

# RESOURCES EXECUTIVE COMMITTEE

**Date:** Tuesday 28<sup>th</sup> November 2006  
**Time:** 2:15pm  
**Venue:** Council Chamber, Browfort, Devizes  
**Enquiries to:** James Higgs 01380 724911 ext. 694

## AGENDA

### Part 1

**Items to be considered whilst the meeting is open to the public**

#### **1. QUESTIONS BY MEMBERS OF THE PUBLIC**

Under the provisions of Standing Order 40A to deal with any relevant questions within the jurisdiction of this Committee from members of the public.

Anyone wishing to ask a question should contact Democratic Services on (01380) 724911. Advice to the public and a leaflet is available from the Democratic Services Section.

#### **2. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Committee held on 29<sup>th</sup> August 2006 (copies previously circulated).

#### **3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

#### **4. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

If in doubt, Members or officers are asked to seek advice from the Chief Executive, Solicitor to the Council or the Democratic Services Team Leader prior to the meeting.

#### **5. MINUTES OF BUDGET REDUCTION SUB-COMMITTEE**

To receive the minutes of the sub-committee held on both 20<sup>th</sup> November and 8<sup>th</sup> November 2006 (attached pages 5-8), and approve the recommendation made in minute 11, which was a part 2 item.

#### **6. SERVICE DELIVERY PLANS**

To consider and adopt the 2007-2010 service delivery plans for:

Corporate Services  
Financial Services  
Human Resources  
Information Services  
Legal & Democratic Services

(Copies circulated separately for ease of future reference).

#### **7. BUDGET MONITORING – QUARTER 2 – 2006 - 2007**

To receive a report from the Chief Accountant & Auditor informing Members of both budgeted and actual revenue spend for the second quarter of 2006-2007. The report also recommends approval for actions proposed by the Management Team to manage the risks identified within the report. Report and appendices attached (pages 9-18).

#### **8. ANTI FRAUD AND CORRUPTION POLICY**

To consider a report from the Chief Accountant & Auditor seeking approval of a revised policy for the Council. Report and appendices attached (pages 19-30).

#### **9. CODE OF CORPORATE GOVERNANCE**

To consider a report from the Chief Accountant & Auditor seeking approval of a revised local code of corporate governance which complies with the latest best practice guidance. Report and appendix attached (pages 31-41).

**9. DISABILITY EQUALITY SCHEME**

To consider a report jointly produced by the Director of Community Services and the Head of Human Resources seeking adoption of a disability equality scheme as required by the Disability Discrimination Act 2005. Report and appendix attached (pages 42-98).

**10. ELECTRONIC INFORMATION FOR MEMBERS**

To consider a report from the Information Services Manager seeking a revision to the distribution of reports, agenda and minutes to members. Report and appendix attached (pages 99-101).

**10. LOCAL GOVERNMENT ACT 1972 – SECTION 100(A)(3)**

To consider the motion:

*“In accordance with the provisions of the Section 100(A)(3) of the Local Government Act 1972, the public be excluded for the following item(s) of business on the grounds that they involve the disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A to the Act.”*

**Part 2**

**Items to be considered whilst the meeting is closed to the public**

**11. DISCRETIONARY RATE RELIEF**

To consider a report from the Financial Services Manager seeking approval of a revised discretionary rate relief policy. Report and appendices attached (pages 102-109).

**12. NEW PARK STREET, DEVIZES**

To consider a report from the Director of Community Services. Report attached (pages 110-112).

Signed .....  
Solicitor to the Council

## MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

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### **Membership**

#### **Councillors:**

J A Booth

Mrs K Callow

Mrs T M Carr

Mrs R S E Cummins

A P J Duck

Mrs J M Giles

L H Grundy

J J Kunkler

S J Miles

A Molland

P W Richardson

D J Willmott

### **Briefing**

**Note:** The briefing for the Chairman, Vice-Chairmen and Group representatives will be held on Tuesday 28<sup>th</sup> November 2006 at noon in the Council Chamber.