

**QUARTERLY BUDGET CONTROL MONITORING REPORT  
ACTION PLAN**

<b>QUARTER 1: 1<sup>st</sup> April 2006 to 30<sup>th</sup> June 2006</b>
<b>IDENTIFIED RISKS:</b>
<ol style="list-style-type: none"> <li>1. Vehicle Running Costs, in particular hire charges</li> <li>2. Concessionary Fares.</li> <li>3. Fuel Costs</li> <li>4. Capital projects have yet to start</li> <li>5. Vacant Post Provision</li> <li>6. Leisure Centre Income is down</li> <li>7. Investment Income is down</li> </ol>
<b>ACTIONS AGREED:</b>
<ol style="list-style-type: none"> <li>1. Vehicle running costs should be formally monitored on a month by month basis, in particular the hire charges, which Corporate Finance have been informed will now cease</li> <li>2. WCC have billed KDC based on the government expected take up levels rather than actual levels – expected take up levels are expected to be lower and Council should be refunded. However, situation should be continuously monitored.</li> <li>3. The vacant post provision will be reviewed again at the end of August</li> <li>4. Interest rates have been increased (August 2006), which will hopefully result in increased investment income</li> </ol>
<b>QUARTER 2: 1<sup>st</sup> July 2006 to 30<sup>th</sup> September 2006</b>
<b>IDENTIFIED RISKS:</b>
<ol style="list-style-type: none"> <li>1. Vehicle Running Costs – Fuel costs currently forecast to overspend by £133k.</li> <li>2. Concessionary Fares – current forecast overspend for year is c.£100k</li> <li>3. Energy Costs – revised contracts have added c.£50k to overall energy costs</li> <li>4. Leisure Centres net expenditure – initial forecasts at the end of the second quarter indicated over spends of some c.£110k. However, a recent review of the service area is showing a more favourable position that is more closely aligned to the budgeted levels.</li> <li>5. Decriminalised Car Parking – overspend of c.£40k as result of initial set-up costs.</li> <li>6. Skip Service is currently forecast to overspend by c.£100k</li> <li>7. Insurance Premiums have been re-tendered resulting in in-year saving of c.£43k and year-on-year saving of c.£100k</li> </ol>
<b>ACTIONS AGREED:</b>
<p>All of these costs are largely beyond the Council's control. However, as mentioned in the main report, compensating savings have been identified to mitigate these risks, and will continue to be so. Within the report, savings or additional income of c.£267k have been forecast.</p> <ol style="list-style-type: none"> <li>1. Vehicle Costs – compensating savings elsewhere, for example in the running costs of cleaning and recycling vehicles.</li> <li>2. Concessionary Fares – lower increases have been negotiated for 2007/08 to compensate for the increased costs in 2006/07</li> <li>3. Energy Costs – these will be offset against compensating savings and additional income elsewhere.</li> <li>4. Leisure Centre Income – Usage levels at Devizes Leisure Centre have increased since it re-opened, and it is hoped that the income levels will continue to be</li> </ol>

“clawed” back. The leisure centres will continue to be subject to close budget scrutiny.

5. Decriminalised Car Parking – set-up costs in year-one will be transferred to a reserve to be offset against income in future years
6. Skip Service – this is currently subject to a separate review by Management Team.
7. Insurance Contract – the savings achieved from the re-tender of this contract will be used to offset additional expenditure elsewhere.

**QUARTER 3: 1<sup>st</sup> October 2006 to 31<sup>st</sup> December 2006**

**IDENTIFIED RISKS:**

**ACTIONS AGREED:**

**QUARTER 4: 1<sup>st</sup> January 2007 to 31<sup>st</sup> March 2007**

**IDENTIFIED RISKS:**

1.

**ACTIONS AGREED:**

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