 3. Energy Costs 4. Major Capital projects yet to start 5. Vacant Post Provision 6. Leisure Centre Income is down 7. Investment Income is down 	
ACTIONS AGREED:	
<ol style="list-style-type: none"> 1. Vehicle running costs should be formally monitored on a month by month basis. If expenditure continues to exceed the budget this will be formally reported to Management Team. A review of the adequacy of the vehicle fleet may be necessary 2. WCC have billed KDC based on the government expected take up levels rather than actual levels – take up levels are expected to be lower and Council should be refunded. However, the situation should be continuously monitored to ensure that the Council receives any appropriate refunds 3. The vacant post provision will be reviewed again at the end of August and posts falling vacant will, where possible, be held vacant for longer. 4. Leisure Centre income will be closely monitored to see if the re-opening of Devizes Leisure Centre will reverse the trend of the first quarter, otherwise more drastic action may be necessary. 5. Interest rates have been increased (August 2006), which should result in higher returns. The fund managers will be consulted on the situation. 6. The revised energy contracts will be reflected in the revised budget and reviewed at that time. 7. The progress of Capital Projects will continue to be monitored and in particular as part of the formal bidding process for the development of the revised capital programme for 2006/07. 	
QUARTER 2: 1st July 2006 to 30th September 2006	
IDENTIFIED RISKS:	
ACTIONS AGREED:	
QUARTER 3: 1st October 2006 to 31st December 2006	
IDENTIFIED RISKS:	
ACTIONS AGREED:	
QUARTER 4: 1st January 2007 to 31st March 2007	
IDENTIFIED RISKS:	
ACTIONS AGREED:	