

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>	Salisbury Arts Centre		
<b>Contact Name</b>			
<b>Contact Address</b>	Salisbury Arts Centre, Bedwin Street, Salisbury, SP1 3UT		
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
<b>2 – Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Salisbury		
<b>In which Parish does your project take place?</b>	Salisbury		
<b>What is your project?</b>	YNM is a full day of free arts performances, workshops and exhibitions programmed with and for 14 - 21 year olds		
<b>Where will your project take place?</b>	Salisbury Arts Centre		
<b>When will your project take place?</b>	3 October 2009		
<b>Does your project demonstrate a direct link to the Community Plan for the area?</b> <b>If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> pp. 20-21 Cultural Opportunities <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will have commenced by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) Our Project is specifically aimed at those within the demographic of 14 - 21 years of age who live in Salisbury and the surrounding area. Those who attend, of which we are expecting there to be 400, will benefit from experiencing a wide range of different art forms. Through both watching and taking part the attendees will be able to try out new techniques, see what other young people are achieving in the local area and work with professional artists. As we are providing the day free of charge it is open to everyone to attend. We will be inviting local youth groups to perform at the event, thereby raising their profile and making young people more aware of what is already available to them within their local area. The young people will also be able to state what they would like to see more of and pursue further. In this way the day will act as a springboard for future projects, workshops and events for young people - providing them with a safe space to explore new areas of interest which they have chosen themselves. Therefore the initial cultural benefits to the community will continue into the future. To programme and market the day we are working with a group of young people called the Creative Panel, therefore making the day culturally appropriate and appealing to this age range. And, with our support, they are learning about the process and budgeting involved in programming and marketing an event.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The project for which we are applying for a grant is just a one day event. However the projects which arise from this day will be financially sustained through alternative funding sources (such as the national lottery funds) and through partnerships with other organisations such as the Youth Development Service. The Creative Panel will continue and expand through working with WYAP and developing it into a Young Arts Leaders Group based at Salisbury Arts Centre, so that the members can progress their professional experience. The infrastructure required at Salisbury Arts Centre to support this and subsequent projects is already in place and has been strengthened by creating the position of Outreach Co-ordinator.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

In 2008 Salisbury Arts Centre held a successful Open Day with over 1000 people attending throughout the day. However this was family orientated and did not encourage the attendance of people aged 14-21, so it was decided that this would be the target group for the next year. The Creative Panel was set up to discuss whether an event like this would be appropriate at all and if so how and what it should include. Through talking to this group, South Wilts Students, Salisbury High School staff, WYAP, Bass Connections and attending the latest Area Board meeting it became clear that there is both a want from young people to be able to practically explore the arts and be supported in pursuing them professionally and a recognition from older generations that young people need more safe places to be and activities to take part in. YNM will be one of four arts events taking place between September and December in Wiltshire, including the Salisbury Playhouse open day and two WYAP creative juice events in Salisbury and Trowbridge. All of these events have different focuses and therefore different benefits to those who attend, and we are working together to ensure that each event complements the next. The difference our project makes, and the other three events, will be measured through gathering feedback on the days and retrospectively and also through an increase in participation of young people in future groups, workshops and events. SAC will provide space and staff in kind.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

**The project will:**

Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Appendix 6

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b> March	<b>Year:</b> 2008
<b>Total Income:</b>	£649, 548	
<b>Minus Total Expenditure:</b>	£733, 284	
<b>Surplus/Deficit for year:</b>	£ - 83, 737	
<b>Reserves held:</b>	£3,905,388	

**6 - Financial Information**

PROJECT COSTS A		PROJECT INCOME B		
Please provide a <u>full</u> breakdown e.g equipment, installation etc.		Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Performances	£1,900	Salisbury City Council	C	£500
Workshops	£950	SAC Programming Budget	C	£1,500
Expenses	£100	Local Business Sponsorship	P	£1,000
Marketing	£1,060	SAC reserves Support	C	£1,000
Services/Technical Support	£350	Staff Time (SAC In Kind)	C	£1,100
Catering	£200	Room Hire (SAC In Kind)	C	£2031
Licensing	£190			£
Transport	£50			£
Materials	£150			£
Staff Time (x11)	£1,100			£
Room Hire	£2,031			£
TOTAL PROJECT EXPENDITURE	£8,131	TOTAL PROJECT INCOME		£7,131
Total Project Income B		£7,131		
Total Project Expenditure A		£8,131		
Project Shortfall A - B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
Is your organisation able to claim VAT?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 4	Female 4
<b>People Under 25 years</b>	Male 5	Female 6
<b>Disabled People</b>	Male 0	Female 2
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- ☐ Latest inspected/audited accounts or Annual Report
- ☐ Income & expenditure budget for current financial year
- ☐ Project budget (if applicable)
- ☐ Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

Appendix 6

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

☒ Yes ☐ No If 'Yes' please tick... ☒ Under 25's ☐ Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☐ Yes ☒ No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

**Asian or Asian British** ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

**Black or Black British** ☐ Caribbean ☐ African ☐ Other Black

**Chinese or other ethnic group** ☐ Chinese ☐ Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

- ☒ Accounts and quotes where appropriate are enclosed.
- ☒ A copy of our constitution or terms of reference are enclosed.
- ☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- ☒ If an award is received, I will complete and return an evaluation sheet
- ☒ That any other form of licence or approval for this project has been received prior to submission of this application
- ☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance
  - ☒ Equal Opportunities ☒ Access Audit ☒ Environmental Impact
  - ☐ Planning permission applied for (date) or granted (date)
- ☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- ☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**