

# RESOURCES EXECUTIVE COMMITTEE

**Date:** Tuesday 18<sup>th</sup> September 2007  
**Time:** 2:15pm  
**Venue:** Council Chamber, Browfort, Devizes  
**Enquiries to:** James Higgs 01380 724911 ext. 694

## AGENDA

### Part 1

**Items to be considered whilst the meeting is open to the public**

#### **1. QUESTIONS BY MEMBERS OF THE PUBLIC**

Under the provisions of Standing Order 40A to deal with any relevant questions within the jurisdiction of this Committee from members of the public.

Anyone wishing to ask a question should contact Democratic Services on (01380) 724911. Advice to the public and a leaflet is available from the Democratic Services Section.

#### **2. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Committee held on 29<sup>th</sup> June 2007 (copies previously circulated).

#### **3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

#### **4. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

If in doubt, Members or officers are asked to seek advice from the Chief Executive, Solicitor to the Council or the Democratic Services Team Leader prior to the meeting.

**5. MINIMUM SERVICE STANDARDS**

To consider a report from the Director of Resources seeking agreement to a series of minimum service standards which are likely to have to be introduced as a result of staffing changes brought about by the unitary council process. Report attached (pages 4-24).

Background papers: see report.

**6. FINANCIAL REGULATIONS REVIEW**

To consider a report from the Head of Financial Services seeking adoption of a revised set of financial regulations. Report attached (pages 25-107).

Background papers: see report.

**7. GERSHON EFFICIENCY GAINS – ANNUAL STATEMENTS**

To consider a report from the Chief Accountant & Auditor seeking acknowledgement of progress made against efficiency targets. Report attached (pages 108-118).

Background papers: see report.

**8. FINANCIAL PROSPECTS 2008/09**

To consider a joint report from the Chief Executive and the Head of Financial Services seeking approval of financial guidelines for 2008/09. Report attached (pages 119-122).

Background papers: none.

**9. CODE OF CORPORATE GOVERNANCE & ANNUAL GOVERNANCE STATEMENT**

To consider a report from the Chief Accountant & Auditor seeking approval of a revised local code of corporate governance. Report attached (pages 123-135).

Background papers: see report.

**10. BUDGET/ANALYTICAL REVIEW 2006/07**

To consider a report from the Chief Account & Auditor seeking acknowledgement of the analytical review for the revenue and capital accounts for 2006/07. Report attached (pages 136-141).

Background papers: see report.

**11. THE LOCAL GOVERNMENT ACT 1972 – SECTION 100 (A) (4)**

To consider a motion –

THAT, in accordance with the provisions of the Section 100 (A) (4) of the Local Government Act 1972, the public be excluded for the following items of business on the ground that they involve the disclosure of exempt information as defined in paragraphs 3 and 5 of Schedule 12A to the Act.

**Part 2**

**Items to be considered whilst the meeting is closed to the public**

**12. LAND IN MARLBOROUGH**

To consider a report from the Director of Community Services. Report attached (pages 142-144).

Background papers: none.

**13. NON-PAYMENT OF DOMESTIC RATES**

To consider a report from the Finance Services Manager. Report attached pages (145-155).

Background papers: see report.

Signed .....  
Head of Legal Services

JH

September 10, 2007

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

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**Membership**

J D Caldwell  
Mrs P A Dow  
A P J Duck  
L H Grundy  
Mrs S Evens  
R Gamble

T C F Howard  
J J Kunkler  
A Lake  
A Molland  
D J Willmott  
A S Wood

**Briefing**

**Note:** The briefing for the Chairman, Vice-Chairmen and Group representatives will be held on Tuesday 18<sup>th</sup> September 2007 at noon in the Council Chamber.