

**KENNET DISTRICT COUNCIL  
RESOURCES EXECUTIVE COMMITTEE**

Minutes of the meeting of the Resources Executive Committee held in the Council Chamber, Browfort, Devizes on 28<sup>th</sup> November 2006 at 2.15 pm

**PRESENT:** Councillor L H Grundy - Chairman

Councillor J A Booth	Councillor S J Miles
Councillor D D Campbell	Councillor A Molland
Councillor Mrs T M Carr	Councillor P W Richardson
Councillor A P J Duck	Councillor A H Still
Councillor Mrs J M Giles	

**PART 1**

**Items considered whilst the public were entitled to be present**

**46. QUESTIONS BY MEMBERS OF THE PUBLIC**

No questions had been received for response at the meeting.

**47. MINUTES**

Minutes of the meeting of the Committee held on 29<sup>th</sup> August 2006 were approved as a correct record and signed by the Chairman.

**48. MINUTES OF BUDGET REDUCTION SUB-COMMITTEE**

The minutes of the sub-committee held on both 20<sup>th</sup> September and 8<sup>th</sup> November were received by the Committee.

**RESOLVED**

**THAT** the both the minutes be noted and the recommendation made in minute 11 be approved.

**49. SERVICE DELIVERY PLANS**

The Committee considered the following service delivery plans for the 2007-2010 period which had been previously circulated to them.

- i. Corporate Services
- ii. Financial Services
- iii. Human Resources
- iv. Information Services
- v. Legal & Democratic Services

**RESOLVED**

**THAT** the 2007-2010 service delivery plans be adopted.

**50. BUDGET MONITORING – QUARTER 2, 2006-2007**

The Chief Accountant & Auditor detailed actual revenue spent against budgeted spend for the second quarter of 2006-2007. An action plan to manage variances from budgeted expenditure and income was also discussed.

**RESOLVED**

**THAT**

1. The progress of the Council against its budgeted income and expenditure for the first quarter of the 2007-07 financial year be noted.
2. The actions to manage risk proposed by the Management Team in appendix b to the report be approved.

**51. ANTI FRAUD AND CORRUPTION POLICY**

The Chief Accountant & Auditor presented Members with a revised version of the Council's anti fraud and corruption policy.

**RESOLVED**

**THAT** the anti fraud and corruption policy be approved.

**52. CODE OF CORPORATE GOVERNANCE**

The Chief Accountant & Auditor explained the background to her report and explained that it complied with the latest best practice guidance available.

**RESOLVED**

**THAT** the code of corporate governance be approved.

**53. DISABILITY EQUALITY SCHEME**

The Director of Community Services introduced his report, which had been prepared under the requirements of the Disability Discrimination Act 2005.

## **RESOLVED**

**THAT** the Disability Equality Scheme be adopted and published in line with the 2005 Disability Discrimination Act and Regulations.

### **54. ELECTRONIC INFORMATION FOR MEMBERS**

The Director of Resources introduced the Information Services Manager's report, which sought to only circulate printed copies of agendas and reports to Members actually sitting on the relevant Committee.

Additionally, all members would be provided with both a Kennet email address and the necessary equipment to access online services where their own wasn't considered appropriate.

## **RESOLVED**

**THAT** after district elections in May:

1. All Members have a Kennet District Council email address that they monitor.
2. All Members select their preferred method of accessing electronic information (as outlined in appendix 'a' to the report).
3. All Members have a Council provided web site providing as little or as much information to their constituents as they feel necessary.
4. Only Members who sit on a Committee receive paper copies of agendas and reports.
5. The preferred means of communication between the Council and Members is electronic, so that wherever possible communication is carried out through email both from and to Members.

**THE LOCAL GOVERNMENT ACT 1972 – SECTION 100(A)(4)**

**RESOLVED**

**THAT** in accordance with the provisions of Section 100(A)(3) of The Local Government Act 1972, the public be excluded for the following items of business on the grounds that they involve the disclosure of exempt information as defined in paragraph 2 of Part 1 to Schedule 12A of the Act.

**PART 2**

**Items considered whilst the meeting was closed to the public**

**55. DISCRETIONARY RATE RELIEF**

The Financial Services Manager presented his revised discretionary rate relief policy to Members and answered questions arising thereof.

**RESOLVED**

**THAT**

1. Recommendations 1 and 2 in the report be approved.
2. Automatic rate relief ceases for the properties identified in recommendation 3.
3. Properties identified in recommendation 3 be invited to reapply for rate relief giving supporting evidence, with particular regard to:
  - i. Their relationship to one another.
  - ii. Opening hours, access and visitor numbers.

**56. NEW PARK STREET, DEVIZES**

The Director of Community Services talked Members through his report and answered associated questions arising.

**RESOLVED**

**THAT** recommendation 'a' be approved, and;

**RECOMMENDED**

**THAT** the Council approve recommendation 'b'.

Chairman  
6<sup>th</sup> February 2007